



**New World ERP
What's New in
Financial Management
2024**



What's New in Financial Management Agenda

- Introduction
- Review Enhancements added since the Last Conference (i.e. 2023.1 Release)
- Review Items Currently in Development
- Discuss planned Enhancements for 2024
- Q & A



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New World ERP

A close-up photograph of a person's hand with light-colored nail polish resting on a black computer mouse. The background is a blurred office environment with a computer monitor and a window showing green foliage. A teal banner is overlaid across the middle of the image.

Enhancements from the Past Year

Accounts Payable

AP Invoice Entry Batch List/Workflow Grids

- Added “Changed By” and “Changed Date” columns
- Will default as Shown



AP Invoice Entry Batch List Page Grid

- Added “Changed By” and “Changed Date” columns
- Will default as Shown

New World ERP Search 10 N

Invoice Batch List

my Tasks Validated Approvals Department Batch Number Batch Date Invoice Count Gross Invoice Changed By Changed Date

my Tasks	Validated	Approvals	Department	Batch Number	Batch Date	Invoice Count	Gross Invoice	Changed By	Changed Date
		Contains... 0 of 1 at 1	Contains... 020 - Auditor's Office	Contains... 2024-00000002	On... 01/08/2024	19	\$97,709.16	User11	01/10/2024
		0 of 1 at 1	020 - Auditor's Office	2024-00000003	01/10/2024		\$0.00	User11	01/10/2024

AP Invoice Entry – Due Date Warning

- Added new Warning if “Invoice Date is after Due Date”

Invoice Batch List
Invoice Batch - 2024-00000004

Quick Invoice Entry

Please review the following warnings:

- The Invoice Date is after the Due Date.

Accept

Department: 020 - Auditor's Office

Purchase Order: [Empty]

Vendor: 2 - TARGET CORPORATION

Vendor Invoice: [Empty]

Description: [Empty]

Invoice Amount: \$93.00

Item: Laundry Supplies

Vendor Part Number: [Empty]

G/L Account: 1010.E350.6400.2400 - Req Supplies

Project: [Empty]

Contract: [Empty]

Completes P.O. Item:

Create New Asset:

Remittance: TARGET CORPORATION - Primary

Invoice Date: 03/21/2024

Due Date: 03/01/2024

G/L Date: 03/21/2024

Received Date: [Empty]

Paying Bank: Accts Pay - Accounts Payable

Hold Payment Reason: [Empty]

Manual Check:

Use Confirming EFT:

EFT G/L Date: [Empty]

Check Sort Code: [Empty]

Check Code: [Empty]

Save Save/New Delete Reset

AP Invoice Entry – Contracts Exist Warning

- Added new Warning when “Contracts Exist for a Vendor”
- Enabled by new Company FM Settings checkbox

The screenshot displays the New World ERP user interface. At the top, there is a dark blue header with the 'New World ERP' logo and a search bar. Below the header, a navigation bar contains links for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. A teal banner below the navigation bar reads 'Welcome to new world ERP - NWS'. On the left side, there is a purple 'CALENDAR' widget showing '0' items. A 'Calendar' widget is also visible. A dropdown menu is open over the 'Financial Management' link, listing various options: 'new world ERP Suite', 'Financial Management' (highlighted), 'Human Resources', 'Utility Management', 'Community Development', and 'About new world ERP'. The 'Financial Management' dropdown is further expanded to show 'Company FM Settings' (highlighted), 'Grant Management', 'Asset Management', 'Miscellaneous Billing', 'Inventory Control', and 'Work Orders'. At the bottom of the screenshot, the start of a calendar grid is visible, showing the days 'M', 'Tu', and 'W'.

AP Invoice Entry – Contracts Exist Warning

- Located under the Accounts Payable Tab>Invoice Processing Section
- “Alert User if Contracts Exist for Vendor” Checkbox – Check to Enable

The screenshot displays the 'Company FM Settings' window with the 'Accounts Payable' tab selected. The 'Invoice Processing Options' section is highlighted with a red box. The 'Alert User if Contracts Exist for Vendor' checkbox is currently unchecked. Other settings in this section include 'Update 1099 Information During P-Card Import' (checked), 'Print Barcode Labels' (unchecked), and 'Alert User if Purchase Orders Exist for Vendor' (checked). The 'Defaults' section shows 'Unit of Measure' as 'EA - EA', 'Maximum Payment Amount' as '\$1,000,000.00', and 'Apply Discount' checked. The 'Freight Distribution' section shows 'Apply Freight' checked.

Section	Setting	Value/Status
Defaults	Unit of Measure	EA - EA
	Maximum Payment Amount	\$1,000,000.00
	Apply Discount	<input checked="" type="checkbox"/>
	Process Discounts During	Invoice Processing
	Invoice Due Date Based on	Balance Period
	Use P.O. Address as Remittance Address	<input type="checkbox"/>
	Setting for Complete P.O. Item	<input type="checkbox"/>
	Taxable Item	<input type="checkbox"/>
	Payroll Disbursement Item	Payroll Disbursement
	Pension Loan Item	
Workers' Compensation Claim Item		
Group Workers' Comp Invoices	Vendor and Employee	
Purchase Order Balances	Remaining Amount	
Freight Distribution	Apply Freight	<input checked="" type="checkbox"/>
Invoice Processing Options	Use Blind Receipt Entry	<input type="checkbox"/>
	Print "Request for Payment" Form	<input type="checkbox"/>
	Only Send To My Reports	<input type="checkbox"/>
	"Request for Payment" Form Type	
	Centralized Accounts Payable Department	020 - Auditor's Office
	Increment Counter Numbers Based on Fiscal Year	<input checked="" type="checkbox"/>
	Allow Changes to Approved Invoices	<input type="checkbox"/>
	Validation and Approval Sequence	Require Validation for Approvals
	Verify Date Is Prior to PO GL Date	Do Not Check
	Use Invoice Date or Invoice GL Date	Invoice GL Date
Require Invoice Received Date	<input type="checkbox"/>	
Manual Invoice Number Entry	Not Required	
Update 1099 Information During P-Card Import	<input checked="" type="checkbox"/>	
Print Barcode Labels	<input type="checkbox"/>	
Alert User if Purchase Orders Exist for Vendor	<input checked="" type="checkbox"/>	
Alert User if Contracts Exist for Vendor	<input type="checkbox"/>	

AP Invoice Entry – Contracts Exist Warning

- On Invoice Entry page, Appears when user tabs out of vendor field

The screenshot displays the 'Quick Invoice Entry' form in a software application. The form is titled 'Invoice Batch List' and 'Invoice Batch - 2024-00000004'. The 'Vendor' field is highlighted with a red box and contains the text '0 - OFFICE MAX'. Below the vendor field, a red warning message reads 'Contract(s) exist for this Vendor.' The form includes various input fields for 'Department', 'Purchase Order', 'Vendor Invoice', 'Description', 'Invoice Amount', 'Item', 'Vendor Part Number', 'G/L Account', and 'Contract'. There are also checkboxes for 'Completes P.O. Item' and 'Create New Asset'. On the right side, there are fields for 'Remittance', 'Invoice Date', 'Due Date', 'G/L Date', 'Received Date', 'Paying Bank', 'Hold Payment Reason', 'Manual Check', 'Use Confirming EFT', 'EFT G/L Date', 'Check Sort Code', and 'Check Code'. The bottom of the form has buttons for 'Save', 'Save/New', 'Delete', and 'Reset'.

AP Invoice Entry – Invoice Date outside Contract Dates Warning

- Added new Warning if “Invoice Date is outside the Contract Start and End Dates

The screenshot displays the 'Quick Invoice Entry' form in a software application. At the top, the title bar reads 'Invoice Batch List' and 'Invoice Batch - 2024-00000004'. Below this, a toolbar contains several icons and the text 'Quick Invoice Entry'. A yellow warning banner is present, stating: 'Please review the following warnings: • The Invoice Date is outside the range of the Contract Start and End Dates. Accept'. The form fields are organized into two main columns. The left column includes: Department (020 - Auditor's Office), Purchase Order (0 - OFFICE MAX), Vendor (0 - OFFICE MAX), Vendor Invoice (2023-00001541), Description (Office Supplies), Invoice Amount (\$101.00), Item (Office Supplies), Vendor Part Number, G/L Account (1010.B150.6400.2400 - Req Supplies), Project, and Contract (2024-00000001 - Office Supplies). The right column includes: Remittance (OFFICE MAX - Primary), Invoice Date (12/21/2023), Due Date (12/21/2023), G/L Date (12/21/2023), Received Date, Paying Bank (Accts Pay - Accounts Payable), Hold Payment Reason, Manual Check, Use Confirming EFT, EFT G/L Date, Check Sort Code, and Check Code. At the bottom, there are buttons for 'Save', 'Save/New', 'Delete', and 'Reset'. Red boxes highlight the warning message, the Invoice Date, Due Date, and G/L Date fields, and the Contract field.

AP Invoice Entry – Display PO Number on Item PO Icon

- Invoice Item PO Icon displays PO Number on hover

Invoice Batch List
Invoice Batch - 2024-00000004

Invoice Entry

Department: 020 - Auditor's Office
Vendor: 0 - OFFICE MAX
Vendor Invoice: 2024-00000007
Description: Copier Paper
Invoice Amount: \$100.00
Freight Amount:
Discount Amount:
Invoice Terms:
Remittance: OFFICE MAX - Primary
Invoice Date: 03/21/2024
Due Date: 03/21/2024
G/L Date: 03/21/2024
Received Date:
Paying Bank: Accts Pay - Accounts Payable
Hold Payment Reason:
Manual Check:
Use Confirming EFT:
EFT G/L Date:
Check Sort Code:
Check Code:
Item Total: \$100.00

Invoice Items

Item: Office Supplies
Description: Copier Paper
Quantity: 4.0000
Unit of Measure: CS - CS

Purchase Order 2024-0000234

Description	Quantity	U/M	Price/Unit	Total Amount	
Office Supplies - Copi	4.0000	CS	\$25.0000	\$100.00	X

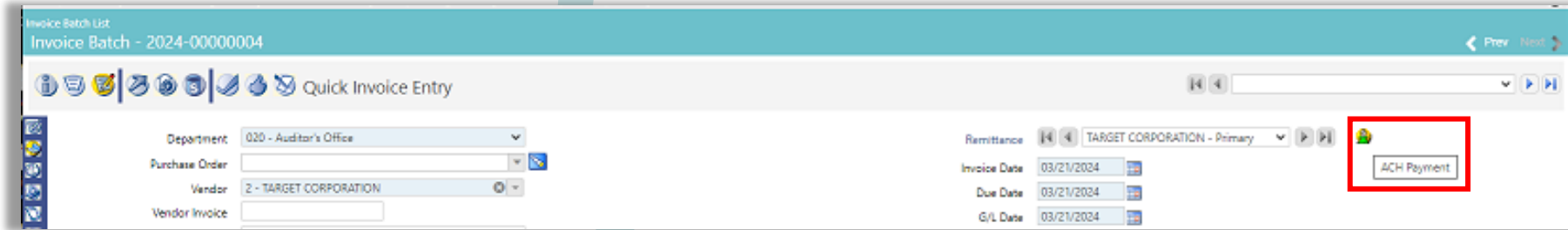
AP Invoice Entry – Display Vendor Contact Description

- Vendor Contact Description field now displays in Remittance hover box

The screenshot displays the 'Quick Invoice Entry' interface. The main window shows the 'Invoice Batch List' for '2024-00000004'. A 'Vendor Contacts - 2, TARGET CORPORATION' pop-up window is open, showing contact details for 'TARGET CORPORATION - Primary'. The 'Description' field in this pop-up is highlighted with a red box and contains the text 'ACH Contact'. To the right, a 'Remittance' hover box is visible, showing the 'Contact Address' for 'TARGET CORPORATION' and also highlighting the 'ACH Contact' description with a red box. The background interface includes fields for Department, Purchase Order, Vendor, Invoice, Description, Invoice Amount, Item, and Vendor Part Number. The Remittance section includes fields for Invoice Date, Due Date, G/L Date, Received Date, Paying Bank, and Hold Payment Reason.

AP Invoice Entry – Display ACH Icon for ACH payments

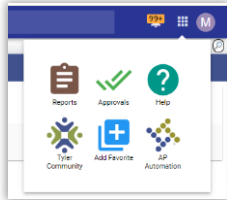
- An “ACH” icon will display next to an ACH payment remittance address



The screenshot displays the 'Quick Invoice Entry' interface. The title bar indicates 'Invoice Batch List' and 'Invoice Batch - 2024-00000004'. The interface includes a navigation bar with 'Prev' and 'Next' buttons. Below the navigation bar, there are several icons and the text 'Quick Invoice Entry'. The main area contains several fields: 'Department' (020 - Auditor's Office), 'Purchase Order', 'Vendor' (Z - TARGET CORPORATION), and 'Vendor Invoice'. To the right, there are fields for 'Remittance' (TARGET CORPORATION - Primary), 'Invoice Date' (03/21/2024), 'Due Date' (03/21/2024), and 'G/L Date' (03/21/2024). A red box highlights an 'ACH Payment' icon and label next to the remittance field.

AP Invoice Import – Three New Standard CSV Formats

- Import Specs can be found under Help Central

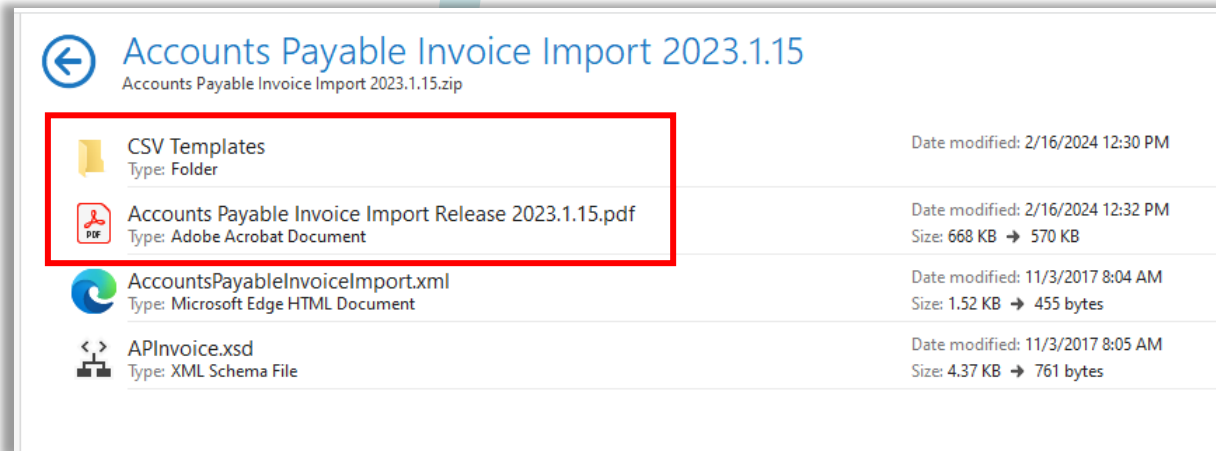


- Click on Applications & Maintenance > Financial Management > Documentation > Import/Export Specifications





A screenshot of the 'Financial Management Documentation' page in the Help Central. The page has a dark header with the 'new world' logo and navigation links for 'Applications & Maintenance', 'What's New', 'Year End', and 'More'. Below the header is a search bar labeled 'Search Help Central'. The main content area is titled 'Financial Management Documentation' and contains a list of links under the heading 'Import/Export Specifications'. The link 'Accounts Payable Invoice Import' is highlighted with a red box. Other links include 'Accounts Payable Purchasing Card Import', 'Bank Account Journal Import', 'Budget Import', 'Journal Export', 'Journal Import', 'Miscellaneous Billing Invoice Import', 'Payment Reconciliation Import', 'Positive Pay Export', 'Project Journal Import', 'Revenue Collection Receipt Import', 'Special Assessments Lockbox Import', 'Third-Party Payment Import', and 'Vendor 1099 Import'. At the bottom of the page, there is a link to the 'Financial Management home page'.

AP Invoice Import – Three New Standard CSV Formats

- Zip folder contains CSV Templates and Spec Guide (PDF)



Accounts Payable Invoice Import 2023.1.15
Accounts Payable Invoice Import 2023.1.15.zip

 CSV Templates Type: Folder	Date modified: 2/16/2024 12:30 PM
 Accounts Payable Invoice Import Release 2023.1.15.pdf Type: Adobe Acrobat Document	Date modified: 2/16/2024 12:32 PM Size: 668 KB → 570 KB
 AccountsPayableInvoiceImport.xml Type: Microsoft Edge HTML Document	Date modified: 11/3/2017 8:04 AM Size: 1.52 KB → 455 bytes
 APInvoice.xsd Type: XML Schema File	Date modified: 11/3/2017 8:05 AM Size: 4.37 KB → 761 bytes

AP Invoice Import – Three New Standard CSV Formats

- Three standard CSV Formats
 - Simple Invoice (one item, most commonly used fields)
 - Multi-Item Invoice
 - All Fields

AP Invoice Import – Three New Standard CSV Formats

- Simple Invoice
- Refer to the specifications for the exact fields and required formats
- See description for additional information

Comma-Separated Values (CSV) – Simple Invoice

- Location *{Install Drive}\Program Files (x86)\Tyler Technologies\NWERP\{Instance Name}\Import\StandardDtls*
- Name *NWS.Logos.ImportExport.APInvoiceImport_CSV.dll*
- Class Name *NWS.Logos.ImportExport.APInvoiceImport_CSV_SimpleInvoice*
- Template *AP Invoice Import Simple Invoice Template.csv*
- Description **Each row in the CSV file represents one invoice, one item, and one GL distribution. One Amount is entered and used for Invoice Amount, Price Per Unit, and GL Distribution Amount. Quantity is always 1.**

Data Element	Sample	Max Length/Type	Required	Notes
Invoice Number	2007-00000001	16/alpha-numeric	D	If not provided, a system generated number will be assigned.
Invoice Date	01/01/2007	10/date	D	The invoice date.
Invoice Description	Sample Invoice	64/alpha-numeric	D	A free form text field for the invoice description.
Amount	1000.00	9,2/decimal	D	The total gross amount of the invoice items. This amount does not include freight, taxes, or discounts. DDDDDD.CC <i>This Amount is also used for the Price Per Unit and GL Distribution Amount.</i>
Payee Name	Acme Inc.	50/alpha-numeric	C	Required if "Create Temporary Payee" or "Create Permanent Vendor" is selected from the Unknown Payees control and vendor cannot be identified using payeeIDNumber and payeeIDNumberType.
Payee ID Number	12345	20/alpha-numeric	C	Required if "Do Not Import Invoices" is selected from the Unknown Payees control.
Payee ID Number Type	1	1/numeric	C	Describes what the payeeIDNumber represents. Required if "Do Not Import Invoices" is selected from the Unknown Payees control. Default value is '1' if left empty. Values '1' = Vendor Number '2' = Social Security # '3' = Federal Tax ID '4' = State Tax ID '5' = Driver's License #
Address Line 1	123 Rochester Road	40/alpha-numeric	C	The first line of the address for the account payable check. Required if "Create Temporary Payee" or "Create Permanent Vendor" is selected from the Unknown Payees control and vendor cannot be identified using payeeIDNumber and payeeIDNumberType.
Address Line 2	Building A	40/alpha-numeric	N	The second line of the address for the account payable check.
City	Troy	32/alpha-numeric	C	The city for the address on the account payable check.
State	MI	64/alpha-	C	The state code for the address on the account

AP Invoice Import – Three New Standard CSV Formats

- Multi-Item Invoice
- See description for additional information

Comma-Separated Values (CSV) – Multi-item Invoice

- Location {install Drive}\Program Files (x86)\Tyler Technologies\NWERP\{instance Name}\import\StandardDIs
- Name NWS.Logos.ImportExport.APInvoiceImport_CSV.dll
- Class Name NWS.Logos.ImportExport.APInvoiceImport_CSV_MultitemInvoice
- Template AP Invoice Import Multi Item Invoice Template.csv
- Description Each row in the CSV file represents one item and one GL distribution.
Repeat Invoice Number and Payee information to create a multi-item invoice.
Invoice Amount will be calculated based on the sum of the items' Quantity * Price Per Unit.

Data Element	Sample	Max Length/Type	Required	Notes
Invoice Number	2007-0000001	16/alpha-numeric	D	If not provided, a system generated number will be assigned. <i>Invoice items containing the same Invoice Number and Payee information will be combined under the same invoice.</i>
Invoice Date	01/01/2007	10/date	D	The invoice date. <i>If multiple Invoice Items exist within the same invoice, this value should be repeated for all Invoice Items.</i>
Invoice Description	Sample Invoice	64/alpha-numeric	D	A free form text field for the invoice description. <i>If multiple Invoice Items exist within the same invoice, this value should be repeated for all Invoice Items.</i>
Payee Name	Acme Inc.	50/alpha-numeric	C	Required if "Create Temporary Payee" or "Create Permanent Vendor" is selected from the Unknown Payees control and vendor cannot be identified using payeeIDNumber and payeeIDNumberType. <i>Invoice items containing the same Invoice Number and Payee information will be combined under the same invoice.</i>
Payee ID Number	12345	20/alpha-numeric	C	Required if "Do Not Import Invoices" is selected from the Unknown Payees control. <i>Invoice items containing the same Invoice Number and Payee information will be combined under the same invoice.</i>
Payee ID Number Type	1	1/numeric	C	Describes what the payeeIDNumber represents. Required if "Do Not Import Invoices" is selected from the Unknown Payees control. Default value is '1' if left empty. Values: '1' = Vendor Number '2' = Social Security # '3' = Federal Tax ID '4' = State Tax ID '5' = Driver's License # <i>Invoice items containing the same Invoice Number and Payee information will be combined under the same invoice.</i>
Address Line 1	123 Rochester Road	40/alpha-numeric	C	The first line of the address for the account payable check. Required if "Create Temporary Payee" or "Create Permanent Vendor" is selected from the Unknown Payees control and vendor cannot be identified using payeeIDNumber and payeeIDNumberType. <i>If multiple Invoice Items exist within the same invoice, this value</i>

AP Invoice Import – Three New Standard CSV Formats

- All Fields
- Similar to the XML format
- See description for additional information

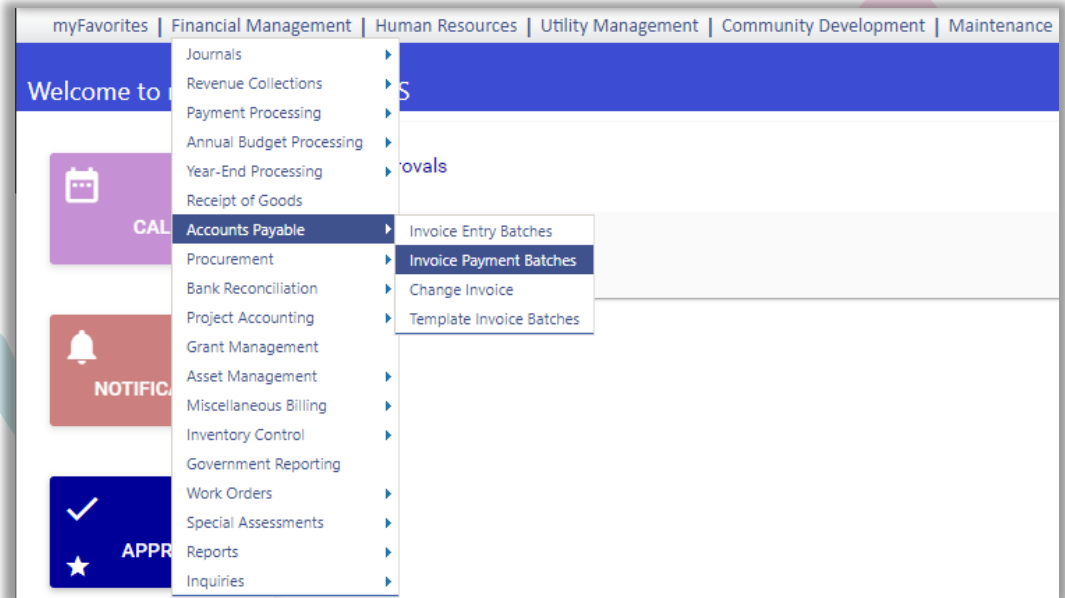
Comma-Separated Values (CSV) – All Fields

- Location (Install Drive)\Program Files (x86)\Tyler Technologies\NWERP\Instance Name\import\StandardDills
- Name NWS.Logos.importExport.APInvoiceimport_csv.dll
- Class Name NWS.Logos.importExport.APInvoiceimport_csv_AllFields
- Template AP Invoice Import All Fields Template.csv

Data Element	Sample	Max Length/Type	Required	Notes
Invoice Number	2007-00000001	16/alpha-numeric	D	If not provided, a system generated number will be assigned. Invoice Items containing the same Invoice Number and Payee Information will be combined under the same Invoice.
Invoice Date	01/01/2007	10/date	D	The invoice date. If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Invoice Description	Sample invoice	64/alpha-numeric	D	A free form text field for the invoice description. If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Invoice Amount	1000.00	9,2/decimal	D	The total gross amount of the invoice items. This amount does not include freight, taxes, or discounts. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Freight Amount	100.00	9,2/decimal	N	The freight charge for the invoice. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
State Sales Tax Amount	60.00	9,2/decimal	N	The state sales tax on the invoice. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
County Sales Tax Amount	30.00	9,2/decimal	N	The county sales tax on the invoice. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
City Sales Tax Amount	15.00	9,2/decimal	N	The city sales tax on the invoice. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Discount Amount	60.00	9,2/decimal	N	The discount to be applied to the invoice. DDDDDD.CC If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Check Number	12345	integer	C	The check number used to pay the invoice. Required if the Create Manual Check Register checkbox is checked. If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Received Date	02/13/2014	10/date	D	The received date for the invoice. If multiple Invoice Items exist within the same Invoice, this value should be repeated for all Invoice Items.
Check Sort Code	Hold for Pickup	20/alpha-	N	The check sort code on the invoice. Value must

AP Invoice Payment – Attachments column

- AP Invoice Payment - Added “Attachment” column to the Invoices grids
- Will default as Shown



AP Invoice Payment – Attachments column

- Added “Attachment” column to the Invoices grids
- Will default as Shown

Invoice Payment Batch List

📄 📧 📧 📧 📧 📧 📧 List

myTasks	Validated	Approvals	Bank Account	Register	Check Date	Department
▽	▽	▽ Contains...	▽ Contains...	▽	▽ On...	▽ Contains...
✓	✓	0 of 1 at 1	Code 10 - Account 10 Description		02/20/2024	020 - Auditor's Office
		0 of 1 at 1	Accts Pay - Accounts Payable		05/07/2024	020 - Auditor's Office

1 - 2 of 2 records

New Delete Refresh

AP Invoice Payment – Attachments column

- Added “Attachment” column to the Invoices grids
- Will default as Shown

The screenshot displays the 'Invoice Payment Batch List' interface. At the top, the title 'Invoice Payment Batch - Accts Pay' is highlighted with a red box. Below the title, there are tabs for 'General' and 'Approvals'. The 'General' tab is active, showing fields for 'Department' (020 - Auditor's Office), 'Bank Account' (Accts Pay - Accounts Payable), 'Starting Check Number' (232783), and 'Check Date' (05/07/2024). Below these fields are buttons for 'Save', 'Save/New', 'Delete', and 'Reset'. The main part of the interface is a table with the following columns: Selected, Voided, APA Selected, Due Date, Vendor Name, Invoice Number, Invoice Batch Number, Net Amount, APA Contac..., and Attachments. The 'Attachments' column is highlighted with a red box. The table contains one record with a green checkmark in the 'Selected' column, a green checkmark in the 'APA Selected' column, a due date of 03/21/2024, a vendor name of CIGNA GROUP INSURANCE, an invoice number of 2024-00000006, an invoice batch number of 2024-00000004, and a net amount of \$1,500.00. The 'Attachments' column for this record shows two document icons. At the bottom of the interface, there are buttons for 'Add', 'Remove', 'Select/Unselect for AP Automation', and 'Refresh'. The 'Add' button is highlighted with a red box.

Selected	Voided	APA Selected	Due Date	Vendor Name	Invoice Number	Invoice Batch Number	Net Amount	APA Contac...	Attachments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/21/2024	CIGNA GROUP INSURANCE	2024-00000006	2024-00000004	\$1,500.00	Include	

AP Invoice Payment – Attachments column

- Added “Attachment” column to the Invoices grids
- Will default as Shown

Invoice Payment Batch List > Invoice Payment Batch - Accts Pay
Select Invoices for Payment

Search

From Due Date 05/09/2023
To Due Date 05/09/2024
Department
Vendor
One-Time Payee

Search Add All Reset

	Void Date	Void Reason	Hold Reason	Due Date	Vendor Name	Invoice Number	Invoice Batch Number	Amount	Contact Type	APA Contact Type	Attachments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/21/2024	DTE ENERGY	2024-00000005	2024-00000004	\$953.14	Check	Include	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12/21/2023	OFFICE MAX	2023-00001541	2024-00000004	\$101.00	Check	Include	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/21/2024	OFFICE MAX	2024-00000007	2024-00000004	\$100.00	Check	Include	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/21/2024	U S POSTAL SERVICE	2024-00000004	2024-00000004	\$250.00	ACH	ACH	

1 - 4 of 4 records

Submit Select All Refresh

AP Invoice Payment - Check Sort Code on Payment Batch Register

- Added “Check Sort Code” to Payment Batch Register
- Allows for easy identification of invoices that require documentation with payment

New World ERP
Payment Batch Register
Bank Account: Accts Pay - Accounts Payable
Batch Date: 05/07/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: Accts Pay - Accounts Payable					
EFT	05/07/2024	448 Accounts Payable	CIGNA GROUP INSURANCE		1,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	2024-00000006	03/21/2024	Insurance Expense	Attach Documents - Attach Documents	1,500.00
Accts Pay Accounts Payable Totals:			Transactions: 1		<u>\$1,500.00</u>
EFTs:	1		\$1,500.00		

AP Invoice Payment – Check Sort Code on Payment Batch Register

- Check Sort Code is located on the Invoice Entry Header
- The values are user defined within a validation set

Invoice Payment Batch List > Invoice Payment Batch - Accts Pay
Invoice Item Entry - 2024-00000005

Department	020 - Auditor's Office	Remittance	DTE ENERGY - Primary
Vendor	4 - DTE ENERGY	Invoice Date	03/21/2024
Vendor Invoice	2024-00000005	Due Date	03/21/2024
Description	Special Energy Improvement Services	G/L Date	03/21/2024
Invoice Amount	\$953.14	Received Date	
Freight Amount		Paying Bank	Accts Pay - Accounts Payable
Discount Amount		Hold Payment Reason	
Invoice Terms		Manual Check	<input type="checkbox"/>
		Check Sort Code	Attach Documents - Attach Documents
		Check Code	

AP Automation – APA Contact Type Column

- For AP Automation users, added the “APA Contact Type” to the “Select Invoices for Payment” grid
- Will default as Shown

Invoice Payment Batch List > Invoice Payment Batch - Accts Pay
Select Invoices for Payment

Search

From Due Date 05/07/2023
To Due Date 05/07/2024
Department
Vendor
One-Time Payee

Search Add All Reset

	Void Date	Void Reas...	Hold ...	Due Date	Vendor Name	Invoice Number	Invoice Batch Number	Amount	Contact Type	APA Contact Type	Attachments
S V	Contains...	Contains...	Contai...	03/21/2024	DTE ENERGY	2024-00000005	2024-00000004	\$953.14	Check	Include	
S V				12/21/2023	OFFICE MAX	2023-00001541	2024-00000004	\$101.00	Check	Include	
S V				03/21/2024	OFFICE MAX	2024-00000007	2024-00000004	\$100.00	Check	Include	
S V				03/21/2024	U S POSTAL SERVICE	2024-00000004	2024-00000004	\$250.00	ACH	ACH	

Change AP Invoice – Invoice/Item Description Change Type

- Change AP Invoice
- Added New “Invoice/Item Description” Change Type



Change AP Invoice – Invoice/Item Description Change Type

- New “Invoice/Item Description” Change Type appears in the dropdown
- Recommendation:
 - Add new corresponding Change/Correct Reason validation set entry

The screenshot shows the 'Create Accounts Payable Invoice Change' dialog box. The 'Change Type' dropdown is open, showing the following options: 'Invoice/Item Description' (selected), 'G/L Distribution', 'Associate Purchase Order', and 'Associate Contract'. The 'Change/Correct Reason' dropdown is also open, showing 'Change Both Descriptions' (selected). The dialog box includes fields for 'Vendor', 'One-Time Payee', 'Invoice Number', 'Date Type', 'From Date', and 'To Date'. The 'Status' is 'Open' and the 'Invoice Number' is '2024-000000'. There is an 'Ok' button at the bottom right.

Change AP Invoice – Invoice/Item Description Change Type

- Change “Invoice Description” at the top of the page
- Click SAVE to complete

Change Accounts Payable Invoice List
Change Accounts Payable Invoice - 2024-00000076

Change Accounts Payable Information

Changed Type Invoice/Item Description
Changed By Martha Adams
Use Original G/L Date
Change G/L Date 05/10/2024

Department ADM*ADM - Admin/Administrative Services
Change Reason Code Change Both Descriptions
Change Reason Text Changed both descriptions to add more detail

Change Invoice Description

Invoice Description Construction Contractual Services - Project XYZ

Save

Invoice - 2024-00000076

Item	Description	Quantity	Unit Of Mea...	Price per Unit	Total Price	PO Num...	Seq	Contract ...	Contra...	Status
Contractual Services	Construction Contractual Services	1.0000	EA	\$15,000.00	\$15,000.00					Unchanged

1 - 1 of 1 records

Save Cancel

Change AP Invoice – Invoice/Item Description Change Type

- Double-Click “Description” field in the “Item” section to change the item description
- Click Done
- Click Save (under Items Section)

Change Accounts Payable Invoice List
Change Accounts Payable Invoice

Entry

Change Accounts Payable Information

Changed Type Invoice/Item Description
Changed By Martha Adams
Use Original G/L Date
Change G/L Date 05/10/2024

Department ADM*ADM - Admin/Administrative Services
Change Reason Code Change Both Descriptions
Change Reason Text Changed both descriptions to add more detail

Change Invoice Description

Invoice Description Construction Contractual Services - Project XYZ

Save

Invoice - 2024-00000076 - 2024-00000076

Items

Item	Description	Quantity	Unit Of Mea...	Price per Unit	Total Price	PO Numb...	Seq	Contract ...	Contra...	Status
Contractual Services	n Contractual Services - Project XWZ	1.0000	EA	\$15,000.00	\$15,000.00					Unchanged


Done Cancel

1 - 1 of 1 records
Save Cancel


Change AP Invoice – Invoice/Item Description Change Type


- Click on the Item “Status” column word “Changed” to view details

Change Accounts Payable Invoice List
Change Accounts Payable Invoice

 Entry

Change Accounts Payable Information

Changed Type Invoice/Item Description
Changed By Martha Adams
Use Original G/L Date
Change G/L Date 05/10/2024 

Department ADM*ADM - Admin/Administrative Services
Change Reason Code Change Both Descriptions 
Change Reason Text Changed both descriptions to add more detail

Change Invoice Description

Invoice Description Construction Contractual Services - Project XYZ

Save

Invoice - 2024-0000076 - 2024-0000076

Items

Item	Description	Quantity	Unit Of Mea...	Price per Unit	Total Price	PO Numb...	Seq	Contract ...	Contra...	Status
Contractual Services	Construction Contractual Services ...	1.0000	EA	\$15,000.00	\$15,000.00					Changed

Change AP Invoice – Invoice/Item Description Change Type






- Review “Status Change” popup for Item Description changes

Contractual Services					
Current Item Information					
Description	Quantity	Unit Of Measure	Price per Unit	Total Price	P
Contractual Services - Construction Contractual Services	1.0000	EA	\$15,000.00	\$15,000.00	
Revised Item Information					
Description	Quantity	Unit Of Measure	Price per Unit	Total Price	P
Contractual Services - Construction Contractual Services - Project XWZ	1.0000	EA	\$15,000.00	\$15,000.00	

Change AP Invoice – Invoice/Item Description Change Type

- Click Print Edit Listing Icon to view both changes

Change Accounts Payable Invoice List
Change Accounts Payable Invoice

     Entry

Change Accounts Payable Information

Changed Type Invoice/Item Description
Changed By Martha Adams
Use Original G/L Date
Change G/L Date 05/10/2024

Department ADM*ADM - Admin/Administrative Services
Change Reason Code Change Both Descriptions
Change Reason Text Changed both descriptions to add more detail

Change Invoice Description

Invoice Description Construction Contractual Services - Project XYZ

Save

Invoice - 2024-00000076 - 2024-00000076

Items

Item	Description	Quantity	Unit Of Mea...	Price per Unit	Total Price	PO Numb...	Seq	Contract ...	Contra...	Status
Contractual Services	Construction Contractual Services ...	1.0000	EA	\$15,000.00	\$15,000.00					Changed

Change AP Invoice – Invoice/Item Description Change Type

- Review both description changes from the Edit Listing

Change AP Edit Listing

Department	Changed G/L Date	Vendor	Invoice Number	Net Amount				
Admin/Administrative Services	05/10/2024	7125 Johnson Construction LLC	2024-00000078	\$15,000.00				
Current Invoice Description: Construction Contractual Services		Revised Invoice Description: Construction Contractual Services - Project XYZ						
Change/Correct Reason Code: 6		Change/Correct Reason Text: Changed both descriptions to add more detail						
Current Item Information								
P.O. Number	Contract Number	Seq	Item	U/M	Quantity	Price per Unit	Total Amount	
			Contractual Services - Construction Contractual Services	EA	1.0000	15,000.00	15,000.00	
Revised Item Information								
P.O. Number	Contract Number	Seq	Item	U/M	Quantity	Price per Unit	Total Amount	Status
			Contractual Services - Construction Contractual Services - Project XWZ	EA	1.0000	15,000.00	15,000.00	Changed
Current G/L Distributions								
G/L Account	Description	Project	Project Description	Dist. Percentage	Dist. Amount			
101-04-08.6328	Other Contractual Services			100.00 %				
Revised G/L Distributions								
G/L Account	Description	Project	Project Description	Dist. Percentage	Dist. Amount			
101-04-08.6328	Other Contractual Services			100.00 %				

Run by Martha Adams on 05/10/2024 01:35:17 PM

Page 1 of 1

AP Invoice Inquiry – Invoice History Changes

- Invoice History
 - Added “Invoice Header Description” column
 - Increased width of “Item” column

The screenshot displays the Tyler Technologies software interface. At the top, there are navigation tabs: myFavorites | Financial Management | Human Resources | Utility Management | Community Development | Maintenance. Below this is a header bar with "Welcome to" on the left and "tha Adams" on the right. A central navigation pane contains several icons: a purple calendar icon labeled "CAL", a red bell icon labeled "NOTIFIC", a blue checkmark icon labeled "APPR", and a green briefcase icon labeled "50 REPORTS". A dropdown menu is open from the "APPR" icon, listing various financial management options: Journals, Revenue Collections, Payment Processing, Annual Budget Processing, Year-End Processing, Receipt of Goods, Accounts Payable, Procurement, Bank Reconciliation, Project Accounting, Grant Management, Asset Management, Miscellaneous Billing, Inventory Control, Government Reporting, Work Orders, Special Assessments, Reports, and Inquiries. The "Inquiries" option is highlighted, and a sub-menu is open showing: General Ledger, Revenue Collections, Payments, Bank Accounts, Vendors (highlighted), Vendor Audit, Item Service, and Purchase Orders.

AP Invoice Inquiry – Invoice History Changes

- New “Invoice/Item Description” Change Type value
- New (Invoice) Description column
- Wider Item column

The screenshot displays the 'Accounts Payable Invoice Inquiry' interface. The 'Invoice History' table shows a change from 'Original' to '1' with a new 'Change Type' of 'Invoice/Item Descripti...' and a 'Description' of 'Construction Contractual Services - Project XYZ'. The 'Invoice Item History' section shows a change from 'Original' to 'Change 1' for the item 'Contractual Services - Construction Contractual Services - Project XWZ', with the status 'Changed'.

Change Number	Change G/L ...	Change Date	Change User	Change Type	Change Reason Code	Change Reason Te...	Description
Original	05/10/2024	05/10/2024	Martha Adam...				Construction Contractual Services
1	05/10/2024	05/10/2024	Martha Adam...	Invoice/Item Descripti...	Change Both Descriptions	Changed both descrip...	Construction Contractual Services - Project XYZ

Item	Original	Change 1
Contractual Services - Construction Contractual Services - Project XWZ	Original	Changed

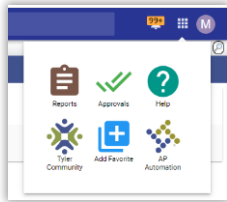
Annual Budget Processing

Budget Import - Three New Standard CSV Formats

- Three standard CSV Formats
 - Budget Import including Transactions
 - Budget Import including Biennial Budgeting and Transactions
 - Budget Import including Forecasting and Transactions

Budget Import - Three New Standard CSV Formats

- Import Specs can be found under Help Central








- Click on Applications & Maintenance > Financial Management > Documentation > Import/Export Specifications

A screenshot of the 'new world' Help Central page. The page header includes the 'new world' logo (a cluster of colored dots) and the text 'a tyler erp solution'. Navigation links for 'Applications & Maintenance', 'What's New', 'Year End', and 'More' are visible. A search bar labeled 'Search Help Central' is present. The main content area is titled 'Financial Management Documentation' and lists several categories: 'User Guides', 'FM Year-End Guides', and 'Import/Export Specifications'. Under 'Import/Export Specifications', there are two columns of links. The link 'Budget Import' is highlighted with a red rectangular box. Other links include 'Accounts Payable Invoice Import', 'Accounts Payable Purchasing Card Import', 'Bank Account Journal Import', 'Journal Export', 'Journal Import', 'Miscellaneous Billing Invoice Import', 'Payment Reconciliation Import', 'Positive Pay Export', 'Project Journal Import', 'Revenue Collection Receipt Import', 'Special Assessments Lockbox Import', 'Third-Party Payment Import', and 'Vendor 1099 Import'. At the bottom, a footer note says 'For more information resources, such as Financial Management videos and webinars, go to the Financial Management home page.'

Budget Import – Three New Standard CSV Formats

- Zip folder contains CSV Templates and Spec Guide (PDF)

Budget Import Release 2023.1.11
Budget Import 2023.1.11.zip

 CSV Templates Type: Folder	Date modified: 12/1/2023 6:28 PM
 Budget Import Release 2023.1.11.pdf Type: Adobe Acrobat Document	Date modified: 12/1/2023 6:26 PM Size: 572 KB → 481 KB
 Budget Import Schema.xlsx Type: Microsoft Excel Worksheet	Date modified: 6/1/2015 8:06 AM Size: 17.5 KB → 12.4 KB
 BudgetImport.xml Type: Microsoft Edge HTML Document	Date modified: 4/22/2016 10:42 AM Size: 513 bytes → 168 bytes
 Budgets.xsd Type: XML Schema File	Date modified: 6/19/2023 3:24 PM Size: 3.66 KB → 534 bytes

Budget Import – Three New Standard CSV Formats

- Budget Import Including Transactions
- Refer to the specifications for the exact fields and required formats

Comma-Separated Values (CSV) – Including Transactions

- Location *{Install Drive}\Program Files (x86)\Tyler Technologies\NWERP\{Instance Name}\Import\StandardDlls*
- Name *NWS.Logos.ImportExport.BudgetImport_CSV.dll*
- Class Name *NWS.Logos.ImportExport.BudgetImport_CSV*
- Template *Budget Import Template.csv*

Data Element	Sample	Max Length/Type	Required	Notes
Budget GL Account	100121100	64/alpha-numeric	Y	The scrunched GL account number including letters if used. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Prior Year Estimated Amount	50000.00	19,4/decimal	N	The dollar amount for your budgets prior year estimated amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Year	2016	4/numeric	Y	The budget year. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Level	2	1/numeric	Y	The budget level number (and not the name of budget level). For reference of budget level numbers, please refer to your FM settings under the Annual Budget Level tab. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Amount	50000.00	19,4/decimal	Y	The budget actual amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Comment	2023 Level 2	512/alpha-numeric	N	Free form text comments. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Transaction Description	Training	64/alpha-numeric	N	The description of the transaction.
Budget Transaction Units	12.0000	11,4/decimal	N	The number of units for the transaction.
Budget Transaction Amount Per Unit	55.75	19,4/decimal	N	The amount of each unit in the transaction.
Budget Transaction Total	669.00	19,4/decimal	N	The total amount for the transaction.

Budget Import – Three New Standard CSV Formats

- Budget Import Including Biennial Budgets and Transactions
- Refer to the specifications for the exact fields and required formats

Comma-Separated Values (CSV) – Biennial Budgets; Including Transactions

- Location *{Install Drive}\Program Files (x86)\Tyler Technologies\NWERP\{Instance Name}\Import\StandardDlls*
- Name *NWS.Logos.ImportExport.BudgetImport_CSV.dll*
- Class Name *NWS.Logos.ImportExport.BudgetImport_CSV_Biennial*
- Template *Budget Import Biennial Template.csv*

Data Element	Sample	Max Length/Type	Required	Notes
Budget GL Account	100121100	64/alpha-numeric	Y	The scrunched GL account number including letters if used. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Prior Year Estimated Amount	50000.00	19,4/decimal	N	The dollar amount for your budgets prior year estimated amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Year	2016	4/numeric	Y	The budget year. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Level	2	1/numeric	Y	The budget level number (and not the name of budget level). For reference of budget level numbers, please refer to your FM settings under the Annual Budget Level tab. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Amount	50000.00	19,4/decimal	Y	The budget actual amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Year 2 Amount	52500.00	19,4/decimal	N	The budget year 2 actual amount when using biennial budgeting. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Comment	2023 Level 2	512/alpha-numeric	N	Free form text comments. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Transaction Description	Training	64/alpha-numeric	N	The description of the transaction.
Budget Transaction Units	12.0000	11,4/decimal	N	The number of units for the transaction.
Budget Transaction Amount Per Unit	55.75	19,4/decimal	N	The amount of each unit in the transaction.
Budget Transaction Total	669.00	19,4/decimal	N	The total amount for the transaction.
Apply to Year 1	True	True/False	N	Apply this transaction to Year 1 of the biennial budget
Apply to Year 2	False	True/False	N	Apply this transaction to Year 2 of the biennial budget

Budget Import – Three New Standard CSV Formats

- Budget Import Including Forecasting and Transactions
- Refer to the specifications for the exact fields and required formats

Comma-Separated Values (CSV) – Forecast; Including Transactions

- Location `{Install Drive}\Program Files (x86)\Tyler Technologies\NWERP\{Instance Name}\Import\StandardDlls`
- Name `NWS.Logos.ImportExport.BudgetImport_CSV.dll`
- Class Name `NWS.Logos.ImportExport.BudgetImport_CSV_Forecast`
- Template `Budget Import Forecast Template.csv`

Data Element	Sample	Max Length/Type	Required	Notes
Budget GL Account	100121100	64/alpha-numeric	Y	The scrunched GL account number including letters if used. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Prior Year Estimated Amount	50000.00	19,4/decimal	N	The dollar amount for your budgets prior year estimated amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Year	2016	4/numeric	Y	The budget year. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Level	2	1/numeric	Y	The budget level number (and not the name of budget level). For reference of budget level numbers, please refer to your FM settings under the Annual Budget Level tab. Budget transactions containing the same Budget GL Account, Budget Year, and Budget Level will be combined under the same budgeted account.
Budget Amount	50000.00	19,4/decimal	Y	The budget actual amount. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Budget Comment	2023 Level 2	512/alpha-numeric	N	Free form text comments. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 1 Amount	50100.00	19,4/decimal	N	The forecasted budget amount for year 1. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 2 Amount	50200.00	19,4/decimal	N	The forecasted budget amount for year 2. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 3 Amount	50300.00	19,4/decimal	N	The forecasted budget amount for year 3. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 4 Amount	50400.00	19,4/decimal	N	The forecasted budget amount for year 4. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 5 Amount	50500.00	19,4/decimal	N	The forecasted budget amount for year 5. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 6 Amount	50600.00	19,4/decimal	N	The forecasted budget amount for year 6. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 7 Amount	50700.00	19,4/decimal	N	The forecasted budget amount for year 7. If multiple budget transactions exist within the same budget account, this value should be repeated for all budget transactions.
Forecast Year 8 Amount	50800.00	19,4/decimal	N	The forecasted budget amount for year 8.

Asset Management

Asset Management – AP Transactions includes Inactive Vendor

- When associating AP Invoice transactions to an asset
 - The vendor prompt now allows the user to search on inactive vendors



Asset Management – AP Transactions includes Inactive Vendor

- Click Edit



The screenshot displays the 'Asset Service - 3468 - 2024 Sidewalks' window. On the left, there is a form with fields for 'Asset Number' and 'Description' (containing '2024 side'), and buttons for 'Go', 'Reset', and 'New'. Below this is a tree view under 'Assets' with a folder icon and the text '3468 - 2024 Sidewalks'. The main area is titled 'General' and contains a table of asset details. At the top right of this area, there are action buttons: 'Print', 'Edit' (highlighted with a red box), 'Delete', 'Notes', and 'Effective Date' (set to '05/07/2024').

Item	Sidewalks
Classification	SIDEWALKS
Asset Number	3468
Original Funding Source	101
Acquisition Date	01/01/2024
Original Purchase Price	\$50,000.00
Adjusted Value	\$0.00

Asset Management – AP Transactions includes Inactive Vendor

- From the “Edit” Asset page, Click on the “Accounts Payable Transactions” icon to attach Search for and attach AP Invoices

Asset Service
Asset 3468 - 2024 Sidewalks

Accounts Payable Transactions

Accounts Payable Transactions Include Removed From Date 01/01/2024 To Date 05/07/2024

Asset Number	3468	#	Amount
Description	2024 Sidewalks	Edit	0 \$0.00
Status	Active	Open	0 \$0.00
Mode	Fixed	Paid	0 \$0.00
Recorded	No	Totals	0 \$0.00
		Voided	0 \$0.00

Status	Invoice Date	Vendor	Invoice Number	Description	Amount
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0 - 0 of 0 records

New Remove Refresh Restore

Asset Management – AP Transactions includes Inactive Vendor

- The vendor prompt will return both active and inactive vendors so users can associate any AP invoice item to an asset

Asset Service > Asset

Add Asset Accounts Payable Transactions 3468 - 2024 Sidewalks

From Invoice Date: 04/08/2024

To Invoice Date: 05/07/2024

Vendor: inactive vendor (selected)
7054 - Inactive Vendor

Item Description: [Empty]

Buttons: Search, Reset, Accept, Cancel

Bank Reconciliation

Receipt Deposit Batches

- “Batch Totals” and “Cashier” Columns added to List and Workflow pages
- “Receipt Batch Number” and “Description” added to Reassign Transaction prompt
- New warning when Batch Deposit Date does not match Group Deposit Date(s)



Receipt Deposit Batches – New Batch Total and Cashier columns

- Added “Batch Total” and “Cashier” columns to the Receipt Deposit Batch List and Workflow grids
- They will default as Shown

Receipt Deposit Batches List

🏠 📄 📧 📧 📧 📧 📧 List

Validated	Bank	Bank Account	Reference	Receipt Batch Number	Receipt Batch Department	Description	Deposit Date	Deposit Type	Deposit Total	Batch Total	Cashier	Payment Category
▼	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ On...	▼ Contains...	▼ Equals...	▼ Equals...	▼ Contains...	▼ Contains...
	XYZ Bank	Operating Bank Account		2024-05000060	FIN*FIN - Finance/Financial Services		05/08/2024	Collection	\$0.00	\$35.00	Martha Adams	
	National Bank	Accounts Payable Checking		2024-05000060	FIN*FIN - Finance/Financial Services		05/08/2024	Collection	\$0.00	\$160.00	Martha Adams	
	XYZ Bank	Payroll Bank Account		2023-10000118	FIN*FIN - Finance/Financial Services		01/16/2024	Collection	\$0.00	\$10.00	Martha Adams	
	XYZ Bank	Operating Bank Account		Multiple			01/16/2024	Collection	\$0.00	\$1,594.75	Multiple	
✓	XYZ Bank	Operating Bank Account		2023-05000059	ADM*ADM - Admin/Administrativ...	Parking Fees	05/22/2023	Collection	\$100.00	\$100.00	Michael Adnson	

Receipt Deposit Batches - Reassign Transactions

- The “Reassign Receipt Transaction” prompt now includes additional fields:
 - Receipt Batch Number
 - Batch Description
- Click on the Receipt Transactions Tab

The screenshot displays the 'Receipt Deposit Batches List' interface. The 'Receipt Transactions' tab is highlighted with a red box. The interface is divided into several sections:

- General:** Contains fields for Deposit Date (05/08/2024), Override G/L Date, Deposit Type (Collection), Bank Account (Operating - Operating Bank Account), Description, Reference, and Comments.
- Batch Totals:** A table showing transaction counts and amounts.
- Deposit Totals:** Fields for Cash Amount and Check Amount.
- Status:** Not Validated.
- Buttons:** A 'Validate' button at the bottom left and 'Apply' buttons next to each row in the Batch Totals table.

Transaction	Count	Amount	
Cash	0	\$0.00	Apply
Check	1	\$35.00	Apply
Charge	0	\$0.00	Apply
EFT	0	\$0.00	Apply
Other	0	\$0.00	Apply
Total	1	\$35.00	

Receipt Deposit Batches - Reassign Transactions

- Click the “Reassign” button

Receipt Deposit Batches List
Receipt Deposit Batch Transactions

General | Revenue Collection Batch Information | **Receipt Transactions** | Transaction Details

Charge Transactions Only

<input checked="" type="checkbox"/>	Receipt	Batch	Payment Date	Payment Co...	Bank Acco...	Amount
	∇ Contains...	∇ Contains...	∇ On...	∇ Contains...	∇ Contains...	∇ Equals...
<input checked="" type="checkbox"/>	2024-0000071	2024-05000060	05/08/2024	Plate Fees	Operating	\$35.00

1 - 1 of 1 records

Reassign Refresh

Receipt Deposit Batches – Reassign Transactions

- The “Reassign Receipt Transaction” prompt now includes additional fields:
 - Receipt Batch Number
 - Batch Description

Receipt Deposit Batches List
Receipt Deposit Batch Transactions

General | Revenue Collection Batch Information | Receipt Transactions | Transaction Details

Charge Transactions Only

Reassign Receipt Transactions

Reassign to Receipt Deposit Batch

Receipt

Contains...

2024-00000071

1 - 1 of 1 records

Reassign Refresh

OK Cancel

National Bank - Accounts Payable Checking - 05/08/2024 - 2024-05000060 - Park Related Fees

XYZ Bank - Operating Bank Account - 07/18/2024 - Multiple

XYZ Bank - Operating Bank Account - 05/22/2023 - 2023-05000059 - Parking Fees

XYZ Bank - Operating Bank Account - 05/16/2023 - 2023-05000047

XYZ Bank - Operating Bank Account - 05/16/2023 - 2023-05000043

XYZ Bank - Operating Bank Account - 05/16/2023 - Multiple

XYZ Bank - Operating Bank Account - 05/16/2023 - Multiple

XYZ Bank - Operating Bank Account - 05/16/2023 - 2023-05000044 - Credit Card Charges

XYZ Bank - Operating Bank Account - 05/12/2023 - 2023-05000027 - Miscellaneous Deposits

XYZ Bank - Operating Bank Account - 05/12/2023 - 2023-05000028 - Miscellaneous Deposits

XYZ Bank - Payroll Bank Account - 01/16/2024 - 2023-10000118


Receipt Deposit Batches – New Deposit Date Warning


- A warning will now appear when the General tab “Deposit Date” does not equal the “Transaction Details” tab Group Deposit Date(s)

Receipt Deposit Batches List
Receipt Deposit Batches General

General Revenue Collection Batch Information Receipt Transactions **Transaction Details**

General

Deposit Date 05/12/2023 

Override G/L Date 

Deposit Type

Bank Account

Description

Reference

Comments


Status **Not Validated**

Deposit Totals

Cash Amount	<input type="text" value="\$0.00"/>
Check Amount	<input type="text" value="\$0.00"/>

Batch Totals

Transaction	Count	Amount	
Cash	0	\$0.00	<input type="button" value="Apply"/>
Check	0	\$0.00	<input type="button" value="Apply"/>
Charge	1	\$1.00	<input type="button" value="Apply"/>
EFT	0	\$0.00	<input type="button" value="Apply"/>
Other	0	\$0.00	<input type="button" value="Apply"/>
Total	1	\$1.00	

 Validate

Receipt Deposit Batches - New Deposit Date Warning

- The “Deposit Date” on the Transaction Details tab represents the “Group Deposit Dates”
- These dates can be modified from the grid

Receipt Deposit Batches List

Receipt Deposit Batch Transaction Details

General Revenue Collection Batch Information Receipt Transactions **Transaction Details**

Deposit Group Details

Group#	Count	Deposit/Wire Transfer Information	Deposit Date	Amount	Description	Department
999	1		05/13/2023	\$1.00	Charge	ADM*ADM - Admin/Administrative Services

Receipt Deposit Batches - New Deposit Date Warning

- Warning – Group Deposit Date(s) on the Transaction Details tab do not match the Batch Deposit Date on the General Tab will appear when user Validates the batch

The screenshot shows a software interface with a 'Validate Receipt Deposit Batch' dialog box. The dialog box has a green header and a white body. On the left side of the dialog, there is a sidebar with tabs for 'General' and 'Revenue Collection Batch Information'. The 'General' tab is active, showing 'Deposit Group Details' with a table. The table has columns for 'Group#', 'Count', 'Deposit/Wire Transfer Information', and 'Depos'. The first row shows '999', '1', and '05/13'. The main area of the dialog shows 'Validation Results:' with a single warning item: 'Receipt Deposit Batch - Warning'. The warning text is: 'Warning - The sum of all Receipt Cash or E Distributions does not balance to the sum of the Cash, Check, Charge, Other and Wire Amounts specified for the deposit. Warning - Group Deposit Date(s) on the Transaction Details tab do not match the Batch Deposit Date on the General Tab.' The warning text is highlighted with a red rectangular box. Below the warning text is a blue 'OK' button.

myFavorites | Financial Management | Human Resource

Validate Receipt Deposit Batch

Receipt Deposit Batches List

Receipt Deposit Batch Transaction Details

General Revenue Collection Batch Information

Deposit Group Details

Group#	Count	Deposit/Wire Transfer Information	Depos
999	1		05/13

Validation Results:

- Receipt Deposit Batch - Warning

Warning - The sum of all Receipt Cash or E Distributions does not balance to the sum of the Cash, Check, Charge, Other and Wire Amounts specified for the deposit.
Warning - Group Deposit Date(s) on the Transaction Details tab do not match the Batch Deposit Date on the General Tab.

OK

Reconcile Bank Accounts

- “Beginning Balance” and “Ending Balance” columns added to the List and Workflow pages
- Added the ability to Validate from within the Batch
- Added and Renamed fields on the Deposits page and Deposit Transaction Inquiry pop up



Reconcile Bank Accounts – Beginning and Ending Balance columns

- “Beginning Balance” and “Ending Balance” columns added to the List and Workflow pages
- They will default as Shown

Validated	Bank	Account	Beginning Date	Ending Date	Description	Beginning Balance	Ending Balance
▽	▽ Contains...	▽ Contains...	▽ On...	▽ On...	▽ Contains...	▽ Equals...	▽ Equals...
	National Bank	Accounts Payable Checking	05/01/2024	05/31/2024	May 2024 AP Checking Bank Reconciliation	\$1,000.00	\$5,000.00

Reconcile Bank Accounts – Validate within the Batch

- Added the ability to Validate within the Batch
- Validate icon appears at the top

Reconcile Bank Account List
Reconcile Bank Account General

Bank Account: AP Chking - Accounts Payable Checking

Initial Reconciliation Date: 05/01/2024

Initial Balance: \$1,000.00

Ending Date: 05/31/2024

Ending Balance: \$5,000.00

Description: May 2024 AP Checking Bank Reconciliation

Bank Account Activity

Date	Deposits	Checks	EFTs	Returned Checks	Wire Transfer In	Wire Transfer Out	Adjustments	Balance	
								Beginning Balance	\$1,000.00

Reconcile Bank Accounts – Deposits - Added and Renamed Columns

- Added the “Override G/L Date” column to the grid
- Renamed the “Date” field to “Deposit Date”

Reconcile Bank Account List
Reconcile Bank Account General

Bank Account: Accounts Payable Checking Deposits: 0 \$0.00
Ending Date: 05/31/2024

Type	Deposit Date	Override G/L Date	Deposit Information	Description	Department	Amount	Reconciled Amount
Collection	05/08/2024			Cash and Check	FIN*FIN - Finance/Financial Services	\$195.00	

Reconcile Bank Accounts – Deposit Transaction Inquiry - Added and Renamed Columns

- Batch Information section
 - Added “Override G/L Date”
 - Renamed “Deposit Date” to “Batch Deposit Date”
- Deposit Group Information Section
 - Added “Group Deposit Date”

Deposit Transaction Inquiry

Deposit Transaction Inquiry

Batch Information		Bank Information	
Journal Number	2024-00000214	Bank	National Bank
Amount	\$195.00	Bank Account	Accounts Payable Checking
Batch Deposit Date	05/08/2024	Deposit Group Information	
Override G/L Date		Department	FIN*FIN - Finance/Financial Services
Deposit Type	Collection	Group Deposit Date	05/08/2024
Description	Park Related Fees	Deposit Information	
Reference		Description	Cash and Check
Comments		Amount	\$195.00
		Reconciliation Information	
		Period	
		Status	
		Status Date	
		Reconciled Amount	

Bank Account Journals – Attachments column

- Bank Account Journals
- Added the “Attachments” column to the List and Workflow grids
- It will default as Shown





Bank Account Journals – Attachments column

- Added the “Attachments” column to the List and Workflow grids
- It will default as Shown

Bank Account Journal List

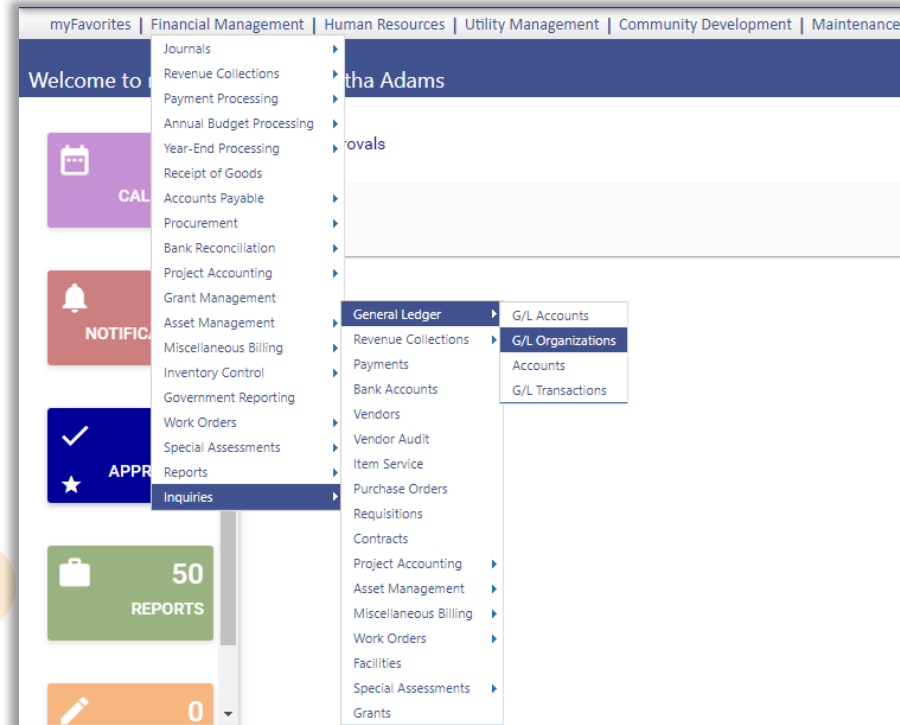
Bank Account Journal List

myTasks	Validated	Approvals	Department	Journal Number	G/L Date	Description	ACH Status	Created By	Attachments
	✓	0 of 1 at 1	FIN JE - Finance Journal Entry	2023-00000190	09/20/2023	Bank Service Charges	N/A	Neel Nagrik	
		0 of 1 at 1	FIN JE - Finance Journal Entry	2024-00000167	04/03/2024	NSF	N/A	Martha Adams	

General Ledger Inquiry

G/L Organization Inquiry – Unposted Transaction Budget Analysis Icon

- The “Budget Analysis Icon” will appear next to Accounts where unposted transactions exist
 - When “Summarization Level” = None and
 - “Include Unposted Transactions” is checked
- “Budget Analysis” pop up allows users to view a detailed analysis of the unposted transactions



G/L Organization Inquiry – Unposted Transaction Budget Analysis Icon

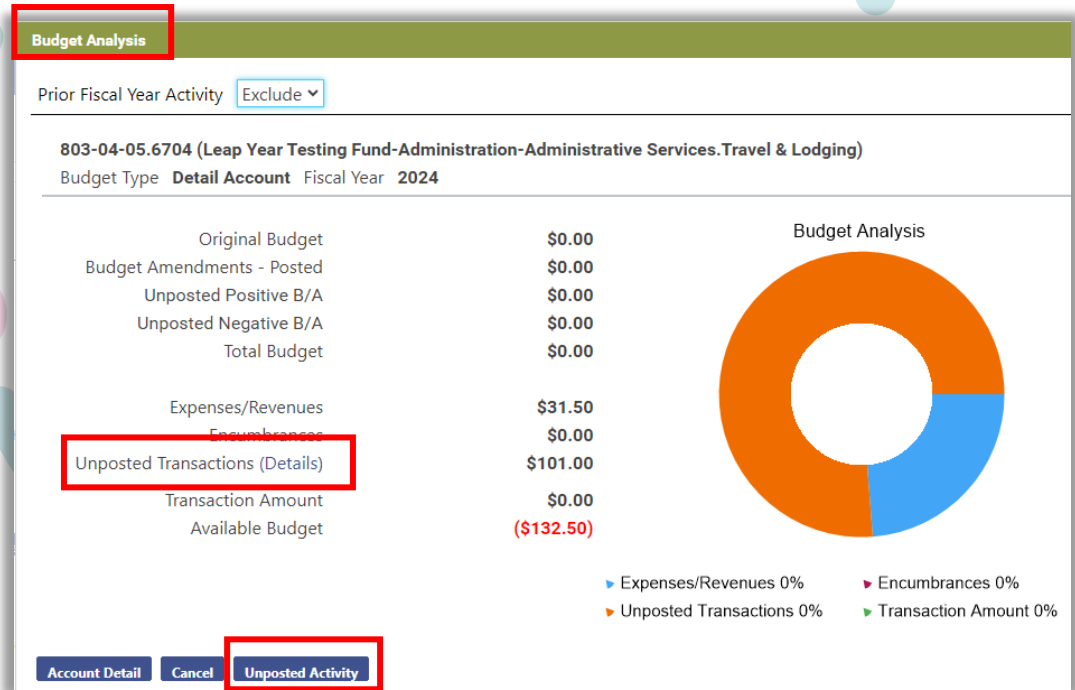
- The “Budget Analysis Icon” will appear in the “Analyze” column for any account where unposted transactions exist

The screenshot displays the 'Organization Inquiry' interface. On the left, there is a sidebar with a tree view showing the organizational structure: 803 - Leap Year Testing Fund, 04 - Administration, and 05 - Administrative Services. The main area contains several filters: 'Fiscal Year' set to 2024, 'Organization Set' with a dropdown, 'Save Search' checkbox, 'Search' and 'Reset' buttons, 'Summarization Level' set to 'None', 'Account Type' set to 'Expense', 'Include Unposted Transactions' checked, 'Reclassification Journal Type' dropdown, and 'Prior Fiscal Year Activity' set to 'Exclude'. Below the filters, a table titled '803-04-05 - Leap Year Testing Fund, Administration, Administrative Services Fiscal Year: 2024' is shown. The table has columns for Account Number, Description, Adopted Budget, Amended Budget, Encumbrances, Expenses, Remaining Balance, Percent Used, and Analyze. The 'Analyze' column for account 6206.01 contains a blue icon with a white square, indicating unposted transactions. Summary values are shown above the table: Amended Budget \$100.00, Encumbrances -\$2.75, Expenses \$1,476.50, Remaining Balance -\$1,373.75, and % Used 1474%.

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	Percent Used	Analyze
6100	Salaries - Full Time	\$0.00	\$0.00	\$0.00	\$840.00	(\$840.00)	+++	
6160	Cafeteria Benefit	\$0.00	\$0.00	\$0.00	\$105.00	(\$105.00)	+++	
6204	Repair & Maintenance Supplies	\$0.00	\$0.00	(\$125.00)	\$52.50	\$72.50	+++	
6206.01	Operating Supplies Office Supplies	\$0.00	\$100.00	\$62.25	\$273.00	(\$235.25)	335%	
6310	Professional Services	\$0.00	\$0.00	\$60.00	\$73.50	(\$133.50)	+++	
6704	Travel & Lodging	\$0.00	\$0.00	\$0.00	\$132.50	(\$132.50)	+++	

G/L Organization Inquiry – Unposted Transaction Budget Analysis Icon

- Clicking the “Unposted Transactions (Details)” hyperlink, will display a list of modules with unposted amounts
- The “Unposted Activity” icon will print a detailed list of what records make up those balances within each module



Grant Management

Grant Types – Previous and Next Buttons Added

- Added the “Previous” and “Next” buttons to the Entry page



The screenshot displays the navigation interface of the new world ERP Suite. At the top, a horizontal menu bar contains the following items: myFavorites | Financial Management | Human Resources | Utility Management | Community Development | Maintenance. Below this, a dark blue header bar reads "Welcome to new world ERP - Martha Adams". On the left side, there is a purple "CALENDAR" widget showing "0" items and a "✓ Approvals" widget. The main navigation menu is open, showing a list of modules: new world ERP Suite, Financial Management, Human Resources, Utility Management, Community Development, and About new world ERP. The "Financial Management" module is expanded, showing sub-items: Company FM Settings, Grant Management, Asset Management, Miscellaneous Billing, Inventory Control, and Work Orders. The "Grant Management" sub-item is further expanded, showing "Grant Types" and "Programs".

Grant Types – Previous and Next Buttons

- The “Previous” and “Next” buttons allow users to easily navigate between Grant Types without having to return to the list page

Grant Types

Grant Type - General Ledger Grant

◀ Prev Next ▶

General | Category * | User-Defined Fields | Checklists * | Milestones * | Roles *

Grant Type Name: General Ledger Grant

Organization's Role: Both Final Grantee And Grantor

Approval Process: Grant Administration

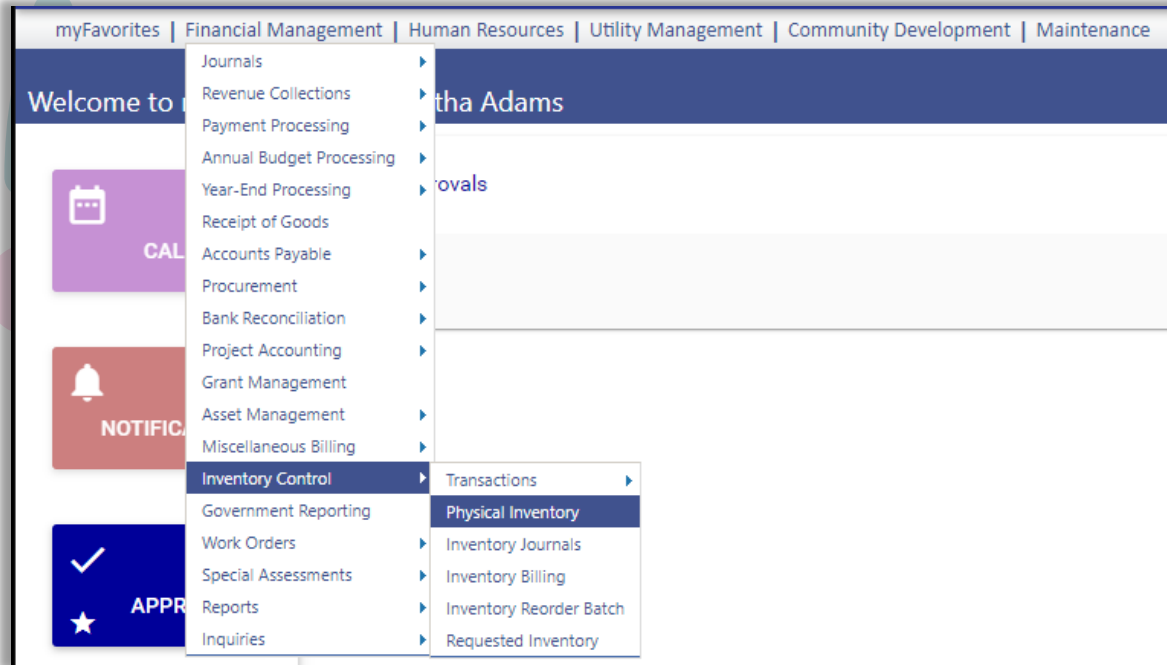
Reimbursable:

Tracking Method: General Ledger Accounts Projects

Inventory Control

Physical Inventory – Print Edit Listing for Variances Only

- The “Physical Inventory Edit Listing” page now includes an option under the “Show Preferences” section to only include inventory items where the quantity counted and the quantity on hand are different



Physical Inventory – Print Edit Listing for Variances Only

- Click on the Edit Listing Icon to navigate to the Print Edit & Error Listing page

Physical Inventory Batch List

Home Refresh **Edit Listing** List

Validated	Department	Facility	Description	Initiated Date	Exported	Imported	Completed Date
▼	▼ Contains...	▼ Contains...	▼ Contains...	▼ On...	▼	▼	▼ On...
	ADM*ADM - Admin/Administrative Services	City Hall - City Hall Genera...	May 2024 City Hall Inventory	05/08/2024	X	X	

1 - 1 of 1 records

New Delete Maintain Results Worksheet

Physical Inventory – Print Edit Listing for Variances Only

- Click on the “Show Preferences” button display a list of output preferences

Physical Inventory Batch Print Edit & Error Listing Show Preferences

Print Edit & Error Listing

<input type="checkbox"/>	Department	Facility	Description	Initiated Date	Exported	Imported	Completed Date
<input type="checkbox"/>	ADM*ADM - Admin/Administrative Services	City Hall - City Hall Genera...	May 2024 City Hall Inventory	05/08/2024	X	X	

1 - 1 of 1 records Prev 1 Next Show 50 records

Submit **Reset**

Physical Inventory – Print Edit Listing for Variances Only

- Check the “Print Variances Only on Edit Listing” checkbox to only include inventory items where the quantity counted and the quantity on hand differ

Physical Inventory Batch Print Edit & Error Listing

Print Edit & Error Listing

Output Preferences

New Page for Each Physical Inventory Batch

Print Non-Disposable Item Variance Report

Print G/L Distribution Summary

Print Error Listing

Print Variances Only on Edit Listing

<input checked="" type="checkbox"/>	Department	Facility	Description	Initiated Date	Exported	Imported	Completed Date
	▽ Contains...	▽ Contains...	▽ Contains...	▽ On...	▽	▽	▽ On...
<input checked="" type="checkbox"/>	ADM*ADM - Admin/Administrative Services	City Hall - City Hall Genera...	May 2024 City Hall Inventory	05/08/2024	✗	✗	

1 - 1 of 1 records

Submit Reset

Physical Inventory – Print Edit Listing for Variances Only

- Sample report

F1: B.P. DB-FSS-OpenEdge-Hub
Inventory Physical Inventory Batch Edit/Post Listing

Description	Item Number	On Hand	Count	Variance	Variance Price/Unit	Amount	Comment
Department: ADM*ADM - Admin,Administrative Services		Facility: City Hall General Items		Description: May 2024 City Hall Inventory			
Physical Inventory Location: 207 1							
Copier Paper	445666	3	2	-1	14.50	(14.50)	
File Folders	112233	432	417	-15	25.00	(375.00)	
Physical Inventory Location Total Variance: 207 1						(\$389.50)	
Total Variance:						(\$389.50)	

Journal Processing

Journal Processing – Recreate/Reverse

- Modified the “Recreate/Reverse” process “Override” section to default the “Applies to” dropdowns to “Journal/Transactions” instead of “Journals”



Journal Processing – Recreate/Reverse

- Under the “Overrides” section,
 - the three “Applies To” dropdown fields will now default to “Journals/Transactions”

Retrieve Journal - Recreate

1 2 3

Enter the journal information and overrides, then click Finish to Recreate the journal.

Journal Information	Overrides
Department: FIN JE - Finance Journal Entry	G/L Date: 05/08/2024
Journal Type: Journal Entry	Applies To: Journals/Transactions
Fiscal Year: 2024	Source:
Adjustment Factor: 100.00%	Applies To: Journals/Transactions
Recreate Journal Documents: <input type="checkbox"/>	Description: Credit card adjusting journals
Recreate Journal External Documents: <input type="checkbox"/>	Applies To: Journals/Transactions
Recreate Journal Notes: <input type="checkbox"/>	Reference:

< Back Next > Finish

Journal Processing – Import Fiscal Year dropdown

- The “Fiscal Year” dropdown now includes two additional future years.
- Previously only included one additional future year.
- Modification made to align with the “Fiscal Year” dropdown on the “Journal Entry” page



Journal Processing – Import Fiscal Year dropdown

- Click on the “Import” button

Journal List

myTasks Validated Approvals Department Journal Number Type G/L Date Description Created by User Attachments

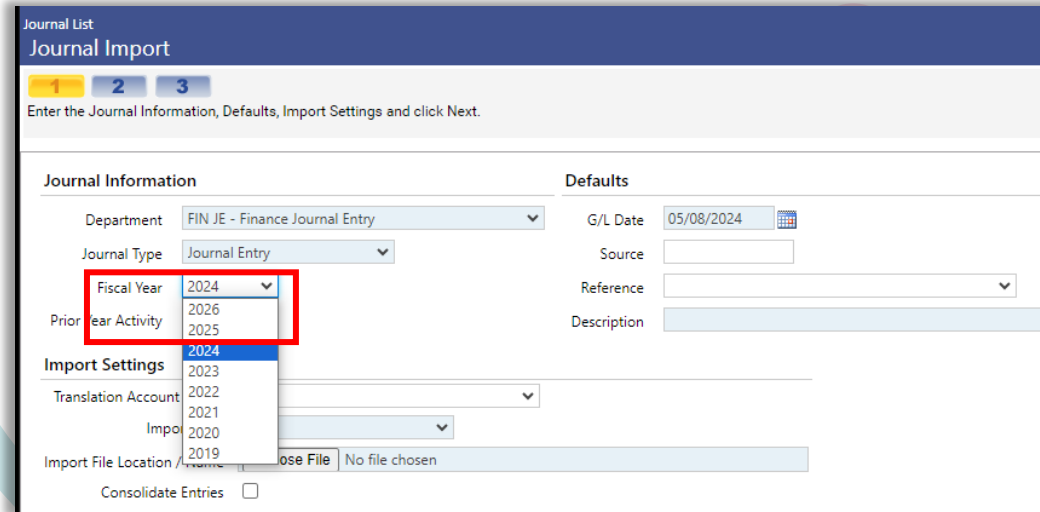
myTasks	Validated	Approvals	Department	Journal Number	Type	G/L Date	Description	Created by User	Attachments
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2024-00000214	JE	05/08/2024	Park Related Fees	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000314	JE	05/12/2023	Receipt Deposit Batch	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000316	JE	05/12/2023	Receipt Deposit Batch	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000315	JE	05/12/2023	test	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000298	JE	04/20/2023	Receipt Deposit Batch	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000299	JE	04/20/2023	Receipt Deposit Batch	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000301	JE	04/20/2023	Receipt Deposit Batch	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2023-00000302	JE	04/20/2023	Receipt Deposit Batch	Martha Adams	

1 - 50 of 199 records

New Remove **Import** Export Journal

Journal Processing – Import Fiscal Year dropdown

- The “Fiscal Year” dropdown now includes two additional years (i.e. 2025 and 2026).



The screenshot displays the 'Journal Import' form within a 'Journal List' interface. The form is divided into several sections: 'Journal Information', 'Defaults', and 'Import Settings'. In the 'Journal Information' section, the 'Fiscal Year' dropdown menu is open, showing options for 2024, 2025, and 2026. The 2024 option is currently selected. The 'Defaults' section includes fields for 'G/L Date' (05/08/2024), 'Source', 'Reference', and 'Description'. The 'Import Settings' section includes 'Translation Account', 'Import File Location', and a 'Consolidate Entries' checkbox. The 'Import File Location' field shows a file selection dialog with 'No file chosen'.

Section	Field	Value
Journal Information	Department	FIN JE - Finance Journal Entry
	Journal Type	Journal Entry
	Fiscal Year	2024
	Prior Year Activity	2024
Defaults	G/L Date	05/08/2024
	Source	
	Reference	
	Description	
Import Settings	Translation Account	
	Import File Location	No file chosen
	Consolidate Entries	<input type="checkbox"/>
	Import File	No file chosen

Journal Processing – Templates – New columns

- New columns have been added to the Journal Template List and Entry pages to allow increased visibility and export capabilities



Journal Processing – Templates – New columns

- The “Reference” column has been added to the “Journal Template List” grid
- It will default as Shown

Department	Journal Type	Description	Source	Reference	Reclassification Journal Type
∇ Contains...	∇ Contains...	∇ fund 803	∇ Contains...	∇ Contains...	∇ Contains...
FIN JE - Finance Journal Entry	Journal Entry	Fund 803 Month End Adjustments	Finance	Month End Adjustments - Month End Adjustments	

1 matching records

← Prev 1 Next → Show 50

[New](#) [Delete](#) [Refresh](#) [Print](#)

Maintenance

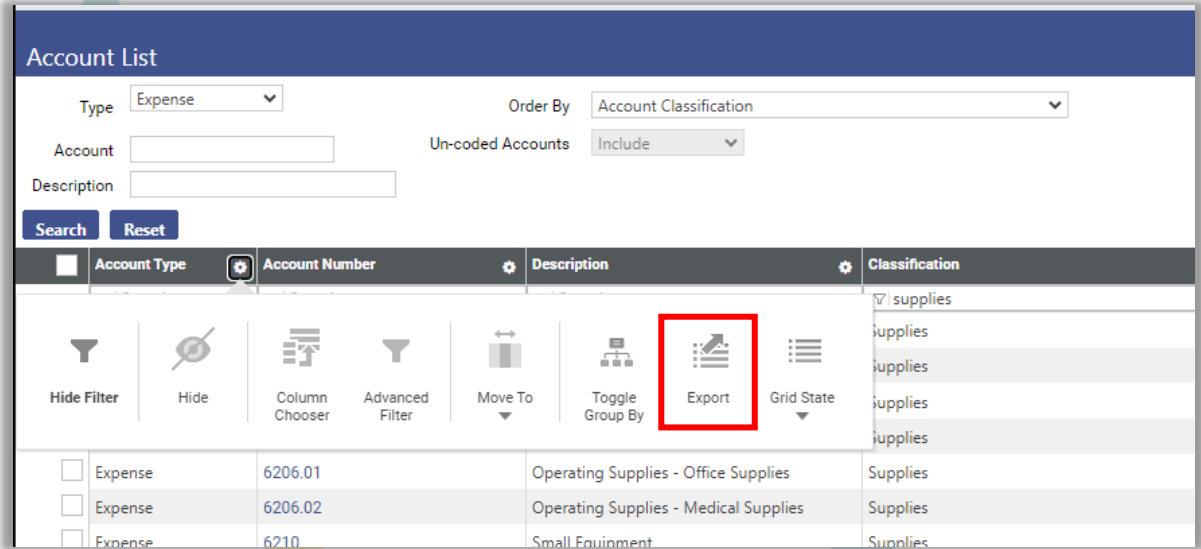
Chart of Accounts – Accounts – Export allows > 2K accounts

- The “Accounts” grid can now export more than 2,000 accounts

The screenshot displays the user interface of the new world ERP Suite. At the top, there is a navigation bar with tabs for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. Below this, a blue header reads 'Welcome to new world ERP - Martha Adams'. On the left side, there are two widgets: a purple 'CALENDAR' widget showing '0' items and a red 'NOTIFICATIONS' widget showing '31' items. The main content area is titled 'Approvals' and contains a message: 'There are currently no items in this list'. A dropdown menu is open over the 'new world ERP Suite' tab, listing various modules: 'Security', 'System', 'Process Manager', 'Approval Manager', 'Notifications', 'Chart of Accounts', 'Procurement', 'Banks', 'Revenue Collection', 'Miscellaneous Definitions', 'Arc GIS Server Setup', and 'Address Certification'. The 'Chart of Accounts' option is selected, and its sub-menu is visible, listing: 'G/L Account Summary Codes', 'Accounts', 'Default Offsetting Accounts', 'Funds', 'G/L Organization', 'G/L Accounts', 'G/L Distribution Codes', and 'Journal Distribution Group'.

Chart of Accounts – Accounts – Export allows > 2K accounts

- Click the “Export” button



The screenshot displays the 'Account List' interface. At the top, there are filters for 'Type' (Expense), 'Order By' (Account Classification), 'Account' (input field), 'Description' (input field), and 'Un-coded Accounts' (Include). Below these are 'Search' and 'Reset' buttons. The main area features a table with columns: Account Type, Account Number, Description, and Classification. A toolbar above the table includes icons for 'Hide Filter', 'Hide', 'Column Chooser', 'Advanced Filter', 'Move To', 'Toggle Group By', 'Export' (highlighted with a red box), and 'Grid State'. The table shows three rows of account data.

Account Type	Account Number	Description	Classification	
<input type="checkbox"/>	Expense	6206.01	Operating Supplies - Office Supplies	Supplies
<input type="checkbox"/>	Expense	6206.02	Operating Supplies - Medical Supplies	Supplies
<input type="checkbox"/>	Expense	6210	Small Equipment	Supplies

Chart of Accounts – G/L Accounts – Mass Status Change

- Mass Status Change - Enhanced the process to allow users to select what they would like to change

The screenshot displays the user interface of the new world ERP Suite. At the top, there is a navigation bar with tabs for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a welcome message reads "Welcome to new world ERP - Martha Adams". On the left side, there are two widget boxes: a purple "CALENDAR" widget showing 0 items and a red "NOTIFICATIONS" widget showing 31 items. The main content area is titled "Approvals" and contains the text "There are currently no...". A navigation menu is open, showing a hierarchical path: "new world ERP Suite" > "Financial Management" > "Chart of Accounts" > "G/L Accounts" > "Mass Status Change". Other options in the "G/L Accounts" menu include "List", "Mass Add", "Mass Status Change", and "G/L Analytic Reporting Codes".

Chart of Accounts – G/L Accounts – Mass Status Change

- The “Mass Change Types” section now allows user to select the type of change
 - New Budget/Status Profile
 - Project Requirement/ Usage

G/L Account Mass Status Change

Organization Set: [Dropdown]
Account: [Dropdown]
Budget Type: <All>
Description: [Text]
Account Status: <All>
Inv. Dist. Journal Group: [Dropdown]
Cash Account: <All>

Organization: Fund: 803 - Leap Year Testing Fund
Department: [Dropdown]
Division: [Dropdown]
Program: [Dropdown]
Sub-Program: [Dropdown]

Account Type:
Assets:
Liabilities:
Fund Equities:
Revenues:
Expenses:

Project Requirement / Usage:
Project Requirement: [Dropdown]
Project Usage: [Dropdown]

Search

Mass Change Type(s):
New Budget and Status Profile:
Project Requirement / Usage:

New Budget and Status Profile:
Budget Type: Not Budgeted
Account Status: Transactions, Reports

Project Requirement / Usage:
Project Requirement: Required
Project Usage: All Projects

G/L Account	Budget - Account Status	Project Requirement / Usage	Message
803-04-05.6100	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6160	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6204	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6310	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6704	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6206.01	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save

1 - 6 of 6 records

Apply

Chart of Accounts – G/L Accounts – Mass Status Change

- Mass Change Types can be selected individually or together by checking the applicable checkbox

Search

Mass Change Type(s)	New Budget and Status Profile	Project Requirement / Usage
<input checked="" type="checkbox"/> New Budget and Status Profile	Budget Type <input type="text" value="Not Budgeted"/>	Project Requirement <input type="text" value="Required"/>
<input checked="" type="checkbox"/> Project Requirement / Usage	Account Status <input type="text" value="Transactions, Reports"/>	Project Usage <input type="text" value="All Projects"/>

Chart of Accounts – G/L Accounts – Mass Status Change

- The new “Project Requirement/Usage” column has been added to allow for the review of changes prior to clicking the Apply button.

G/L Account	Budget - Account Status	Project Requirement / Usage	Message
803-04-05.6100	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6160	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6204	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6310	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6704	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save
803-04-05.6206.01	Detail Account Level - Transactions, Budgets, Reports	Optional - All Projects	New values will be applied on save

1 - 6 of 6 records

Prev 1 Next Show 50

Apply

System Settings – Hide Inactive User Shared Reports

- A new checkbox has been added to the “System Settings” page to allow organizations to “Hide Inactive User Shared Reports”

The screenshot shows the user interface of the new world ERP Suite. At the top, there is a navigation bar with links for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a dark blue header displays the user's name: "Welcome to new world ERP - Martha Adams". On the left side, there are two widget boxes: a purple "CALENDAR" widget showing "1" and a red "NOTIFICATIONS" widget showing "31". The main content area features a "✓ Approvals" section. On the right side, a dropdown menu is open, showing a hierarchical list of system settings. The menu is structured as follows:

- new world ERP Suite
 - Financial Management
 - Human Resources
 - Utility Management
 - Community Development
 - About new world ERP
 - Security
 - System
 - System Settings**
 - new world ERP Settings
 - Company Suite Settings
 - Form Layout
 - Validation Sets
 - Reports
 - Record Locks
 - Master File Cache
 - Error Processing
 - Mail Merge Templates
 - Import/Export
 - Counters
 - Email Templates
 - Process Manager
 - Approval Manager
 - Notifications
 - Chart of Accounts
 - Procurement
 - Banks
 - Revenue Collection
 - Miscellaneous Definitions
 - Arc GIS Server Setup
 - Address Certification

System Settings – Hide Inactive User Shared Reports

- The “Hide Inactive User Shared Reports” checkbox now allows organizations to determine whether inactive user reports are seen by all users.

The screenshot displays the 'System Setting Maintenance' interface with various configuration sections. The 'Saved Reports' section is highlighted with a red box, showing the 'Hide Inactive User Shared Reports' checkbox, which is currently unchecked. Other sections include General, PDF Thresholds, Email, Communication, System, and Html Reports.

Section	Setting	Value
General	Phone Number Mask	(###) ###-####
	Social Security Number Mask	000-00-0000
	Date Format	mm/dd/yyyy
General	Authentication Method	Windows Authentication
Communication	Connection Timeout in Seconds	3
	Connection Retries	3
	Message Timeout in Seconds	60
	Message Delay in Seconds	0
System	Max Rows Returned by Search	1,000
Html Reports	Convert Automatically to PDF	<input checked="" type="checkbox"/>
PDF Thresholds	Warning Size	20 MB
PDF Thresholds	Maximum Size	90 MB
Email	Total Attachment Size Limit	5 MB
Email	Maximum Attachments	5
Saved Reports	Hide Inactive User Shared Reports	<input type="checkbox"/>

Miscellaneous Billing

MB Invoice Types – Previous and Next Buttons Added

- “Previous” and “Next” Buttons have been added to the Invoice Type Entry page

The screenshot displays the user interface of the new world ERP Suite. At the top, a navigation bar includes links for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a dark blue header reads "Welcome to new world ERP - Martha Adams". On the left, there is a purple "CALENDAR" widget showing "0" items. The main content area features a "✓ Approvals" section with the message "There are currently no approvals." A navigation menu is open on the right, listing various modules: new world ERP Suite, Financial Management, Human Resources, Utility Management, Community Development, and About new world ERP. The "Financial Management" menu is expanded, showing sub-items: Company FM Settings, Grant Management, Asset Management, Miscellaneous Billing, Inventory Control, and Work Orders. The "Miscellaneous Billing" sub-menu is further expanded, showing "Customer Types", "Invoice Types" (which is highlighted), "Adjustment Types", and "Standard Messages".

MB Invoice Types – Previous and Next Buttons Added

- “Previous” and “Next” Buttons appear in the upper right corner

The screenshot shows the 'Invoice Type List' interface for 'Invoice Type - FeeCharge'. The form is divided into two main sections: 'General' and 'Remittance'. The 'General' section includes fields for Code, Description, Active status, Category, Classification, Invoice Format, Invoice Reprint Format, Print Barcode on Invoice, Payment Code, Number of Days until Due, Allow Associated Parcel, Subledger Receivable, and Grant. The 'Remittance' section includes fields for Contact Name, Contact Description, Address Line 1, Address Line 2, Address Line 3, Zip Code, City, State, Phone Number, Extension, Fax Number, and E-mail Address. At the bottom of the form, there are several action buttons: Save, Save/New, Delete, Reset, Distributions, Late Notices, Counters, and User Defined Fields. In the top right corner of the form, there are two navigation buttons: 'Prev' and 'Next', which are highlighted with a red box.

Invoice Type List
Invoice Type - FeeCharge

General

Code: FeeCharge
Description: FeeCharge
Active:
Category: Standard - Standa
Classification: Standard
Invoice Format: MB Invoice Formatted Sampl
Invoice Reprint Format: Invoice Reprint
Print Barcode on Invoice:
Payment Code: MB Invoice - Miscellaneous B
Number of Days until Due: 90
Allow Associated Parcel:
Subledger Receivable:
Grant: MSA 1234 - MSA Project Base

Memo Invoices

Allowed: Yes
Generate G/L Entries:

Remittance

Contact Name: John Franklin
Contact Description: Principal
Address Line 1: 123 Main Street
Address Line 2: 2311313
Address Line 3: Address Line 3
Zip Code: 48084
City: Troy
State: MI - Michigan
Phone Number: (248)555-0175
Extension:
Fax Number:
E-mail Address:

Save Save/New Delete Reset Distributions Late Notices Counters User Defined Fields

Prev Next

MB Customer List – Grantor Type column added to grid

- “Grantor Type” column has been added to the Customer List grid



The screenshot displays the Tyler Technologies software interface. At the top, there is a navigation bar with tabs for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. Below this, a 'Welcome to' banner is visible. On the left side, there are three main navigation cards: 'CAL' (purple), 'NOTIFIC' (red), and 'APPR' (blue). A navigation menu is open, listing various functional areas such as Journals, Revenue Collections, Payment Processing, Annual Budget Processing, Year-End Processing, Receipt of Goods, Accounts Payable, Procurement, Bank Reconciliation, Project Accounting, Grant Management, Asset Management, Miscellaneous Billing, Inventory Control, Government Reporting, Work Orders, Special Assessments, Reports, and Inquiries. The 'Miscellaneous Billing' item is highlighted, and a sub-menu is displayed to its right, containing 'Customers', 'Billing Invoice Batches', 'Adjustments', 'Period End Processing', and 'Bad Debt'. The 'Customers' sub-item is also highlighted. In the background, a grid is partially visible with a header row for 'tha Adams' and a data row for 'rovals'. A 'There' label is visible on the right side of the grid.

MB Customer List – Grantor Type column added to grid

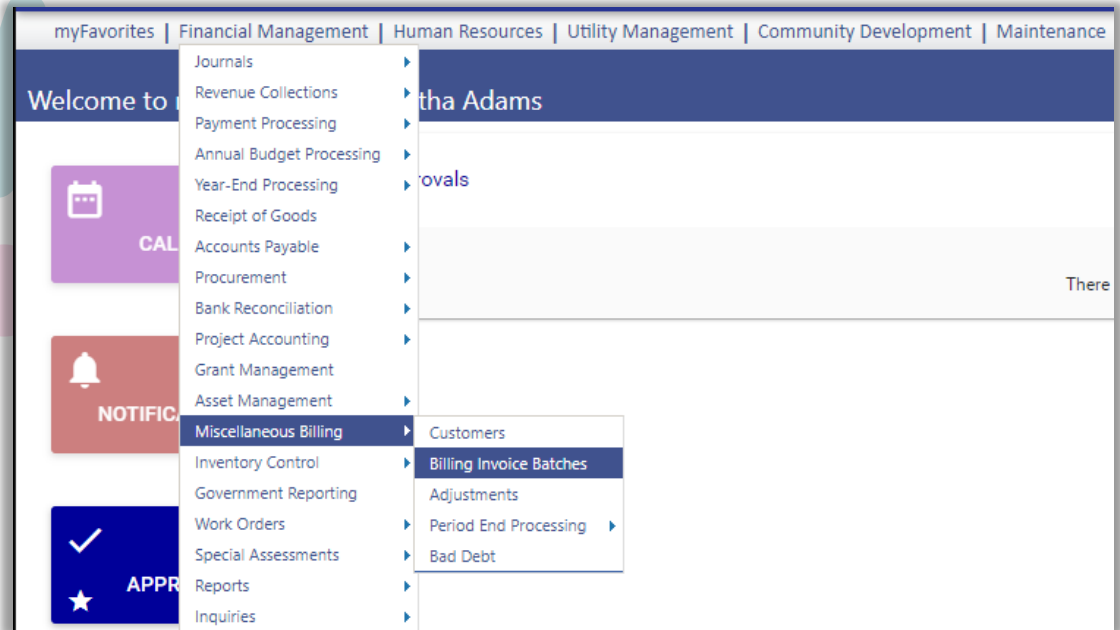
- “Grantor Type” column appears at the end of the grid
- Only applicable if MB is Interfaced to the Grant Management module

Miscellaneous Billing Customer List

Active	Customer Number	Customer Name	Type	Category	Contact Address	Internal	Grantor Type
<input type="checkbox"/>	<input type="text" value="Equals..."/>	<input type="text" value="dep"/>	<input type="text" value="Contains..."/>	<input type="text" value="Contains..."/>	<input type="text" value="Contains..."/>	<input type="checkbox"/>	<input type="text" value="fed"/>
<input checked="" type="checkbox"/>	4798	DEPARTMENT OF JUSTICE	City		OFFICE OF JUSTICE PROGRAMS CHIEF FINANCIAL OF...		Federal

MB Invoice Batches – Show/Hide Buttons Added







- A new “Show/Hide” Button added to the MB Invoice Batch Entry page
- Allows users to view more invoices on one page



MB Invoice Batches – Hide and Show Buttons Added

- Click on a Batch Number to edit the batch

Miscellaneous Billing Invoice Batch List

      List

myTasks	Validated	Approvals	Department	Batch Number	Batch Date	Invoice Count	Invoice Gross
		▽ Contains...		▽ Contains...	▽ On...	▽ Equals...	▽ Equals...
		0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000008	05/08/2024	1	\$10,000.00
	✗	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000007	04/25/2024		\$0.00
	✓	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000004	03/15/2024	2	\$4.00
	✗	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000006	03/15/2024	2	\$3.00
	✗	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000005	03/15/2024	2	\$4.00
	✗	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000003	03/15/2024	4	\$10.00
	✗	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000002	03/11/2024	1	(\$10.00)
	✓	0 of 1 at 1	FIN*FIN - Finance/Financial Services	2024-00000001	02/29/2024	2	\$21.00

MB Invoice Batches – Hide and Show Buttons Added

- The new “Show/Hide” Button appears in the upper right corner

Miscellaneous Billing Invoice Batch List
Miscellaneous Billing Invoice Batch - 2024-00000008

Hide Batch Prev Next

General | Approvals | Summary

Batch

Department: FIN*FIN - Finance*Financial Services
Date: 05/08/2024
Number: 2024-00000008

Invoice Defaults

Invoice Type: [Dropdown]
Description: [Text Field]
Billing Date: 05/08/2024 [Calendar]
Due Date: [Calendar]
G/L Date: 05/08/2024 [Calendar]
Comments: [Text Area]

Save Save/New Delete Reset Validate

Filter By Notification Method [Dropdown]

Customer	Invoice Type	Invoice Number	Invoice Date	Due Date	Description	Amount
DEPARTMENT OF JUSTICE, ,	GRANTS - GRANTS	2024-00000001	05/08/2024	06/07/2024	Grant Reimbursement	\$10,000.00

MB Invoice Batches – Hide and Show Buttons Added

- After changing the mode, the current mode will be retained until changed

Miscellaneous Billing Invoice Batch List

Miscellaneous Billing Invoice Batch - 2024-00000008 Show Batch Prev Next

Filter By Notification Method

Customer	Invoice Type	Invoice Number	Invoice Date	Due Date	Description	Amount
DEPARTMENT OF JUSTICE, ,	GRANTS - GRANTS	2024-00000001	05/08/2024	06/07/2024	Grant Reimbursement	\$10,000.00

MB Adjustments – Refunds – Customer # Added to Grid

- MB Adjustments
- Customer “Number” column has been added to the “Refund Customer Undesignated Balances” page



MB Adjustments – Refunds – Customer # Added to Grid

- Click “New” to add a new adjustment

The screenshot shows a software interface for managing 'Miscellaneous Billing Adjustment List'. At the top, the title 'Miscellaneous Billing Adjustment List' is enclosed in a red box. Below the title is a toolbar with several icons and the word 'List'. A table with columns for 'myTasks', 'Validated', 'Approvals', 'Department', 'Customer', 'Invoice Type', 'Invoice Number', 'Date', 'G/L Date', and 'Description' is visible. The table is currently empty. At the bottom, a status bar shows '0 - 0 of 0 records' and a pagination control with '1' selected. A row of buttons is located at the very bottom, with the 'New' button highlighted by a red box.

myTasks	Validated	Approvals	Department	Customer	Invoice Type	Invoice Number	Date	G/L Date	Description
▽	▽	▽ Contains...	▽ Contains...	▽ Contains...	▽ Contains...	▽ Contains...	▽ On...	▽ On...	▽ Contains...

0 - 0 of 0 records

← Prey 1 Next → Show 50 records

New Delete Refresh Create Refund Payment Register

MB Adjustments – Refunds – Customer # Added to Grid

- Select the “Refund Customer Undesignated Balance” Adjustment Method
- Click Next

Miscellaneous Billing Adjustment List
Add Adjustments

Adjustment Date 05/08/2024
Adjustment G/L Date 05/08/2024
Responsible Department FIN*FIN - Finance*Financial Services
Adjustment Type Undesignated Bal - Undesignated Balance
Adjustment Method Refund Customer Undesignated Balance
Comment Refund overpayment

< Back Next > Finish

MB Adjustments – Refunds – Customer # Added to Grid

- Select the Customer
- Click Next

Miscellaneous Billing Adjustment List
Add Adjustment - Refund Customer Undesignated Balances

Customer 5183 - PULTE HOMES INC

Minimum Amount

< Back Next > Finish

MB Adjustments – Refunds – Customer # Added to Grid

- The new “Customer Number” column has been added

Miscellaneous Billing Adjustment List
Add Adjustment - Refund Customer Undesignated Balances

Bank Account

<input type="checkbox"/>	Customer Type	Customer Number	Customer	Undesignated Balance	Refund
<input type="checkbox"/>	City - City	5183	PULTE HOMES INC	\$100.00	\$100.00

Procurement

Purchase Orders – Assigned Buyer Column Added

- The “Assigned Buyer” column has been added to the Purchase Order List/Workflow pages
- It will default as Hidden



Purchase Orders – Assigned Buyer Column Added

- Click any Grid Gear icon

Purchase Order List

myTasks Validated Approvals **Delivery** Department P.O. Number Type Description Attachments

myTasks	Validated	Approvals	Delivery	Department	P.O. Number	Type	Description	Attachments
		Contains...		Contains...	Contains...	Contains...	office	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000017	Standard	Office Supplies	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000019	Standard	Office Supplies	
	✗	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000020	Standard	Office Supplies	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000022	Standard	Office Supplies	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000023	Standard	Office Supplies	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000024	Standard	Office Supplies	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000025	Standard	Office Supplies	
	✗	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000026	Standard	Office Supplies	

Purchase Orders – Assigned Buyer Column Added

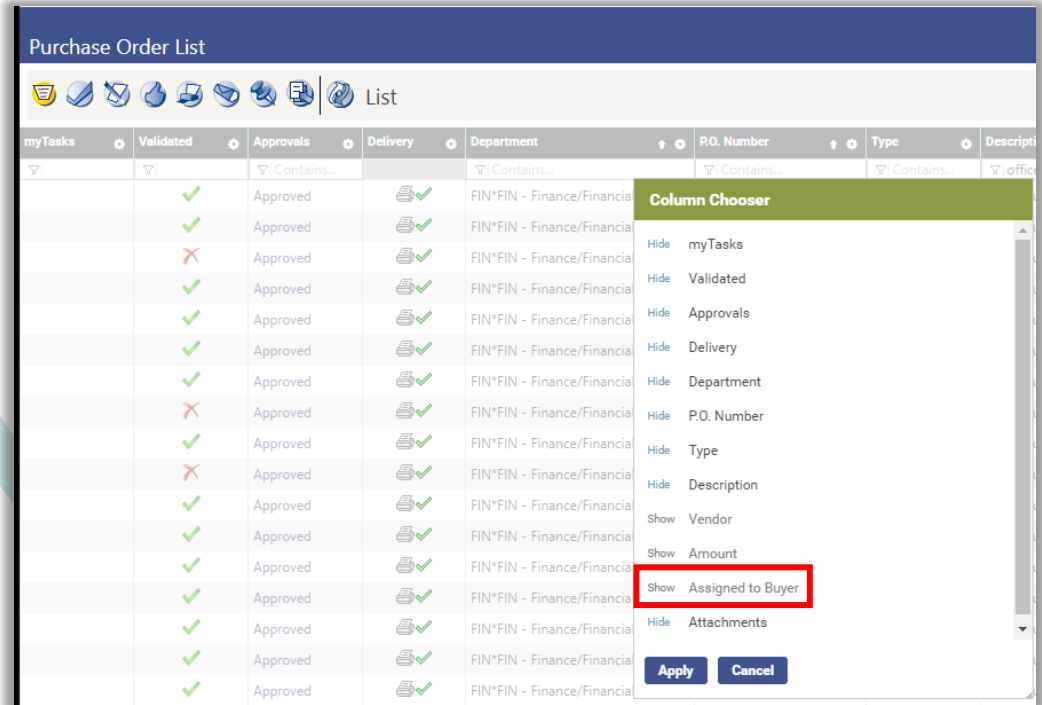
- Click the Column Chooser icon

The screenshot shows a 'Purchase Order List' interface. At the top, there's a title bar 'Purchase Order List' and a toolbar with various icons. Below the toolbar is a table with columns: 'myTasks', 'Validated', 'Approvals', 'Delivery', 'Department', 'P.O. Number', 'Type', 'Description', and 'Attachments'. A 'Column Chooser' menu is open over the table, with the 'Column Chooser' icon highlighted by a red box. The table contains several rows of data, including columns for 'Validated', 'Approvals', 'Delivery', 'Department', 'P.O. Number', 'Type', 'Description', and 'Attachments'.

myTasks	Validated	Approvals	Delivery	Department	P.O. Number	Type	Description	Attachments
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000023	Standard	Office Supplies	📄 📄
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000024	Standard	Office Supplies	📄 📄
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000025	Standard	Office Supplies	📄 📄
	✗	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000026	Standard	Office Supplies	📄 📄

Purchase Orders – Assigned Buyer Column Added

- The “Assigned Buyer” column will appear at the bottom of the list



The screenshot shows a 'Purchase Order List' table with columns: myTasks, Validated, Approvals, Delivery, Department, P.O. Number, Type, and Description. A 'Column Chooser' dialog box is open over the table, listing various columns with 'Hide' or 'Show' options. The 'Show Assigned to Buyer' option is highlighted with a red box.

myTasks	Validated	Approvals	Delivery	Department	P.O. Number	Type	Description
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✗	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✗	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✗	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			
	✓	Approved	✓	FIN*FIN - Finance/Financia			

Column Chooser

- Hide myTasks
- Hide Validated
- Hide Approvals
- Hide Delivery
- Hide Department
- Hide P.O. Number
- Hide Type
- Hide Description
- Show Vendor
- Show Amount
- Show Assigned to Buyer
- Hide Attachments

Apply Cancel

Purchase Orders – Assigned Buyer Column Added

- The selected column will appear on the grid

Purchase Order List Show

myTasks Validated Approvals Delivery Department P.O. Number Type Description Assigned to Buyer Attachments

myTasks	Validated	Approvals	Delivery	Department	P.O. Number	Type	Description	Assigned to Buyer	Attachments
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000017	Standard	Office Supplies	Edu, Eli L	
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000019	Standard	Office Supplies		
	✗	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000020	Standard	Office Supplies		
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000022	Standard	Office Supplies		
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000023	Standard	Office Supplies		
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000024	Standard	Office Supplies		
	✓	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000025	Standard	Office Supplies		
	✗	Approved	✓	FIN*FIN - Finance/Financial Services	2022-00000026	Standard	Office Supplies		

Change Purchase Orders – Change G/L Date Added to Complete Process

- The “Change G/L Date” field added to the following processes:
 - Complete PO
 - Mass Complete PO



Change Purchase Orders – Change G/L Date Added to Complete Process

- Click the “Complete” button

Changed Purchase Order List Hide Search

myTasks List

Purchase Order Number Vendor 7123 - Johnson Constructions

Department Type

Change Process Only

Search Reset

myTasks	Validated	Approvals	Changed G/L Date	Status	Delivery	Department	P.O. Number	Type	Description	Vendor	Amo
						FIN*FIN - Finance/Financial Se...	2024-00000040	Standard	Contractual Services	Johnson Constructions LLC	

1 - 1 of 1 records Prev 1 Next Show 50 records

View Remove Substitute Vendors **Complete** Undo Complete Mass Complete

Change Purchase Orders – Change G/L Date Added to Complete Process

- The “Change G/L Date” added to the popup window

The screenshot shows a software interface for managing purchase orders. The main window is titled "Changed Purchase Order List" and contains a table with columns for "myTasks", "Validated", "Approvals", and "Changed G/L Date". A popup window titled "Change Purchase Order Reason Code Entry" is open over the table. This popup window has a red rectangular box highlighting the "Change G/L Date" field, which is a date picker. Below this field are "Reason Code" and "Reason Text" fields, and "OK" and "Cancel" buttons at the bottom.

Change Purchase Orders – G/L Date Added to Complete Process

- The same changes added to the Mass Complete PO

Mass Complete Purchase Orders

From Date: 05/09/2023
To Date: 05/08/2024
Date Type: G/L Date
Last Activity Date:
Threshold Amount:
Threshold Value:
Comparison Type:
Type:
Assigned Buyer:
Vendor: 7123 - Johnson Constructions
Responsible Dept.:
Fund:
Item:
Prior Year Purchase Order: Include

Select **Reset**

<input checked="" type="checkbox"/>	P.O. Number	Type	Vendor	Description	G/L Date	Deliver By Date	Expiration Date
<input checked="" type="checkbox"/>	2024-00000040	Standard	Johnson Constructions LLC	Contractual Services	05/08/2024		

Select **Select/Execute All** **Refresh** **Cancel**

Change Purchase Orders – G/L Date Added to Complete Process

- The “Change G/L Date” field added

The screenshot displays the 'Mass Complete Purchase Orders' interface. The main window includes search filters for 'From Date' (05/09/2023), 'To Date' (05/08/2024), and 'Date Type' (G/L Date). A secondary window titled 'Changed Purchase Order Reason Code Entry' is overlaid, featuring a 'Change G/L Date' field highlighted with a red box, a 'Reason Text' text area, and 'OK' and 'Cancel' buttons.

Change Purchase Order – Assigned to Buyer Column Added

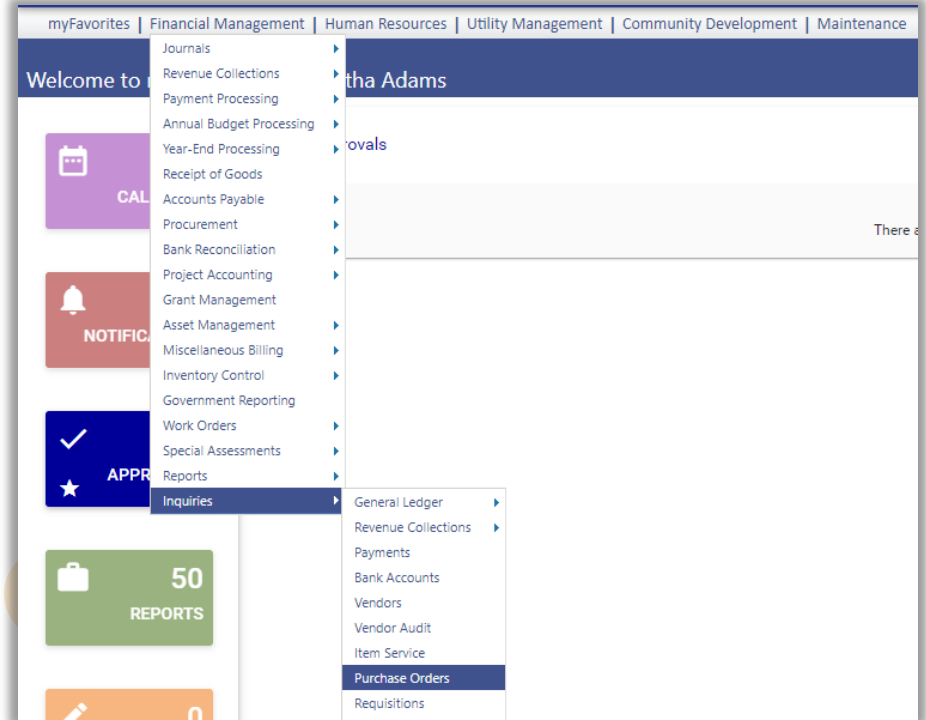
- The “Assigned Buyer” column has been added to the grid
- It will default as Hidden

The screenshot displays the 'Changed Purchase Order List' interface. At the top, the title 'Changed Purchase Order List' is highlighted with a red box. Below the title is a search bar with the text 'Hide Search'. The interface includes a toolbar with various icons and a 'List' button. Below the toolbar are search filters for 'Purchase Order Number', 'Vendor', 'Department', and 'Type', along with a 'Change Process Only' checkbox which is checked. There are 'Search' and 'Reset' buttons. The main part of the interface is a table with the following columns: Delivery, Department, P.O. Number, Type, Description, Vendor, Amount, Assigned to Buyer, and Attachments. The 'Assigned to Buyer' column is highlighted with a red box. The table contains one record with the following data: Delivery (checked), Department (FIN*FIN - Finance/Financial Se...), P.O. Number (2024-00000039), Type (Standard), Description (Testing Sales Tax field on Reprint PO), Vendor (Sales Tax Vendor), Amount (\$5.0), Assigned to Buyer (Contains...), and Attachments (two document icons). At the bottom, there is a pagination bar showing '1 - 1 of 1 records' and a 'Show 50 records' dropdown. Below the pagination bar are buttons for 'View', 'Remove', 'Substitute Vendors', 'Complete', 'Undo Complete', and 'Mass Complete'.

Delivery	Department	P.O. Number	Type	Description	Vendor	Amount	Assigned to Buyer	Attachments
	FIN*FIN - Finance/Financial Se...	2024-00000039	Standard	Testing Sales Tax field on Reprint PO	Sales Tax Vendor	\$5.0	Contains...	

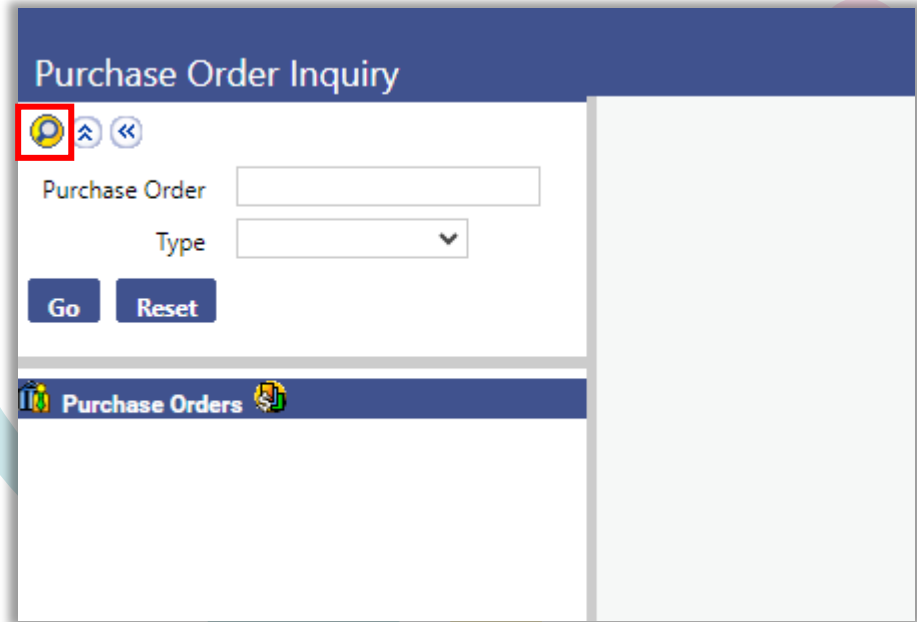
Purchase Order Inquiry – Advanced Search New Fields

- Advanced Search
 - Added “Item Description” field
 - Added “Buyer” field
 - Modified previous “Description” field to “PO Description”



Purchase Order Inquiry – Advanced Search New Fields

- Click on the Advanced Search icon



The screenshot displays the 'Purchase Order Inquiry' interface. At the top, there is a blue header with the title 'Purchase Order Inquiry'. Below the header, there is a search area containing a yellow circular icon with a magnifying glass (the Advanced Search icon), which is highlighted with a red box. To the right of this icon are two smaller icons: an upward-pointing arrow and a left-pointing arrow. Below these icons are two input fields: 'Purchase Order' (a text box) and 'Type' (a dropdown menu). At the bottom of the search area are two buttons: 'Go' and 'Reset'. Below the search area is a table header with a blue background and the text 'Purchase Orders' in white, flanked by two small icons. The table body is currently empty.

Purchase Order Inquiry – Advanced Search New Fields

- Previous “Description” field renamed to “PO Description”
- Added new “Item Description” field
 - Will search on both Item Description and Detailed Item Description
- Added new “(Assigned To) Buyer” field

The screenshot displays the 'Purchase Order Inquiry' application interface. On the right, a 'Search Purchase Orders' panel is open, containing the following search criteria:

- Purchase Order:
- Type:
- Resolution Number:
- PO Description**: (highlighted with a red box)
- Vendor:
- Notes:
- Item:
- Item Description**: (highlighted with a red box)
- Buyer**: (highlighted with a red box)
- Bid:
- Requisition:
- From Date: 05/08/2023
- To Date: 05/08/2024
- Date Type:
- Department:
- Status: <All>

Buttons for 'OK' and 'Cancel' are located at the bottom of the search panel.

Vendor Inquiry – PO's- Department Column Added to Grid

- “Department” column added to Vendor Inquiry>Purchase Orders page
- It will default as Hidden



Vendor Inquiry – PO's- Department Column Added to Grid

- Click on any Grid Gear to add the new column

The screenshot displays the 'Vendor Inquiry - 7123 - Johnson Constructions LLC' interface. The main area shows a 'Purchase Orders' summary table and a detailed grid. The grid has columns for Status, Number, Description, Type, G/L Date, Amount, Expensed, Encumbered, and Attachments. A gear icon in the 'Number' column header is highlighted with a red box, indicating the action to add a new column.

#	Amount Expensed	Encumbered		
Edit	0	\$0.00	\$0.00	\$0.00
Open	1	\$15,000.00	\$0.00	\$15,000.00
Complete	0	\$0.00	\$0.00	\$0.00
Total	1	\$15,000.00	\$0.00	\$15,000.00
Canceled	0	\$0.00	\$0.00	\$0.00
Voided	0	\$0.00	\$0.00	\$0.00

Status	Number	Description	Type	G/L Date	Amount	Expensed	Encumbered	Att
Open	2024-00000040	Contractual Services	Standard	05/08/2024	\$15,000.00	\$0.00	\$15,000.00	

Vendor Inquiry – PO's- Department Column Added to Grid

- Click Column Chooser

The screenshot displays the 'Vendor Inquiry - 7123 - Johnson Constructions LLC' interface. On the left, there are search filters for 'Last Name/Business', 'Number' (7123), and 'Status' (All). Below these are 'Go' and 'Reset' buttons. A 'Vendors' tree view on the left lists various document types, with 'Purchase Orders' selected. The main area shows a 'Purchase Orders' summary table and a data grid. The summary table includes rows for 'Edit', 'Open', 'Complete', 'Total', 'Canceled', and 'Voiced', with columns for '#', 'Amount Expensed', and 'Encumbered'. The data grid below has columns for 'Status', 'Number', 'Description', 'Type', 'G/L Date', 'Amount', 'Expensed', and 'Encumbered'. A toolbar at the bottom of the grid contains icons for 'Hide Filter', 'Hide', 'Column Chooser' (highlighted with a red box), 'Sort on Multiple', 'Advanced Filter', 'Move To', 'Toggle Group By', 'Export', and 'Grid State'.

#	Amount Expensed	Encumbered
Edit 0	\$0.00	\$0.00
Open 1	\$15,000.00	\$15,000.00
Complete 0	\$0.00	\$0.00
Total 1	\$15,000.00	\$15,000.00
Canceled 0	\$0.00	\$0.00
Voiced 0	\$0.00	\$0.00

Status	Number	Description	Type	G/L Date	Amount	Expensed	Encumbered	Atta
					\$15,000.00	\$0.00	\$15,000.00	

Vendor Inquiry – PO's- Department Column Added to Grid

- Click “Show/Hide” to add the column to the grid
- Click Apply

The screenshot displays the Vendor Inquiry interface for Johnson Constructions LLC. The main area shows a table of Purchase Orders with columns for #, Amount Expensed, and Encumbered. A 'Column Chooser' dialog is open, allowing users to show or hide columns. The 'Show Department' option is selected and highlighted with a red box. The 'Apply' button at the bottom of the dialog is also highlighted with a red box.

Vendor Inquiry - 7123 - Johnson Constructions LLC

From 05/08/2023

Last Name/Business: []
Number: 7123
Status: All

Go **Reset**

Vendors

- 7123 - Johnson Constructions LLC
 - Documents
 - User Defined
 - Invoices
 - Receipt of Goods
 - Checks
 - 1099 History
 - Purchase Orders**
 - Requisitions
 - Bids
 - Contracts
 - Wire Transfers

Purchase Orders

#	Amount Expensed	Encumbered
Edit 0	\$0.00	\$0.00
Open 1	\$15,000.00	\$15,000.00
Complete 0	\$0.00	\$0.00
Total 1	\$15,000.00	\$15,000.00
Canceled 0	\$0.00	\$0.00
Voided 0	\$0.00	\$0.00

Column Chooser

Status	Number	Description
▽ Contains...	▽ Contains...	▽ Contains...
Open	2024-00000040	Contractual Services

- Hide Status
- Hide Number
- Show Department**
- Hide Description
- Hide Type
- Hide G/L Date
- Hide Amount
- Hide Expensed
- Hide Encumbered
- Hide Attachments

Apply **Cancel**

Vendor Inquiry – PO's- Department Column Added to Grid

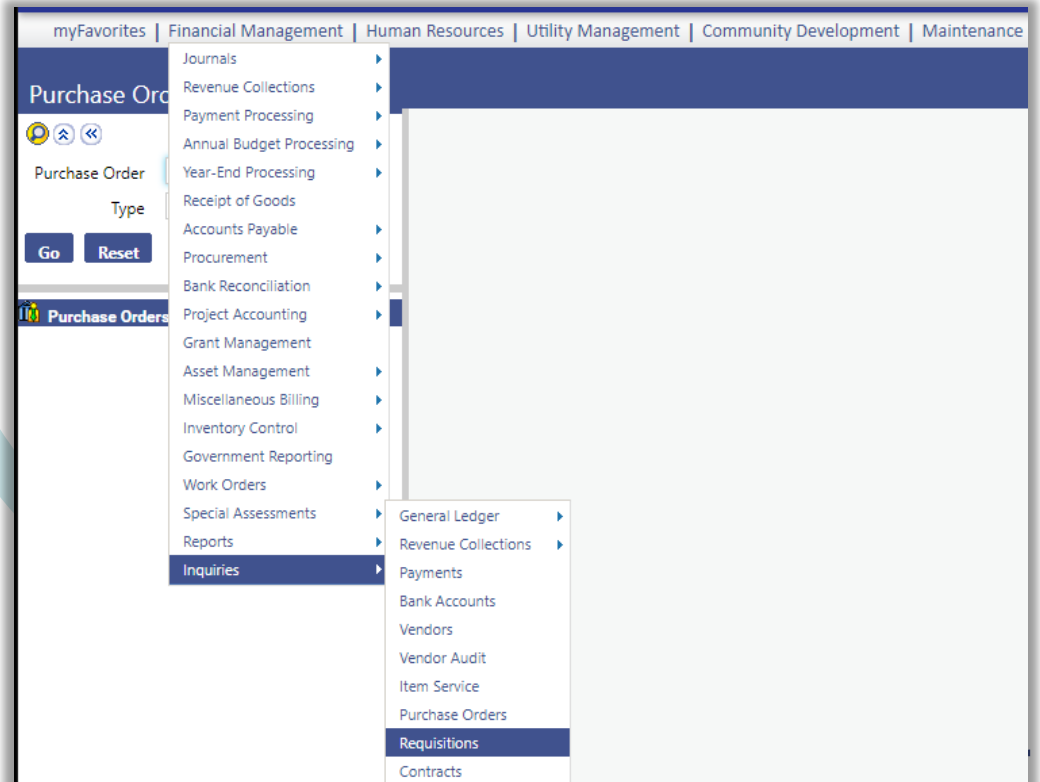
- The column now appears on the grid

The screenshot displays the Vendor Inquiry interface for Johnson Constructions LLC. The main window title is "Vendor Inquiry - 7123 - Johnson Constructions LLC". On the left, there are search filters for "Last Name/Business", "Number" (7123), and "Status" (All). Below these are "Go" and "Reset" buttons. A sidebar menu lists various document types, with "Purchase Orders" selected. The main area shows a summary table for "Purchase Orders" with columns for status, count, and amounts. Below this is a detailed grid of purchase orders. The grid has columns for Status, Number, Department, Description, Type, G/L Date, Amount, Expensed, Encumbered, and Attachments. The "Department" column is highlighted with a red box, showing the value "FIN*FIN - Finance/Financial Services" for the first row.

Status	Number	Department	Description	Type	G/L Date	Amount	Expensed	Encumbered	Attachments
Open	2024-00000040	FIN*FIN - Finance/Financial Services	Contractual Services	Standard	05/08/2024	\$15,000.00	\$0.00	\$15,000.00	

Requisition Inquiry – Denied Reason/Comment Added

- Requisition Inquiry
- The “Denied Reason” and “Denied Comment” added to the General section



Requisition Inquiry – Denied Reason/Comment Added

- The “Denied Reason” and “Denied Comment” added to the General section
- Only applies to requisitions denied during Department Approved Requisitions process

Requisition Inquiry - 2024-00000015 - Contractual Services

Requisition:
Category:

Go **Reset**

Requisitions

- 2024-00000015 - Contractual Services
- Documents

General

Department	Finance.Financial Services	Totals	Total Cost	\$25,000.00
Vendor	7123 - Johnson Constructions LLC	Amount Encumbered		\$0.00
Status	Denied	Dates	G/L Date	05/08/2024
Contact Name	Johnson Constructions LLC	Deliver by Date		
Purchasing Address	1234 Main Street			
City	TROY			
State	MI			
Zip Code	48098			
Email Address				
Denied Reason	Request Exceeds Budget			
Denied Comment	This request exceeds the budget allocated to this project			

Miscellaneous

Category	Standard
Requisition Form Type	Requisition Echo
Bill To Location	Finance
Assigned to Buyer	
Description	Contractual Services
Resolution Number	
Message	

Vendor Audit – Inactive Vendors Added to Search

- Vendor Audit
- Inactive Vendors added to the Vendor prompt in the Search section

The screenshot displays a software interface with a top navigation bar containing links for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. Below this, a 'Welcome to' message is visible. A central navigation menu lists various functional areas, including 'Journals', 'Revenue Collections', 'Payment Processing', 'Annual Budget Processing', 'Year-End Processing', 'Receipt of Goods', 'Accounts Payable', 'Procurement', 'Bank Reconciliation', 'Project Accounting', 'Grant Management', 'Asset Management', 'Miscellaneous Billing', 'Inventory Control', 'Government Reporting', 'Work Orders', 'Special Assessments', 'Reports', and 'Inquiries'. The 'Inquiries' menu item is expanded, showing a sub-menu with options: 'General Ledger', 'Revenue Collections', 'Payments', 'Bank Accounts', 'Vendors', 'Vendor Audit' (highlighted), 'Item Service', and 'Purchase Orders'. On the left side of the interface, there are several dashboard widgets: a purple one with a calendar icon and 'CAL', a red one with a bell icon and 'NOTIFIC.', a blue one with a checkmark and 'APPR', and a green one with a briefcase icon, the number '50', and the text 'REPORTS'. The top right of the interface shows a user profile for 'tha Adams' and a search bar with the text 'There e'.

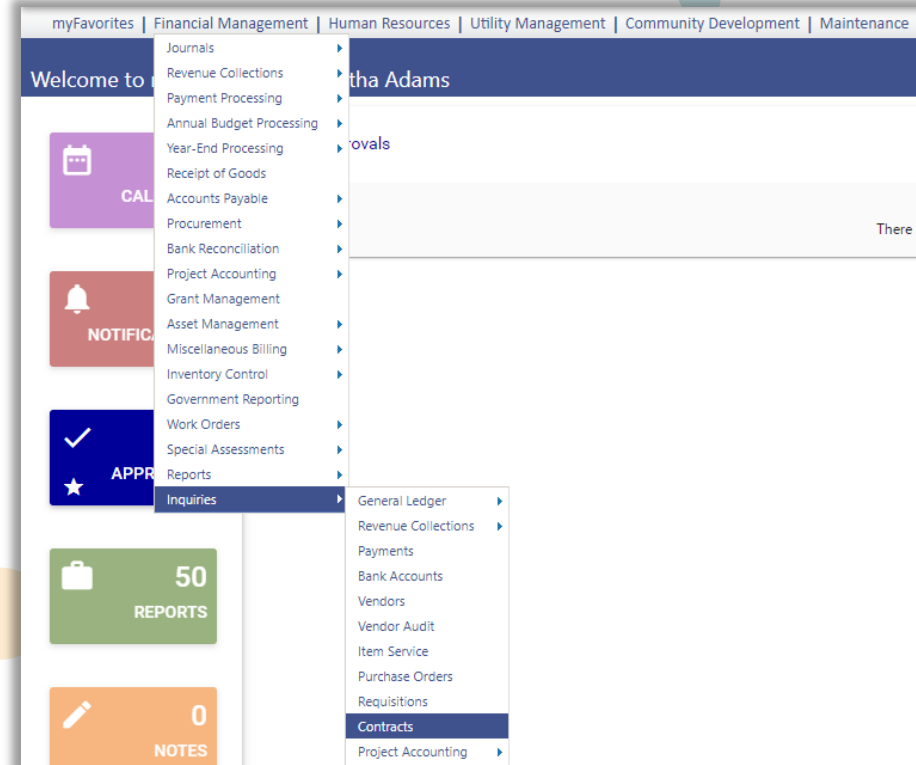
Vendor Audit – Inactive Vendors Added to Search

- The “Vendor” prompt now returns Inactive Vendors

The screenshot displays the 'Vendor Audit Inquiry' interface. The title bar is highlighted with a red box. Below it, there are search filters: 'From Date' and 'To Date' with calendar icons, and 'Changed by User' with a dropdown menu set to '<All>'. There are also 'Group' and 'Field' dropdown menus. The 'Vendor' search field is highlighted with a red box and contains the text 'inactive vendo'. A dropdown menu is open below it, showing the result '7054 - Inactive Vendor'. Below the search field are 'Search' and 'R' buttons. The results area is currently empty.

Contract Inquiry – Enter Key Functionality added to From/Thru Dates

- Contract Inquiry – Purchase Order and Accounts Payable pages
 - The Enter Key refreshes the page after From/Thru Dates modified



Contract Inquiry – Enter Key Functionality added to From/Thru Dates

- After user modifies date(s), hitting Enter will refresh page

The screenshot displays the 'Contract Inquiry - 2021-00000003 - Professional Services' interface. A red box highlights the 'Purchase Orders' section, which includes a table with columns for '#', 'Amount', 'Expensed', 'Allocated', and 'Remaining'. The table shows one complete purchase order for \$400.00. Another red box highlights the 'From' and 'To' date filters, which are currently set to '01/01/2000' and '05/07/2024' respectively. Below the table, a detailed view of a purchase order is shown with columns for Status, Number, Description, Vendor, G/L Date, Amount, Expensed, Allocated, and Remaining. The entry is for a 'Completed' purchase order with number '2023-00000004' for 'File folders' from 'CITY OF APPLE' on '02/28/2023' for an amount of \$400.00.

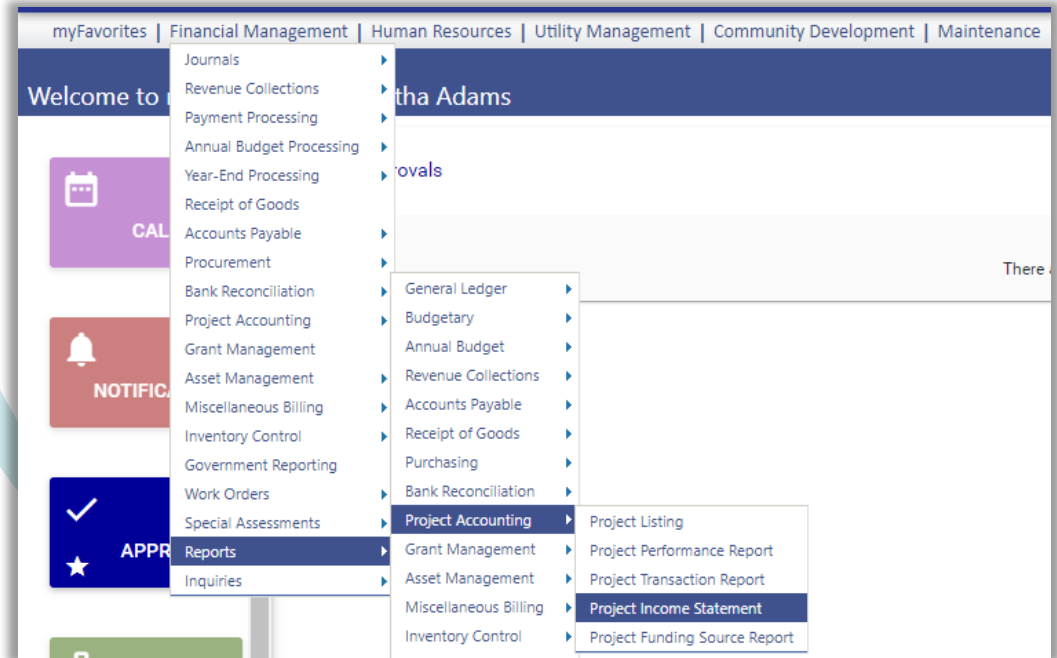
#	Amount	Expensed	Allocated	Remaining
Edit	0	\$0.00	\$0.00	\$0.00
Open	0	\$0.00	\$0.00	\$0.00
Complete	1	\$400.00	\$400.00	-\$400.00
Total	1	\$400.00	\$400.00	-\$400.00

Status	Number	Description	Vendor	G/L Date	Amount	Expensed	Allocated	Remaining
Completed	2023-00000004	File folders	CITY OF APPLE	02/28/2023	\$400.00	\$400.00	\$0.00	\$0.00

Project Accounting

Project Income Statement – Added Search Criteria

- Project Income Statement
- “Search Criteria” option added to the “Select By” dropdown



Project Income Statement – Added Search Criteria

- “Search Criteria” option added to the “Select By” dropdown

The screenshot displays the 'Project Income Statement' application interface. At the top, the title 'Project Income Statement' is highlighted with a red box. Below the title, there are several input fields: 'Load Saved Report', 'Override Report Title', 'Distribution Group', and 'Email Group'. The 'Report Date' is set to '05/08/2024', and the 'Report Period' is 'Year-to-Date'. The 'Summarize To' dropdown is set to 'Sub Project Detail'. The 'Select Projects By' dropdown is highlighted with a red box, and its menu is open, showing three options: 'Project', 'Project', and 'Search Criteria'. The 'Report from Date' field is also visible. Below the dropdowns, there are filters for 'Project' (MSA Proj1 - MSA Proj1), 'Sub Project', and 'Status' (All). The main area shows 'Available Project(s): 2' and 'Selected Project(s): 0'. The 'Available Project(s)' list contains two entries: 'MSA Proj1-MSA SubProj1-MSA DetailProj1 - MSA Proj1, MSA Proj1-MSA SubProj2 - MSA Proj1, MSA SubProj2'. At the bottom, there are buttons for 'Print', 'Reset', 'Save', 'Save As', and 'Delete'.

Project Income Statement – Added Search Criteria

- “Search Criteria” section includes the ability to search projects by:
 - Category
 - Department
 - Manager
 - Active Only
 - Inactive Reason

The screenshot displays the 'Project Income Statement' application interface. At the top, there are fields for 'Load Saved Report', 'Override Report Title', 'Distribution Group', and 'Email Group'. Below these are date-related fields: 'Report Date' (05/08/2024), 'Report Period' (Year-to-Date), 'Summarize To' (Sub Project Detail), and 'Report from Date' (05/08/2023). A red box highlights the 'Search Criteria' section, which includes dropdown menus for 'Category', 'Department', and 'Manager', a checked 'Active Only' checkbox, and an 'Inactive Reason' dropdown. At the bottom, there are two panes: 'Available Project(s): 0' and 'Selected Project(s): 0', with navigation arrows between them. A footer bar contains buttons for 'Print', 'Reset', 'Save', 'Save As', and 'Delete'.

Project Reports – Project Jumpbox Full Description

- Project Jumpbox hover now displays the full project code and description
- Applies to all reports with this project jumpbox

The screenshot displays the 'Project Income Statement' report interface. At the top, there are fields for 'Load Saved Report', 'Override Report Title', 'Distribution Group', and 'Email Group'. Below these are filters for 'Report Date' (05/08/2024), 'Report Period' (Year-to-Date), 'Summarize To' (Sub Project Detail), 'Select Projects By' (Project), and 'Report from Date' (05/08/2023). The main section features a 'Project' dropdown menu with 'MSA Proj1 - MSA Proj1' selected. Below the dropdown, there are two lists: 'Available Project(s): 2' and 'Selected Project(s): 0'. The 'Available Project(s)' list contains two entries: 'MSA Proj1-MSA SubProj1-MSA DetailProj1 - MSA Proj1, MSA SubProj1, MSA DetailProj1' and 'MSA Proj1-MSA SubProj2 - MSA Proj1, MSA SubProj2'. The first entry is highlighted with a red box, and a tooltip is visible over it, displaying the full project code and description: 'MSA Proj1-MSA SubProj1-MSA DetailProj1 - MSA Proj1, MSA SubProj1, MSA DetailProj1'. At the bottom of the interface, there are buttons for 'Print', 'Reset', 'Save', 'Save As', and 'Delete'.

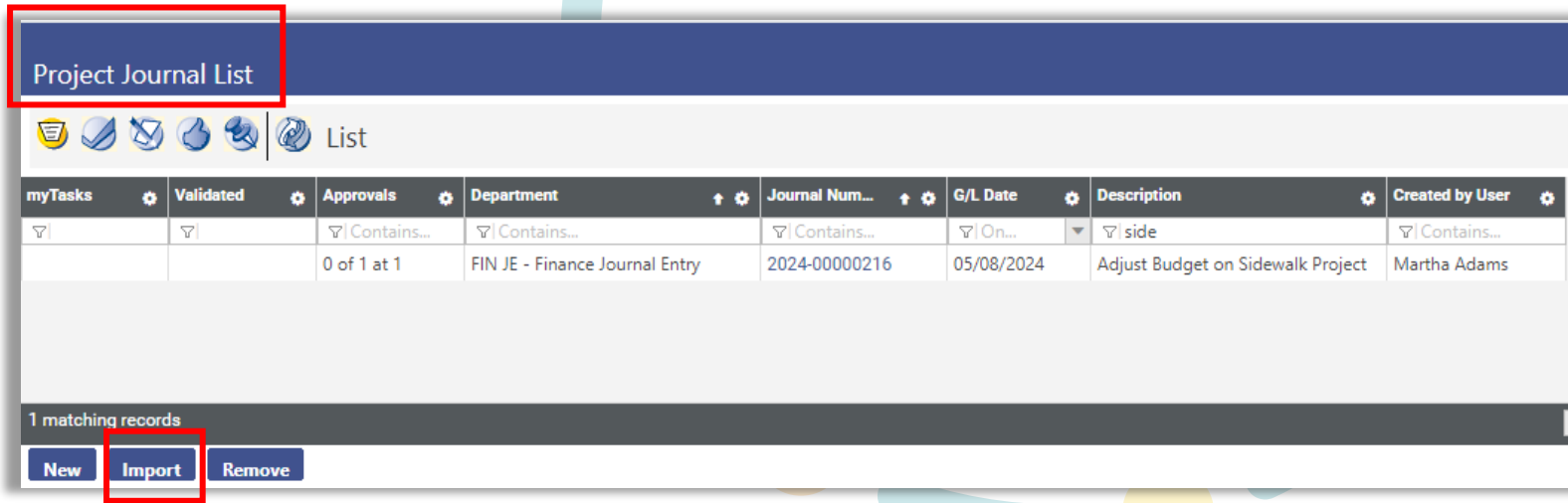
Project Journals – Import Fiscal Year dropdown

- The “Fiscal Year” dropdown includes two additional future years.
- Previously only included one additional future year.
- Modification made to align with the “Fiscal Year” dropdown on the “Project Journal Entry” page



Project Journals - Import Fiscal Year dropdown

- Click on the Import button



Project Journal List

myTasks Validated Approvals Department Journal Num... G/L Date Description Created by User

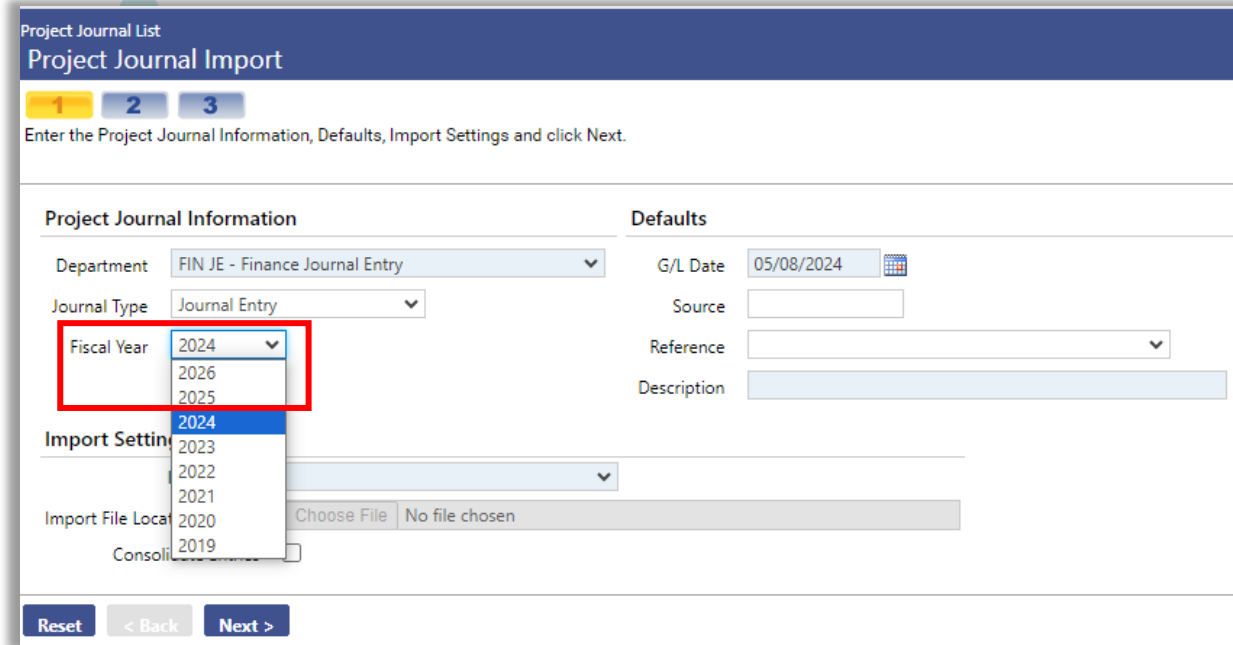
myTasks	Validated	Approvals	Department	Journal Num...	G/L Date	Description	Created by User
		0 of 1 at 1	FIN JE - Finance Journal Entry	2024-00000216	05/08/2024	Adjust Budget on Sidewalk Project	Martha Adams

1 matching records

New Import Remove

Project Journals - Import Fiscal Year dropdown

- The “Fiscal Year” dropdown now includes two additional years (i.e. 2025 and 2026).



The screenshot shows the 'Project Journal Import' form. The 'Fiscal Year' dropdown menu is open, displaying the years 2024, 2026, 2025, 2024, 2023, 2022, 2021, 2020, and 2019. The year 2024 is highlighted in blue. A red box highlights the dropdown menu. The form also includes fields for Department (FIN JE - Finance Journal Entry), Journal Type (Journal Entry), G/L Date (05/08/2024), Source, Reference, and Description. The 'Import Settings' section includes an 'Import File Local' field with a 'Choose File' button and 'No file chosen' text, and a 'Consolidation' checkbox.

Project Journal List
Project Journal Import

1 2 3

Enter the Project Journal Information, Defaults, Import Settings and click Next.

Project Journal Information

Department: FIN JE - Finance Journal Entry

Journal Type: Journal Entry

Fiscal Year: 2024 (dropdown menu open showing 2024, 2026, 2025, 2024, 2023, 2022, 2021, 2020, 2019)

Defaults

G/L Date: 05/08/2024

Source: [text input]

Reference: [dropdown menu]

Description: [text input]

Import Settings

Import File Local: [Choose File] No file chosen

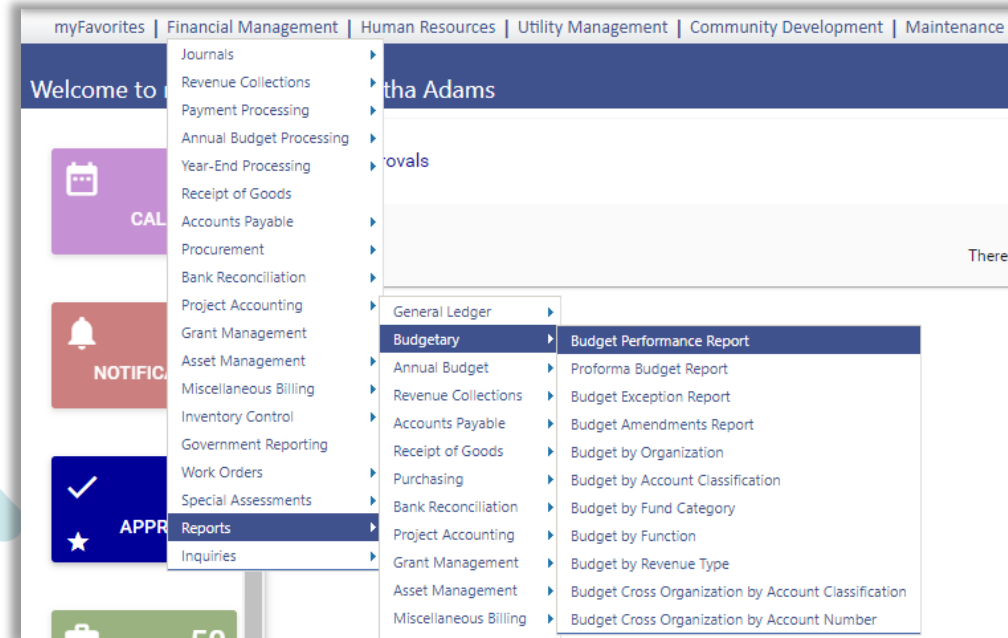
Consolidation: [checkbox]

Reset < Back Next >

Reports

Budget Performance Report – Unposted Transactions

- Budget Performance Report
- Added ability to include “Unposted Transactions” on the “Budget Performance” report



Budget Performance Report – Unposted Transactions

- New “Unposted Transactions” checkbox added
- Includes the same unposted transaction activity as the Budget Analysis page

The screenshot displays the 'Budget Performance Report' configuration page. The 'Include Unposted Transactions' checkbox is highlighted with a red box. Below the configuration options, the 'Organizations' tab is active, showing a list of available organizations and a selected organization list.

Load Saved Report	Distribution Group
<input type="text"/>	<input type="text"/>

Override Report Title	Email Group
<input type="text"/>	<input type="text"/>

Report Option	Organization Level Usage
Fiscal-Year-to-Date	<input type="text"/>

Report from Date	Organization Level
05/08/2023	<input type="text"/>

Report to Date	Prior Year Balances
05/08/2024	Total Year

Budget Balances	Page Break Level
Annual	<input type="text"/>

Account Type	Include Accounts With Zero Balances
<All>	<input type="checkbox"/>

Sort by Account Type	Prior Fiscal Year Activity
<input checked="" type="checkbox"/>	Exclude

Subtotal by Classification	Rollup Account
None	Include

Include Unposted Transactions
<input type="checkbox"/>

Organizations	Accounts	Account Classifications		
Fund: 803 - Leap Year Test	Department: <input type="text"/>	Division: <input type="text"/>	Program: <input type="text"/>	Sub-Program: <input type="text"/>

Available Organization(s): 2

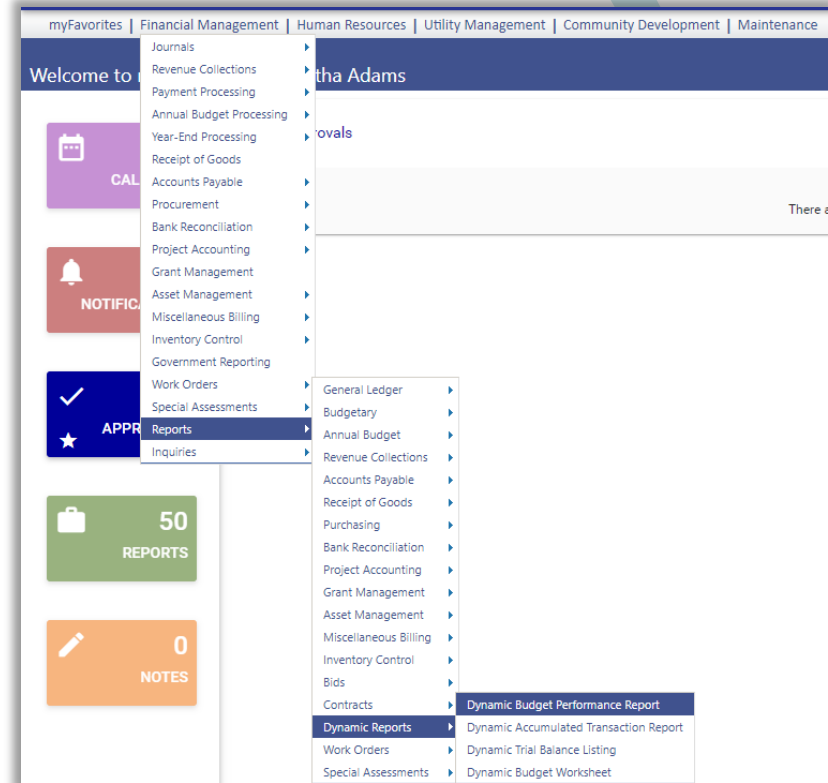
- 803 - Leap Year Testing Fund
- 803-04-05 - Leap Year Testing Fund, Administration, Admini

Selected Organization(s): 0

Buttons: Print, Schedule, Reset, Save, Save As, Delete

Dynamic Budget Performance Report – Unposted Transactions

- Dynamic Budget Performance Report
- Added the ability to include “Unposted Transactions” on the “Dynamic Budget Performance” report



Dynamic Budget Performance Report – Unposted Transactions

- New “Unposted Transactions” checkbox added
- Includes the same unposted transaction activity as the Budget Analysis page

The screenshot shows the 'Dynamic Budget Performance' report configuration page. At the top, there are fields for 'Load Saved Report', 'Override Report Title', 'Distribution Group', and 'Email Group'. Below these are 'Report Option' (set to 'Fiscal-Year-to-Date'), 'Report From/To' dates (05/08/2023 to 05/08/2024), 'Budget Balances' (set to 'Annual'), and 'Account Type' (set to 'All'). On the right side, there are options for 'Prior Year Balances' (set to 'None'), 'Include Accounts with Zero Balance' (checkbox), and 'Prior Fiscal Year Activity' (set to 'Include'). The 'Include Unposted Transactions' checkbox is highlighted with a red box. Below the configuration options are tabs for 'Organizations', 'Accounts', 'Account Classifications', 'Functions', and 'Revenue Types'. The 'Organizations' tab is active, showing a 'Level' dropdown set to 'Fund' and a 'Filter' set to '803'. There are two lists: 'Available Organization(s)' containing '803 - Leap Year Testing Fund' and an empty 'Selected Organization(s)' list. At the bottom, there are buttons for 'Print', 'Reset', 'Save', 'Save As', 'Delete', and 'Report Layout'.

Reports – Organization Hover Full Code and Description

- Organization jumpbox hover now displays the full organization code and description
- Applies to all reports with this Organization jumpbox

Budget Performance Report

Load Saved Report: [Dropdown]
Override Report Title: [Text Box]

Distribution Group: [Dropdown] [Share Icon]
Email Group: [Dropdown] [Share Icon]

Report Option: Fiscal-Year-to-Date [Dropdown]
Report from Date: 05/08/2023 [Calendar Icon]
Report to Date: 05/08/2024 [Calendar Icon]
Budget Balances: Annual [Dropdown]
Account Type: <All> [Dropdown]
Sort by Account Type: [Dropdown]
Subtotal by Classification: None [Dropdown]

Organization Level Usage: [Dropdown]
Organization Level: [Dropdown]
Prior Year Balances: Total Year [Dropdown]
Page Break Level: [Dropdown]
Include Accounts With Zero Balances:
Prior Fiscal Year Activity: Exclude [Dropdown]
Rollup Account: Include [Dropdown]
Include Unposted Transactions:

Organizations | Accounts | Account Classifications

Fund: 803 - Leap Year Test [Dropdown]
Department: [Dropdown]
Division: [Dropdown]
Program: [Dropdown]
Sub-Program: [Dropdown]

Available Organization(s): 2
803 - Leap Year Testing Fund
803-04-05 - Leap Year Testing Fund, Administration, Admini

Selected Organization(s): 0

803-04-05 - Leap Year Testing Fund, Administration, Administrative Services

Print | Schedule | Reset | Save | Save As | Delete

Revenue Collections

Revenue Collections – G/L Date & Attachments Columns

- Revenue Collections Batch
- “G/L Date” and “Attachments columns added to the List/Workflow page



Revenue Collections – G/L Date & Attachments Columns

- “G/L Date” and “Attachments columns added to the List/Workflow page

Revenue Collections Batch List

myTasks Validated Approvals Department Batch Number Count Batch Total Creation Date G/L Date Cashier Attachments

myTasks	Validated	Approvals	Department	Batch Number	Count	Batch Total	Creation Date	G/L Date	Cashier	Attachments
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2024-05000057	2	\$110.00	05/02/2024	05/02/2024	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2024-05000059	2	\$200.00	05/02/2024	05/02/2024	Martha Adams	

1 - 2 of 2 records

New Delete Import Lockbox

Receipt Entry – Cash G/L Account fields

- Renamed “Override Cash Account” to “Override Cash G/L Account”
 - Batch page

Revenue Collections Batch List
Revenue Collection Batch - 2024-05000057

General | Approvals | Summary | Documents

Batch

Department: FIN*FIN - Finance*Financial Services
G/L Date: 05/02/2024
Collection Station: Front Counter
Batch Type: Counter
Position Cursor: Receipt Received From
Single Cashier Batch:
Print Receipts:
Number of Copies: 1
Validate Checks:
Auto Print Merchant Receipt:

Defaults

Payment Category:
Payment Code:
Payment Type:
Payment Date: 05/02/2024

Special Conditions

Waive Delinquent Charges:
Use Barcode Forms:
Auto Process Payments:
Funds Pre-Deposited:
Checks Electronically Deposited:
Override Cash G/L Account:
Override Deposit Bank Account:

Save Save/New Delete Reset Void Batch Unvoid Batch

Receipt Number	Amount	Void	Void Reason	Print	Received From
2024-00000060	\$10.00				
2024-00000061	\$100.00				

New Print Receipt Void/Unvoid Receipt Distribution

Receipt Entry – Cash G/L Account fields

- Renamed “Credit/Debit Account” to “Credit/Debit G/L Account”

Revenue Collections Batch List > Revenue Collection Batch - 2024-05000057

Receipt

Payment Date: 05/02/2024

Received From:

Description:

Add Notes:

Transactions	\$100.00
Sales Tax	\$0.00
Net Receipt	\$100.00

Transactions +

Payment Code: GL Maint Both - GL Maintenance in Both Add/Edit

Project:

Amount: \$100.00

Credit G/L Account: 101.4840 - Miscellaneous Reve

Debit G/L Account: 101.1010 - Cash

Description:

Payments +

Default Amount:

Amount: \$100.00

Type: Cash

Cash	\$100.00	Received	\$100.00
Check	\$0.00	Change	\$0.00
Charge	\$0.00	Net Receipt	\$100.00
EFT	\$0.00		
Other	\$0.00		

Save/New Reset Receivable Search

Revenue Collections – Import – Payment Type “Other” Code

- “Payment Type – Other” Code added to the standard Receipt Import

The screenshot shows a software interface for managing revenue collections. At the top, a blue header bar contains the text "Revenue Collections Batch List", which is highlighted with a red box. Below the header is a toolbar with several icons and the word "List". The main area is a table with the following columns: myTasks, Validated, Approvals, Department, Batch Number, Count, Batch Total, Creation Date, G/L Date, Cashier, and Attachments. The table contains two rows of data. At the bottom of the interface, there is a status bar showing "1 - 2 of 2 records" and a row of buttons: "New", "Delete", "Import", and "Lockbox". The "Import" button is highlighted with a red box.

myTasks	Validated	Approvals	Department	Batch Number	Count	Batch Total	Creation Date	G/L Date	Cashier	Attachments
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2024-05000057	2	\$110.00	05/02/2024	05/02/2024	Martha Adams	
		0 of 1 at 1	FIN*FIN - Finance.Financial Services	2024-05000059	2	\$200.00	05/02/2024	05/02/2024	Martha Adams	

Revenue Collections – Import – Payment Type “Other” Code

- “Payment Type – Other” Code added to the standard Receipt Import

Revenue Collections Batch List > Revenue Collection Batch - 2024-05000057

Receipt

Payment Date: 05/02/2024

Received From: [Text Field]

Description: [Text Field]

Add Notes:

Transactions +

Payment Code: [Dropdown]

Amount: [Text Field]

Description: [Text Field]

Payments +

Default Amount:

Amount: \$0.00

Type: Other

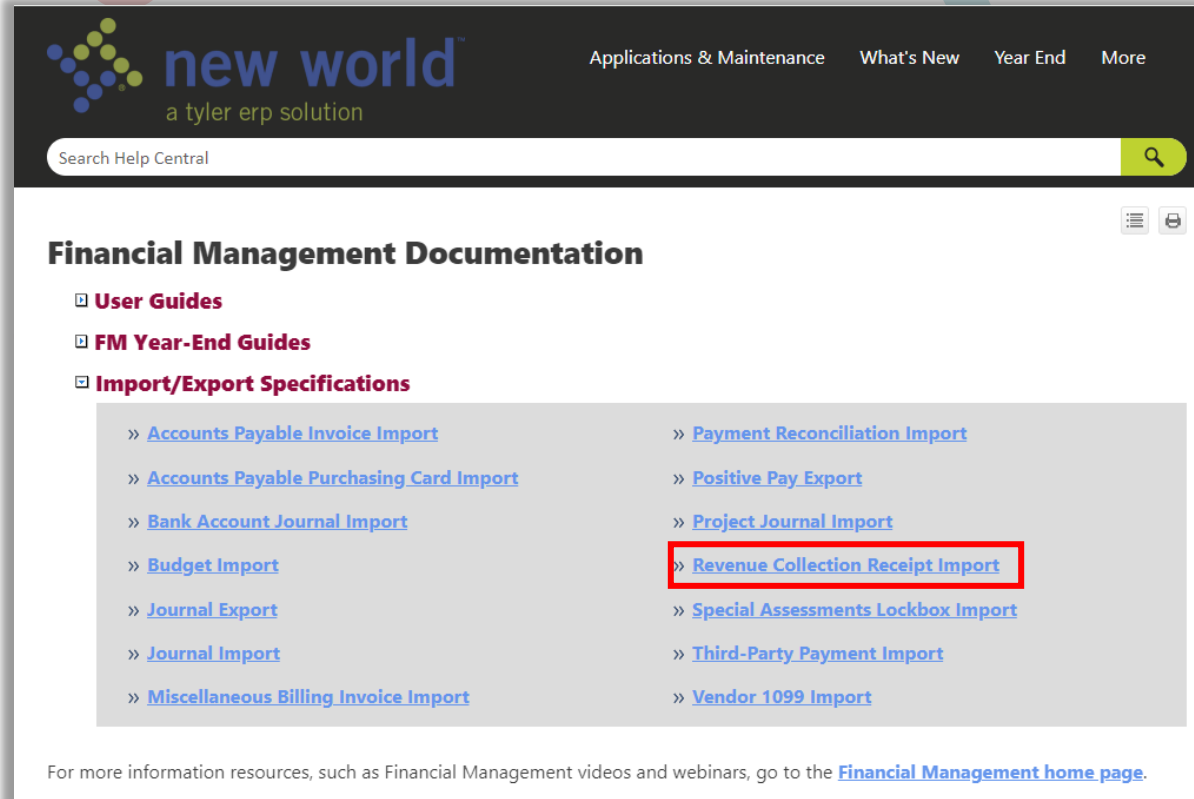
Other Type: [Dropdown]

- AUTHORIZE.NET - Authorize.net
- Bank Draft - Bank Draft
- EFT - Electronic Fund Transfers
- GC - Gift Certificate
- IC - Internal Receipt Correction
- INV - To be Invoiced
- IP - Internal Payments
- LOCKBOX - Lockbox
- RAINCK - Raincheck redeemed
- SAC - St Andrews Charge
- WIRE - Wire

Save/New Rec

Revenue Collections – Import – Payment Type “Other” Code

- Receipt Import
Import
Specifications



The screenshot shows the New World ERP solution help page. The header includes the logo, navigation links for Applications & Maintenance, What's New, Year End, and More, and a search bar. The main content is titled "Financial Management Documentation" and lists several categories: User Guides, FM Year-End Guides, and Import/Export Specifications. Under Import/Export Specifications, there are two columns of links. The link "Revenue Collection Receipt Import" is highlighted with a red box. At the bottom, there is a link to the "Financial Management home page" for more resources.

new world
a tyler erp solution

Applications & Maintenance What's New Year End More

Search Help Central

Financial Management Documentation

- ▣ **User Guides**
- ▣ **FM Year-End Guides**
- ▣ **Import/Export Specifications**
 - » [Accounts Payable Invoice Import](#)
 - » [Accounts Payable Purchasing Card Import](#)
 - » [Bank Account Journal Import](#)
 - » [Budget Import](#)
 - » [Journal Export](#)
 - » [Journal Import](#)
 - » [Miscellaneous Billing Invoice Import](#)
 - » [Payment Reconciliation Import](#)
 - » [Positive Pay Export](#)
 - » [Project Journal Import](#)
 - » [Revenue Collection Receipt Import](#)
 - » [Special Assessments Lockbox Import](#)
 - » [Third-Party Payment Import](#)
 - » [Vendor 1099 Import](#)

For more information resources, such as Financial Management videos and webinars, go to the [Financial Management home page](#).

Revenue Collections – Import – Payment Type “Other” Code

- Receipt Payment Code Type field added to the Receipt Payment Level section of the import

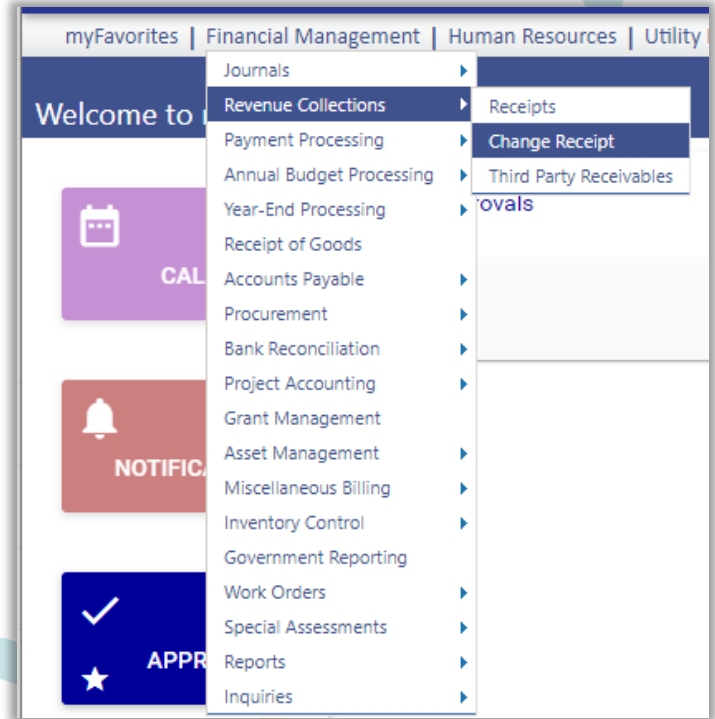
Receipt Payment Level				
Receipt Payment Type	0	64/alpha-numeric	D	Recommended Values: 0 = Cash 1 = Check 2 = Charge 3 = Other 4 = Wire Transfer Value must be a mapped value defined in the Import Type.
Receipt Payment Amount	1.23	9,2/decimal	Y	The amount of the total receipt payment made using the specified Receipt Payment Type.



Receipt Payment Check Number	56478	32/alpha-numeric	C	The check number of the check used to make the payment. Valid only for Receipt Payment Type = "Check"
Receipt Payment Credit Card Number	1234987667894321	64/alpha-numeric	C	The credit card number of the card used to make the payment. Valid only for Receipt Payment Type = "Credit"
Receipt Payment Credit Card Type	Visa	64/alpha-numeric	C	Corresponds to a value defined in the "Credit Card Type" Validation Set or to a mapped value defined in the Import Type. Valid only for Receipt Payment Type = "Credit"
Receipt Payment Credit Card Expiration Date	10/2016	7/date	N	Format: MM/YYYY Valid only for Receipt Payment Type = "Credit"
Receipt Payment Credit Card Validation Number	654	64/alpha-numeric	N	Bank confirmation number for transaction. Valid only for Receipt Payment Type = "Credit"
Receipt Payment Other Type	ePay	64/alpha-numeric	N	Corresponds to a value defined in the "Other Payment Type" Validation Set or to a mapped value defined in the Import Type. Valid only for Receipt Payment Type = "Other"

Change Receipt – Header/Transaction Description Changes

- Change Receipt
 - Added ability to change the Receipt Header and/or Transaction Descriptions
 - Able to do along with a G/L Distribution or Payment Code change



Change Receipt – Header/Transaction Description Changes

- Click New to add a new change

The screenshot displays the 'Change Receipt List' interface. At the top, there is a blue header bar with the text 'Change Receipt List'. Below the header, there is a toolbar with several icons and the word 'List'. The main area contains a table with the following columns: MyTask, Validate, Approvals, Change GL Date, Department, Receipt Number, Date, Received From, and Amount. Each column has a dropdown arrow and a gear icon. The table is currently empty. At the bottom left, there is a 'New' button with a plus sign icon and a 'Delete' button with a trash can icon. A red box highlights the 'New' button.

MyTask	Validate	Approvals	Change GL Date	Department	Receipt Number	Date	Received From	Amount
--------	----------	-----------	----------------	------------	----------------	------	---------------	--------

Change Receipt – Header/Transaction Description Changes

- Same fields appear as before
- Recommendation:
 - Add this change type to the “Change/Correct Reason” validation set

The screenshot displays the 'Create Change Receipt' dialog box. The dialog has a title bar with a close button. Below the title bar, there are two sections: 'Change Receipt Details' and 'Receipt Information'. In the 'Change Receipt Details' section, there is a 'Department' dropdown menu set to 'ADM*ADM - Admin*Administ', a 'Use Original G/L Date' checkbox that is checked, and a 'Change G/L Date' field with a calendar icon. The 'Change/Correct Reason' dropdown menu is highlighted with a red box and is set to 'Change Both Descriptions'. In the 'Receipt Information' section, there is a 'Receipt Number' field with the value '2024-00000003'. At the bottom left of the dialog, there is an 'Ok' button highlighted with a red box. The background shows a 'Change Receipt List' window with a table and navigation buttons.

Change Receipt – Header/Transaction Description Changes

- “Receipt Description” editable field added to the top of the page

Change Receipt List
Change Receipt - 2024-00000003

Entry

Change Receipt Information

Changed By Martha Adams
Department ADM*ADM - Admin/Administrative Services

Use Original G/L Date
Change Reason Code Change Both Descriptions

Change G/L Date 01/11/2024
Change Reason Text

Receipt Description

Receipt - 2024-00000003

Receipt

Receipt Number 2024-00000003

Transactions

Payment Code	Transaction Description	Quantity	Unit of Measure	Amount	Status
▽ Contains...	▽ Contains...	▽ Equals...	▽ Contains...	▽ Equals...	▽
1911 - Nation Guard Rental Fee				\$10.00	Unchanged
1931 - Customer Service - Dog Park				\$84.46	Unchanged

1 - 2 of 2 records

Save

Change Receipt – Header/Transaction Description Changes

- Use Change Reason Text field for additional change details
- Click on the Payment Code to modify the Transaction Description
- Also able to modify the Transaction Description by double clicking into the field on the grid

The screenshot displays the 'Change Receipt List' interface for receipt 2024-00000003. The header section includes fields for 'Changed By' (Martha Adams), 'Department' (ADM*ADM - Admin/Administrative Services), 'Change Reason Code' (Change Both Descriptions), and 'Change Reason Text' (Need to add descriptions to the header and transactions). The 'Change Reason Text' field is highlighted with a red box. Below the header, the 'Receipt' section shows the 'Receipt Number' (2024-00000003). The 'Transactions' section is a table with columns for Payment Code, Transaction Description, Quantity, Unit of Measure, Amount, and Status. The first transaction row is highlighted with a red box, showing '1911 - Nation Guard Rental Fee' with an amount of \$10.00 and status 'Unchanged'. The second transaction row shows '1931 - Customer Service - Dog Park' with an amount of \$84.46 and status 'Unchanged'. A 'Save' button is located at the bottom left of the interface.

Change Receipt List
Change Receipt - 2024-00000003

Change Receipt Information

Changed By Martha Adams
Department ADM*ADM - Admin/Administrative Services
Use Original G/L Date
Change Reason Code Change Both Descriptions
Change G/L Date 01/11/2024
Change Reason Text Need to add descriptions to the header and transactions
Receipt Description This is the changed description

Receipt - 2024-00000003

Receipt

Receipt Number 2024-00000003

Transactions

Payment Code	Transaction Description	Quantity	Unit of Measure	Amount	Status
▽ Contains...	▽ Contains...	▽ Equals...	▽ Contains...	▽ Equals...	▽
1911 - Nation Guard Rental Fee				\$10.00	Unchanged
1931 - Customer Service - Dog Park				\$84.46	Unchanged

1 - 2 of 2 records

Save

Change Receipt – Header/Transaction Description Changes

- “Transaction Description field added to the page
- Click the Save button located beneath it to save changes to this field

The screenshot displays the 'Change Receipt Transaction G/L Distribution' interface. At the top, it shows 'Current Transaction' details: Payment Code '1911 - Nation Guard Rental Fee' and Amount '\$10.00'. Below this is a table for 'Current G/L Distributions' with columns for G/L Account, Account Description, Project, Project Description, and Amount. Two rows are visible: one for '101.2610.08 - BPAA Deposits Travelling Basketball' with an amount of -10.00, and another for '101.1010 - Cash' with an amount of 10.00. The 'Change Payment Code/Transaction Description' section shows the 'Payment Code' as '1911 - Nation Guard Rental Fee' and a new 'Transaction Description' field containing the text 'This is the changed transaction description'. This field and its 'Save' button are highlighted with a red box. At the bottom, there is a 'Change G/L Distributions' table with columns for G/L Account, Project, Amount, Due To/Due From, and Delete. The table contains two rows: '101.1010 - Cash' with an amount of \$10.00 and '101.2610.08 - BPAA Deposits Travelling Basketball' with an amount of \$10.00. The interface includes navigation buttons like 'Save', 'Reset', and 'Cancel' at the bottom.

Receipt Inquiry- Various Enhancements

- Receipt Inquiry Grid –
 - Added new columns
 - G/L Date
 - Description
 - Renamed column
 - Date field renamed to Payment Date
- Cashier dropdown now sorts Alphabetically
- Reprint Receipt – Ability to reprint using Tyler Forms
- Transaction Payment Code displays with both Code and Description
- Receipt History Tab
 - Added Change Reason Code and Text



Receipt Inquiry – G/L Date & Description Columns Added

- Added new columns: G/L Date and Description
- Renamed column : Date field renamed to Payment Date

Receipt Inquiry

Department From Date Payment Type

Batch To Date External Billing Identifier

Received From Status External Billing Response

Payment Category Receipt Number External Billing Error

Payment Code Amount

Cashier Check Number

Description Deposit Bank

Receipt Number	Payment Date	G/L Date	Department	Status	Cashier	Received From	Amount	Description
<input type="text" value="2024-00000018"/>	<input type="text" value="02/08/2024"/>	<input type="text" value="02/08/2024"/>	Finance.Financial Services	Posted	Martha Adams	MSA	\$10.00	This is the original receipt header description ...

Receipt Inquiry – Cashier dropdown Sort Alphabetically

- Cashier dropdown sorted Alphabetically

Receipt Inquiry

Department From Date 02/08/2024 To Date 02/08/2024 Payment Type

Batch Status <All> External Billing Identifier

Received From Receipt Number External Billing Response

Payment Category Amount External Billing Error

Payment Code Check Number

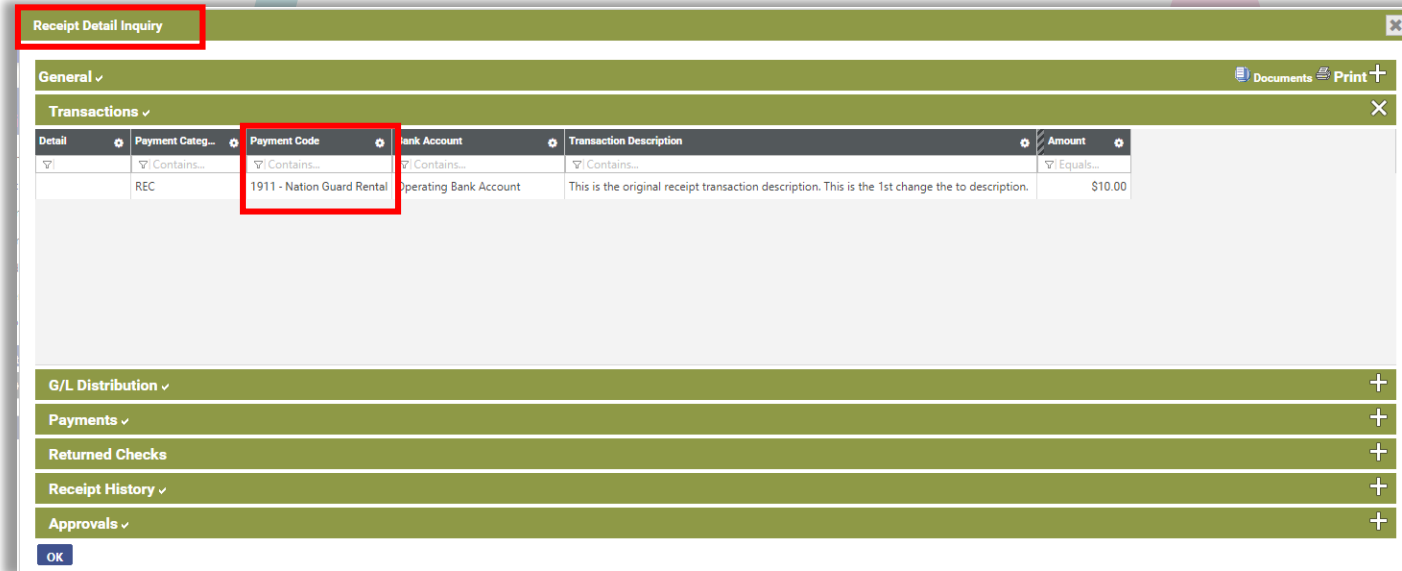
Cashier <All> Deposit Bank

Description

Receipt Number	Payment Date	G/L Date	Department	Status	Cashier	Received From	Amount	Description
2024-0000018	02/08/2024	02/08/2024	Finance.Financial Services	Posted	Martha Adams	MSA	\$10.00	This is the original receipt header description ...

Receipt Inquiry – Transactions – Payment Code

- Transaction Payment Code includes both Code and Description



The screenshot shows a software window titled "Receipt Detail Inquiry". It features a "General" section and a "Transactions" section. The "Transactions" section contains a table with the following data:

Detail	Payment Categ...	Payment Code	Bank Account	Transaction Description	Amount
▼	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Equals...
	REC	1911 - Nation Guard Rental	Operating Bank Account	This is the original receipt transaction description. This is the 1st change the to description.	\$10.00

Below the table are several expandable sections: "G/L Distribution", "Payments", "Returned Checks", "Receipt History", and "Approvals". An "OK" button is located at the bottom left of the window.

Receipt Inquiry – History – Change Reason Code & Text

- “Change Receipt Reason Code” and Change Reason Text” columns added
- Added Receipt Description column

The screenshot displays the 'Receipt Detail Inquiry' interface. The 'Receipt History' section contains a table with the following data:

Change Number	Change GL Date	Change Date	Change User	Change Reason Code	Change Reason Text	Receipt Description
Original	02/08/2024	02/08/2024	Martha Adams			This is the original receipt header ...
1	02/08/2024	02/08/2024	Martha Adams	Change Both Descriptions		This is the original receipt header ...

The table also includes a pagination bar showing '1 - 2 of 2 records' and a 'Show 50 records' option.

Below the Receipt History table is the 'Receipt Transaction History' table:

Payment Code	Transaction Description	Amount	Original	Change 1	Change 2	Change 3	Change 4	Change 5
1911 - Nation Guard Rental Fee	This is the original receipt transact...	\$10.00	Original	Changed				

Receipt Inquiry – Reprint – Ability to Reprint Tyler Forms

- Reprint Receipt – Ability to reprint using Tyler Forms



Receipt Inquiry – Reprint – Ability to Reprint Tyler Forms

- Reprint Receipt – Ability to reprint using Tyler Forms

The image shows a software interface with two overlapping windows. The background window is titled "Receipt Detail Inquiry" and has a green header bar. It contains a list of menu items: "General", "Transactions", "G/L Distribution", "Payments", "Returned Checks", "Receipt History", and "Approvals", each with a downward arrow. To the right of these items are icons for "Documents" and "Print", and a plus sign. Below the list is an "OK" button. The foreground window is titled "Reprint Receipt" and has a green header bar. It contains a "Receipt Format" dropdown menu with a downward arrow. The dropdown is open, showing three options: "Standard Receipt ECHO - Standard Receipt ECHO" (highlighted in blue), "Standard Receipt ECHO - Standard Receipt ECHO", and "Tyler Forms - Tyler Forms" (highlighted with a red rectangle). To the left of the dropdown are "OK" and "Cancel" buttons.

Security

Security Reports – Added Five New Reports

- Added Five New Security and Auditing Reports

The screenshot displays the user interface of the new world ERP Suite. The top navigation bar includes 'myFavorites | Financial Management | Human Resources | Utility Management | Community Development | Maintenance'. The main header reads 'Welcome to new world ERP - Martha Adams'. On the left, there are three widget cards: 'CALENDAR' with 0 items, 'NOTIFICATIONS' with 31 items, and 'APPROVALS' with 0 items. The main content area is titled 'Approvals' and shows 'There are currently no approvals.' A dropdown menu is open, showing a hierarchy: 'new world ERP Suite' > 'Security' > 'Reports'. The 'Reports' submenu is expanded, listing several reports. Five reports are highlighted with a red box: 'eSuite Authentication Log Report', 'Company Suite Settings Change Tracking Report', 'Process Manager Change Tracking Report', 'Approval History Report', and 'Security Template Change Tracking Report'.

new world ERP Suite

- Financial Management
- Human Resources
- Utility Management
- Community Development
- About new world ERP

Security

- System
- Process Manager
- Approval Manager
- Notifications
- Chart of Accounts
- Procurement
- Banks

Users

- User-Based Security
- Roles
- Security Templates
- User Defined Fields
- User Defined Mass Update
- Field-Level Security
- Change Request Type

Reports

- Security Report
- User Log In History Report
- User-Based Security Report
- User-Based Security GL Organization Report
- Security Permissions Change Tracking Report
- User-Based Security Change Tracking Report
- User-Based Security GL Organization Change Tracking Report
- eSuite Authentication Log Report
- Company Suite Settings Change Tracking Report
- Process Manager Change Tracking Report
- Approval History Report
- Security Template Change Tracking Report

Security Reports – New eSuite Authentication Log Report

- Tracks eSuite Login/Out Activity

The screenshot displays the eSuite user interface. At the top, there is a navigation bar with tabs for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. Below this, a welcome message reads 'Welcome to new world ERP - Martha Adams'. On the left side, there are three dashboard widgets: 'CALENDAR' with 0 items, 'NOTIFICATIONS' with 31 items, and 'APPROVALS' with 0 items. The main content area shows a section for 'Approvals' with a checkmark icon and the text 'There are currently no approvals.' On the right side, a navigation menu is open, showing a tree structure. The 'Security' menu item is expanded, and the 'eSuite Authentication Log Report' option is highlighted in blue. Other options in the 'Security' menu include 'Security Report', 'User Log In History Report', 'User-Based Security Report', 'User-Based Security GL Organization Report', 'Security Permissions Change Tracking Report', 'User-Based Security Change Tracking Report', 'User-Based Security GL Organization Change Tracking Report', 'Company Suite Settings Change Tracking Report', 'Process Manager Change Tracking Report', 'Approval History Report', and 'Security Template Change Tracking Report'.

Security Reports – New eSuite Authentication Log Report

- Select by Date Range

eSuite Authentication Log Report

Load Saved Report	<input type="text"/>	Distribution Group	<input type="text"/>	
Override Report Title	<input type="text"/>	Email Group	<input type="text"/>	
Start Date	<input type="text" value="01/01/2024"/>			
End Date	<input type="text" value="05/08/2024"/>			

Security Reports – New eSuite Authentication Log Report

- Report includes
 - User Name
 - IP Address
 - Action Date
 - Action Type
 - Area Name
 - Message
- Column Headers allow for sorting

User Name	IPAddress	Action Date	Action Type	Area Name	Message
Employee33	10.127.121.168	01/05/2024 1:20PM	Login	eHR	Successful
Employee33	10.127.121.168	01/05/2024 1:49PM	Logout	eHR	Successful
Employee33	10.127.121.168	01/05/2024 1:53PM	Login	eHR	Failed Because Of Wrong Username Or Password
Employee33	10.127.121.168	01/05/2024 1:53PM	Login	eHR	Successful
Employee33	10.127.121.168	01/05/2024 2:02PM	Logout	eHR	Successful
Employee17	10.127.100.149	01/10/2024 1:24PM	Login	eHR	Successful
Employee17	10.127.100.149	01/10/2024 1:35PM	Logout	eHR	Successful
Employee17	10.127.100.149	01/10/2024 1:35PM	Login	eHR	Successful

Security Reports – New Company Suite Settings Change Tracking Report

- Tracks Changes to Company Suite Settings page

The screenshot displays the user interface for the new world ERP Suite. At the top, a navigation bar includes links for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a welcome message reads "Welcome to new world ERP - Martha Adams". On the left side, there are three dashboard widgets: a purple "CALENDAR" widget with a "0" count, a red "NOTIFICATIONS" widget with a "31" count, and a blue "APPROVALS" widget with a "0" count. The main content area is titled "Approvals" and contains the text "There are currently no approvals." On the right side, a navigation menu is open, showing a tree structure: "new world ERP Suite" (expanded) -> "Security" (expanded) -> "Users" (expanded) -> "Reports" (expanded). The "Reports" sub-menu is currently open, listing various reports, with "Company Suite Settings Change Tracking Report" highlighted in blue.

Security Reports – New Company Suite Settings Change Tracking Report

- Select by Specific Change By User or All Users and Date Range

Company Suite Settings Change Tracking Report

Load Saved Report ▼

Override Report Title

Distribution Group

Email Group

Changed by User ▼

Start Date

End Date

Security Reports – New Company Suite Settings Change Tracking Report

- Report columns include
 - Change Date/Time
 - Setting
 - Old Value
 - New Value
 - Changed by User

Change Date/Time	Setting	Old Value	New Value	Changed By User
5/8/2024 4:05:09 PM	Minimum Post Date	Jan 1 2015 12:00AM	Jan 1 2022 12:00AM	Martha Adams
5/8/2024 4:05:54 PM	Default Prior Year Activity Setting	Exclude	Include	Martha Adams

Run by Martha Adams on 05/08/2024 16:08:28 PM Page 1 of 1

Security Reports – New Process Manager Change Tracking Report

- Tracks Changes to Process Manager

The screenshot displays the user interface of the new world ERP system. At the top, a navigation bar includes links for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a welcome message reads "Welcome to new world ERP - Martha Adams". On the left side, there are three dashboard widgets: a purple "CALENDAR" widget with 0 items, a red "NOTIFICATIONS" widget with 31 items, and a blue "APPROVALS" widget with 0 items. The main content area shows a "Check Approvals" section with a message: "There are currently no approvals." On the right side, a navigation menu is open, showing a hierarchy: "new world ERP Suite" > "Security" > "Reports". The "Reports" menu is expanded, listing various reports, with "Process Manager Change Tracking Report" highlighted in blue.

Security Reports – New Process Manager Change Tracking Report

- Select by Specific Changed By User or All Users and Date Range

Process Manager Change Tracking Report

Load Saved Report ▼

Override Report Title

Distribution Group ▼

Email Group ▼

Changed by User ▼

Start Date

End Date

Submit **Save** **Save As** **Delete** **Reset**

Security Reports – New Process Manager Change Tracking Report

- Report includes Three sections
 - Org Approval Changes
 - Org Approval User Changes
 - Approval Routing Process Criteria Changes

Process Manager Change Audit															
										From Date: 4/25/2024 12:00:00 AM		To Date: 4/25/2024 12:00:00 AM		Changed By User: Martha Adams	
Organization Approval Changes															
Action Type	Action Date	Action User	Old Sub Ledger Name	New Sub Ledger Name	Old Process Description	New Process Description	Old Org Structure Code Concatenated	New Org Structure Code Concatenated	Old Org Structure Desc Concatenated	New Org Structure Desc Concatenated	Old Approval Level	New Approval Level			
Organization Approval Users Changes															
Action	Sub Ledger Name	Process Description	Org Structure Code Concatenated	Org Structure Desc Concatenated	User Name	Changed By User	Approval Level	Approval Level Name	Log Created Date						
Added	Miscellaneous Billing	Delinquent Fee Processing	FIN*FIN	Finance,Financial Services	Martha Adams	Martha Adams	4	Level 4	4/25/2024 2:28:35 PM						
Added	Miscellaneous Billing	Delinquent Fee Processing	myDepartment	myDepartment	Martha Adams	Martha Adams	4	Level 4	4/25/2024 2:28:35 PM						
Removed	Miscellaneous Billing	Delinquent Fee Processing	FIN*FIN	Finance,Financial Services	Martha Adams	Martha Adams	3	Level 3	4/25/2024 2:28:29 PM						
Approval Routing Process Criteria Changes															
Action	Sub Ledger Name	Process Description	Criteria	Changed By User	Log Created Date										

Security Reports – New Approval History Report

- Tracks Approval History across all Processes

The screenshot displays the user interface of the new world ERP Suite. At the top, a navigation bar includes links for myFavorites, Financial Management, Human Resources, Utility Management, Community Development, and Maintenance. Below this, a welcome message reads "Welcome to new world ERP - Martha Adams". On the left side, there are three dashboard widgets: a purple "CALENDAR" widget with 0 items, a red "NOTIFICATIONS" widget with 31 items, and a blue "APPROVALS" widget with 0 items. The main content area is titled "Approvals" and contains the text "There are currently no approvals." A dropdown menu is open, showing a list of reports under the "Security" category. The "Approval History Report" is highlighted in blue. Other reports in the list include Security Report, User Log In History Report, User-Based Security Report, User-Based Security GL Organization Report, Security Permissions Change Tracking Report, User-Based Security Change Tracking Report, User-Based Security GL Organization Change Tracking Report, eSuite Authentication Log Report, Company Suite Settings Change Tracking Report, Process Manager Change Tracking Report, and Security Template Change Tracking Report.

Security Reports – New Approval History Report

- Select by:
 - Date Range
 - Approval Specific User or All Users
 - Specific Process or All Processes

The screenshot shows the 'Approval History Report' configuration interface. The interface includes several input fields and buttons. A red box highlights the following fields:

- Date From:** 05/01/2024
- Date To:** 05/08/2024
- Approver User:** Martha Adams
- Source Identifier:** (empty dropdown)

Other visible fields include:

- Load Saved Report:** (empty dropdown)
- Override Report Title:** (empty text field)
- Distribution Group:** (empty dropdown)
- Email Group:** (empty dropdown)

Buttons at the bottom include: Submit, Save, Save As, Delete, and Reset.

Security Reports – New Approval History Report

- Report exports as Grid
- Includes detailed information for each record
 - Original and Last Approval Dates
 - Minutes Since Last and First Approval

Process N...	Transaction R...	Source Identifier	Transaction Ref...	Last Appr...	Original...	Approv...	Approval ...	Approval ...	User Name	Comments	Minutes S...	Minutes Sinc...	Process Id	Approved ...	User Id
Change Invoice	2023-0000098	Accounts Payable Change Invoice	Copier Paper - Multi pur...	05/07/2024 ...	05/07/2024 ...	1	4	Approved	Martha Ada...		0	0	73	209006	425
Change Order Pr...	2024-0000039	Purchase Order Change	Testing Sales Tax field on...	05/02/2024 ...	05/02/2024 ...	1	4	Approved	Martha Ada...		0	0	5	208877	425
Entry	2024-0000039	Purchase Order Entry	Testing Sales Tax field on...	05/02/2024 ...	05/02/2024 ...	1	3	Approved	Martha Ada...		0	0	4	208876	425
Entry	2024-0000040	Purchase Order Entry	Contractual Services	05/08/2024 ...	05/08/2024 ...	1	3	Approved	Martha Ada...		0	0	4	209008	425
Invoice Entry	2024-0000062	Accounts Payable Invoice Entry	Testing CSV Import	05/02/2024 ...	05/02/2024 ...	1	4	Approved	Martha Ada...		0	0	2	208873	425
Invoice Entry	2024-0000070	Accounts Payable Invoice Entry	Testing CSV Import	05/02/2024 ...	05/02/2024 ...	1	4	Approved	Martha Ada...		0	0	2	208874	425
Invoice Entry	2024-0000079	Accounts Payable Invoice Entry		05/02/2024 ...	05/02/2024 ...	1	4	Approved	Martha Ada...		0	0	2	208871	425
Requisition Entry	2024-0000014	Requisition Entry	Testing Deny Reason in I...	05/02/2024 ...	05/02/2024 ...	1	5	Denial Rem...	Martha Ada...	This is bein...	0	0	34	208869	425
Requisition Entry	2024-0000014	Requisition Entry	Testing Deny Reason in I...	05/02/2024 ...	05/02/2024 ...	2	5	Approved	Martha Ada...	Approved	0	0	34	208870	425
Revenue Entry	2024-0500056	Revenue Collection Receipt Batches		05/02/2024 ...	05/02/2024 ...	1	4	Approved	Martha Ada...		0	0	6	208875	425
Revenue Entry	2024-0500060	Revenue Collection Receipt Batches		05/08/2024 ...	05/08/2024 ...	1	4	Approved	Martha Ada...		0	0	6	209007	425

Security Reports – New Security Template Change Tracking Report

- Tracks Changes to Security Templates

The screenshot displays a user interface for a system named 'new world ERP Suite'. The top navigation bar includes links for 'myFavorites', 'Financial Management', 'Human Resources', 'Utility Management', 'Community Development', and 'Maintenance'. The main content area is titled 'Welcome to new world ERP - Martha Adams'. On the left, there are three dashboard widgets: 'CALENDAR' with 0 items, 'NOTIFICATIONS' with 31 items, and 'APPROVALS' with 0 items. The central area shows a section for 'Approvals' with a checkmark icon and the text 'There are currently no approvals.' A navigation menu is open on the right, showing a hierarchical structure: 'new world ERP Suite' > 'Security' > 'Reports', with 'Security Template Change Tracking Report' selected at the bottom.

Security Reports – New Security Template Change Tracking Report

- Select by:
 - Date Range
 - Approval Specific Changed by User or All Users
 - Specific Template or All Templates

Security Template Change Tracking Report

Load Saved Report ▼

Distribution Group ▼

Override Report Title

Email Group ▼

From Date

To Date

Changed by User ▼

Security Template ▼

Submit **Save** **Save As** **Delete** **Reset**

Security Reports – New Security Template Change Tracking Report

- Exports as Grid
- Includes
 - Changed By Date and User
 - Template, Component, Detailed Permission Changes

Template Name	Changed Date	Component Name	Change...	Changed Add Permission Granted	Old Add Permission Granted	New Add Permission Granted
Rev - PMT Codes	2024-05-08T20:23:38.49	Revenue Collection Receipt	Martha Adams	Yes	Yes	No
Rev - PMT Codes	2024-05-08T20:24:04.29	72. Receipts By Payment Code...	Martha Adams	No	No	No
Rev - PMT Codes	2024-05-08T20:24:04.29	Receipt Detail Inquiry	Martha Adams	No	No	No
Rev - PMT Codes	2024-05-08T20:24:04.29	Receipt Distribution Listing	Martha Adams	No	No	No

User-Based Security – Compare Two Users Functionality

- User-Based Security Audit Report Comparing Two Users Functionality

The screenshot displays the user interface of the new world ERP Suite. At the top, there is a navigation bar with the following tabs: myFavorites | Financial Management | Human Resources | Utility Management | Community Development | Maintenance. Below this, a dark blue header reads "Welcome to new world ERP - Martha Adams". On the left side, there are two widgets: a purple "CALENDAR" widget showing "1" and a red "NOTIFICATIONS" widget showing "31". The main content area shows a "✓ Approvals" section. A navigation menu is open, showing a tree structure: "new world ERP Suite" (selected) -> "Security" (selected) -> "User-Based Security" (selected). Other options under "Security" include System, Process Manager, Approval Manager, Notifications, Chart of Accounts, Procurement, Banks, Revenue Collection, Miscellaneous Definitions, Arc GIS Server Setup, and Address Certification. Other options under "new world ERP Suite" include Financial Management, Human Resources, Utility Management, Community Development, and About new world ERP.

User-Based Security – Compare Two Users Functionality

- Compare Two Users button appears at the bottom of the page

User-Based Security - General

User: Function:

Home Department:

Home Location/Facility:

Budget Level Maintenance Security	Budget Level Forecast Security	Budget Level Reporting Security	Payroll Override Security	Administrator Security
Department Requested <input checked="" type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	Accrual Hours Balance <input checked="" type="checkbox"/>	myReports <input checked="" type="checkbox"/>
Finance' Review <input checked="" type="checkbox"/>	Finance' Review <input checked="" type="checkbox"/>	Finance' Review <input checked="" type="checkbox"/>	Maximum Premium Hours <input checked="" type="checkbox"/>	
Council Preliminary# <input checked="" type="checkbox"/>	Council Preliminary# <input checked="" type="checkbox"/>	Council Preliminary# <input checked="" type="checkbox"/>	Employee G/L Distribution <input checked="" type="checkbox"/>	
@City Manager Final Proposed <input checked="" type="checkbox"/>	@City Manager Final Proposed <input checked="" type="checkbox"/>	@City Manager Final Proposed <input checked="" type="checkbox"/>	Employee Pay Rate <input checked="" type="checkbox"/>	
Level/ 5 <input checked="" type="checkbox"/>	Level/ 5 <input checked="" type="checkbox"/>	Level/ 5 <input checked="" type="checkbox"/>	Projects for Employee Hours <input checked="" type="checkbox"/>	
(Level) 6 <input checked="" type="checkbox"/>	(Level) 6 <input checked="" type="checkbox"/>	(Level) 6 <input checked="" type="checkbox"/>	Ignore Hours Code Security <input checked="" type="checkbox"/>	
Final&Adopted <input checked="" type="checkbox"/>	Final&Adopted <input checked="" type="checkbox"/>	Final&Adopted <input checked="" type="checkbox"/>		

User-Based Security – Compare Two Users Functionality

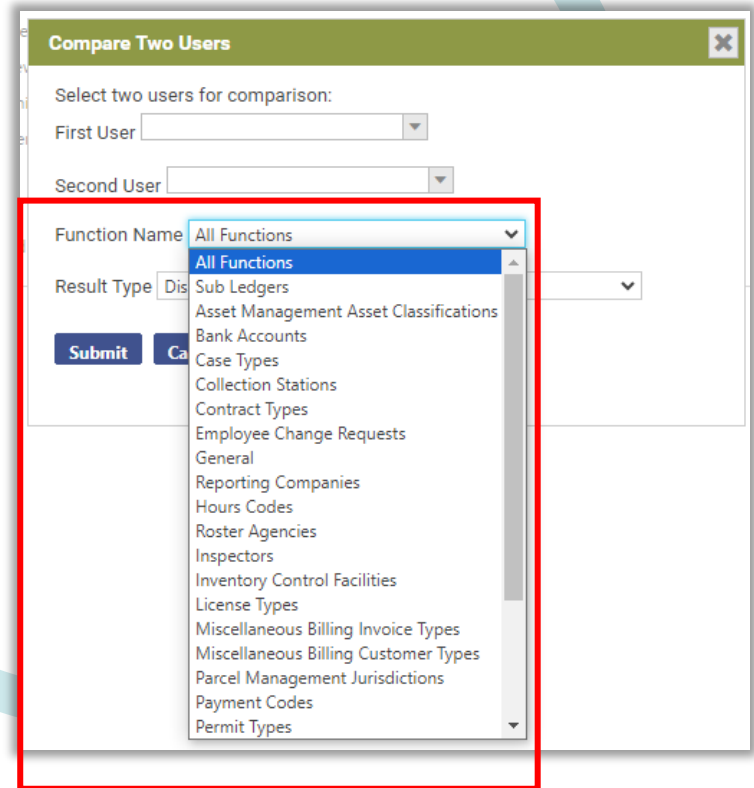
- Select
 - First and Second Users
 - Specific Function or All Functions
 - Result Type
 - What's Different
 - What's the Same
 - What do neither have

The screenshot displays the 'User-Based Security - General' configuration page. At the top, there are dropdown menus for 'User' (Martha Adams) and 'Function' (General). Below these are fields for 'Home Department' (FIN*FIN - Finance.Financial Services) and 'Home Location/Facility' (City Hall - City Hall General Items). The main area contains a table of security settings for various functions, with columns for 'Budget Level Maintenance Security', 'Budget Level Forecast Security', 'Budget Level Reporting Security', 'Payroll Override Security', and 'Administrator Security'. Each row lists a function name and its status (checked or unchecked). A 'Compare Two Users' dialog box is overlaid on the right side of the page, highlighted with a red border. This dialog box has a title bar with a close button and contains the following fields: 'Select two users for comparison:' with 'First User' and 'Second User' dropdown menus; 'Function Name' set to 'All Functions'; and 'Result Type' set to 'Display permissions only the first user has.'. 'Submit' and 'Cancel' buttons are at the bottom of the dialog.

Budget Level Maintenance Security	Budget Level Forecast Security	Budget Level Reporting Security	Payroll Override Security	Administrator Security
Department Requested	Department Requested	Department Requested		
Finance' Review	Finance' Review	Finance' Review		
Council Preliminary#	Council Preliminary#	Council Preliminary#		
@City Manager Final Proposed	@City Manager Final Proposed	@City Manager Final Proposed		
Level/ 5	Level/ 5	Level/ 5		
(Level) 6	(Level) 6	(Level) 6		
Final&Adopted	Final&Adopted	Final&Adopted		

User-Based Security – Compare Two Users Functionality

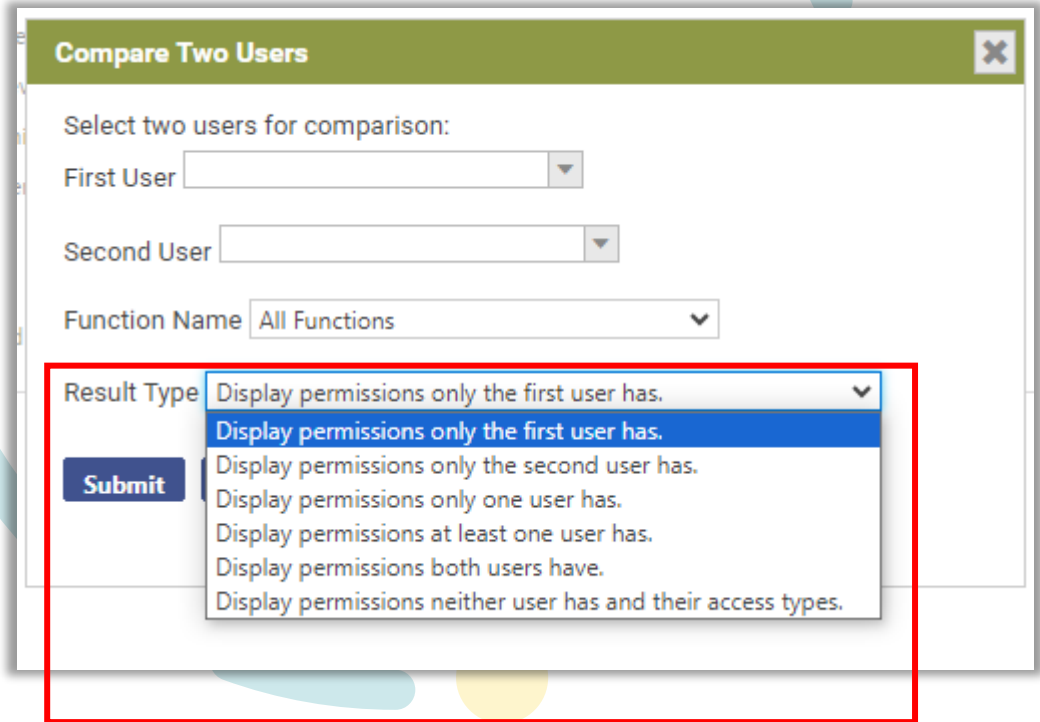
- Function dropdown includes all User-Based Security Functions
 - Sub Ledgers
 - Bank Accounts
 - Etc.



The screenshot shows a web application window titled "Compare Two Users". It contains two dropdown menus for "First User" and "Second User". Below these is a "Function Name" dropdown menu which is open, displaying a list of functions. A red box highlights the "Function Name" dropdown and its list. The list includes: All Functions, Sub Ledgers, Asset Management Asset Classifications, Bank Accounts, Case Types, Collection Stations, Contract Types, Employee Change Requests, General, Reporting Companies, Hours Codes, Roster Agencies, Inspectors, Inventory Control Facilities, License Types, Miscellaneous Billing Invoice Types, Miscellaneous Billing Customer Types, Parcel Management Jurisdictions, Payment Codes, and Permit Types. There are also "Submit" and "Cancel" buttons visible.

User-Based Security – Compare Two Users Functionality

- Six different Result Types
 - Only 1st User Has
 - Only 2nd User Has
 - Only One User Has
 - At Least One User Has
 - Both Users Have
 - Neither User Has



The screenshot shows a web interface titled "Compare Two Users". It includes a "Submit" button and a "Result Type" dropdown menu. The dropdown menu is open, showing six options: "Display permissions only the first user has.", "Display permissions only the second user has.", "Display permissions only one user has.", "Display permissions at least one user has.", "Display permissions both users have.", and "Display permissions neither user has and their access types." The first two options are highlighted in blue.

Compare Two Users

Select two users for comparison:

First User

Second User

Function Name

Result Type

Submit

- Display permissions only the first user has.
- Display permissions only the second user has.
- Display permissions only one user has.
- Display permissions at least one user has.
- Display permissions both users have.
- Display permissions neither user has and their access types.

User-Based Security – Compare Two Users Functionality

- Exports as a Grid
- Report Includes
 - Application, Function, Data Element, Subledger
 - User Name, Login
 - Activity Flags

https://trovmela19f1.corp.tylertechnologies.com/nwerp/SuiteMaintenance/Reports/UserBasedSecurityPermissionsReportList.aspx

Application Code	Application Name	Function Name	Data Element Name	Sub Ledger Name	User 1 Name	User 1 Login	User 1 Active Fl...
▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...	▼ Contains...
suite	Suite	Bank Accounts	AP Chking - National Bank...		Martha Adams	Martha.Adams@ty...	Y

Year End Processing

Hard Close Funds – Changes to Show/Hide Search Section

- Hard Close Funds
- List page Defaults
“Show/Hide” button as
“Show”
- Fiscal Year to Hard Close dropdown
 - Sorts in descending year order
 - Only includes Fiscal Years where GL Transactions Exist



Hard Close Funds – Changes to Show/Hide Search Section

- Defaults “Show/Hide” button as “Show”

Select Funds for Hard Close Hide Search

Fiscal Year to Hard Close

Search

Selected	Fund Code	Fund Description	Fiscal Start Month	Fiscal Year
<input type="checkbox"/>	<input type="text" value="Contains..."/>	<input type="text" value="Contains..."/>	<input type="text" value="Contains..."/>	<input type="text" value="Equals..."/>

Submit **Hard Close**

Hard Close Funds – Changes to Show/Hide Search Section

- Fiscal Year to Hard Close dropdown sorts in descending year order
- Only includes Fiscal Years where GL Transactions Exist

The screenshot shows a web interface titled "Select Funds for Hard Close". At the top right, there is a search icon and the text "Hide Search". Below the title, there is a dropdown menu labeled "Fiscal Year to Hard Close" with a downward arrow. The dropdown is open, showing a list of years from 2023 at the top to 2006 at the bottom. A red box highlights the entire dropdown menu area. To the left of the dropdown is a "Search" button. Below the dropdown is a table with the following columns: "Selected", "Fund Description", "Fiscal Start Month", and "Fiscal Year". The "Fiscal Year" column has a search filter "Equals...". At the bottom of the interface, there are two buttons: "Submit" and "Hard Close".

Vendor 1099 Processing – Payment Number Column Added

- Added “Payment Number” column to “1099 Vendor Invoice” Grid



Vendor 1099 Processing – Payment Number Column Added

- Search for Vendor
- Click on number in “Invoices” column

Vendor 1099 Processing Hide Search

Vendor Invoice Maintenance

Vendor Name: From Invoice Payment Date: 01/01/2023
Vendor Number: To Invoice Payment Date: 12/31/2023
Vendor Category: Invoice 1099 Status: Coded and Not Coded
Vendor Type:
Vendor 1099 Type:
Reporting Company Name:

Vendor	Primary Contact	Category	Type	1099Type	Invoices	Federal Tax ID	SSN
goshen	Contains...	Contains...	Contains...	Contains...	Equals...	Contains...	Contains...
7070 - Goshener, William	William Goshener	OTHER		1099-NEC	1		

Vendor 1099 Processing – Payment Number Column Added

- “Payment Number” column added
- Will default as Shown

Vendor 1099 Processing - Vendor Invoice Maintenance
1099 Vendor Invoice - 7070 - Goshener William

Invoice Number	Description	Check Date	Payment Number	Item Description	Item Amount	1099 Type	1099 Box
2023-00000002	Internal payment	01/04/2023	16750	Internal payment	\$1.00		

1099 Audit Reports – New 1099 Trans Applied to APA Virtual Credit Card Payments

- New report added to “1099 Audit Reports” page for AP Automation customers
- Returns a list of invoices paid by APA Virtual Credit Card and flagged with a 1099 Type and Box

The screenshot displays the 'Vendor 1099 Processing' interface. At the top, there is a navigation bar with several icons, one of which is highlighted with a red box. Below the navigation bar, there are input fields for 'Load Saved Report', 'Override Report Title', 'Distribution Group', and 'Email Group'. The main section contains date pickers for 'From Invoice Payment Date' (01/01/2023) and 'To Invoice Payment Date' (12/31/2023). A 'Report Includes' dropdown menu is open, showing a list of report options. The option '1099 Transactions Applied to APA Virtual Credit Card Payments' is highlighted with a red box. Below the dropdown are 'Print', 'Reset', and 'Save' buttons.

Help Central – List of Enhancements

Help Central – What’s New Page

- The “What’s New” page includes a list of all New Enhancements by Release
- New Items added after every Patch (i.e. every 3 weeks)
- Allows all users to view New Enhancements as they are added to the software

The screenshot shows the New World ERP Help Central interface. At the top left is the logo for 'new world a tyler erp solution'. To the right are navigation links: 'Applications & Maintenance', 'What's New', 'Year End', and 'More'. The main heading reads 'Welcome to New World ERP Help Central' with 'Help Central' in a larger, green font. Below the heading is the text 'Online Help, User Documentation, Tutorials, and More'. A search bar with the placeholder text 'Search Help Central' and a magnifying glass icon is positioned below the text. At the bottom of the page, there is a horizontal menu with four items: 'What's New' (with a blue gear icon and the word 'NEW' inside, highlighted by a red box), 'Patch Notes' (with a document icon and a checkmark), 'Documentation Library' (with an open book icon), and 'Video Library' (with a play button icon).

Help Central – What's New Page

- New Enhancements listed by Release and Application

new world
a tyler erp solution

Applications & Maintenance What's New Year End More

Search Help Central

You are here: What's New

New and Updated Features

The following tables contain the descriptions of new and updated features in New World ERP, including patch numbers and dates. Some descriptions are linked to more detailed content:

- ▣ **New in 2023**
 - ▣ Community Development
 - ▣ **Financial Management**
 - ▣ Foundation
 - ▣ Human Resources
 - ▣ Utility Management
- ▣ **New in 2022**
- ▣ **New in 2021**

Applications & Maintenance
What's New
Year End
More

Help Central – What's New Page

- New Enhancements listed by Patch # and Module(Program)
- Users can click on hyperlink to see additional details about the New Enhancement

☐ **New in 2023**

☐ **Community Development**

☐ **Financial Management**

Patch #	Date	Program	Feature
2023.1.17	04.22.24	Accounts Payable	New change type allows changes to Invoice header and item descriptions.
2023.1.17	04.22.24	Bank Reconciliation	Attachments column added to Bank Account Journals List and workflow grids.
2023.1.17	04.22.24	Journals	<i>Fiscal Year</i> dropdown on Journal Import includes two additional future years .
2023.1.17	04.22.24	Journals	New columns added to Journal Template grid.
2023.1.17	04.22.24	Project Accounting	<i>Fiscal Year</i> dropdown on Project Journal Import includes two additional future years .
2023.1.16	04.01.24	Journals	Reference column added to Journal Template List grid.
2023.1.16	04.01.24	Miscellaneous Billing	Hide/Show button added to MB Invoice Batch Entry page.
2023.1.16	04.01.24	Project Accounting	Hover text dialog displays when cursor placed over project code and title in Project Accounting reports Projects jump box.
2023.1.15	03.11.24	Accounts Payable	Three new standard CSV import formats added to AP Invoice Import .
2023.1.14	02.19.24	Asset Management	Performance of Depreciate Assets Build Results process enhanced.

Items Currently in Development

Items Currently in Development

- Inventory Adjustments
 - Adding a new option to Reset Item values (i.e. quantity and price per unit)
- ACFR Statement Builder
 - Adding the ability to export fields to a grid
 - Includes Full GL Account Number, Amounts, and Classifications useful for year end audits

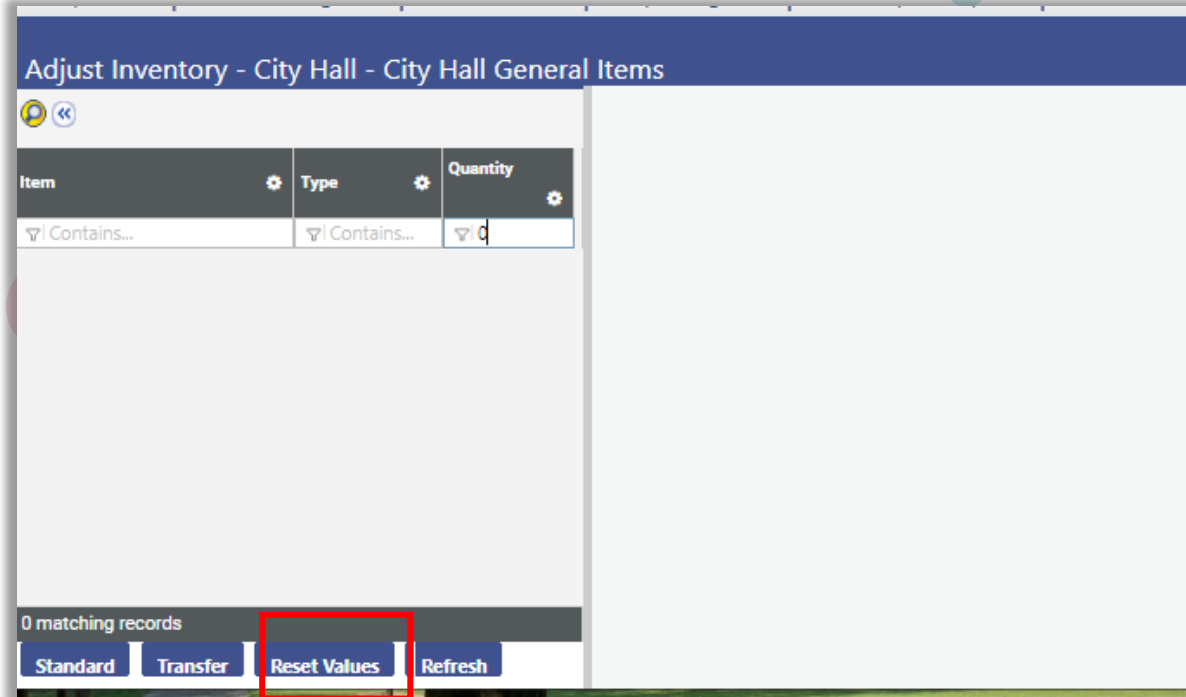
Inventory Adjustments – Reset Values

- Adding a new option to adjust Inventory values by Resetting them to the specified quantity and price per unit



Inventory Adjustments – Reset Values

- The “Adjustments” page will now include a new “Reset Values” button
- This option will allow users to reset inventory items to a defined quantity and price per unit



Inventory Adjustments – Reset Values

- The page looks similar to the Standard Adjustment page

Adjust Inventory - City Hall - City Hall General Items

Reset Values Adjustment

Date: 05/09/2024

Item: File Folders.112233

Quantity: 401.0000

Unit of Measure: EA

Price/Unit: 26.0000

Adjustment Reason: Reset Qty & Price/Unit - Reset Quantity and Price/Ur

Comment:

Save/New **Reset** **Cancel**

Please review your changes below:

Inventory Adjustments – Reset Values

- When the user clicks the “Save/New” button, the page will be populated with a Review section to allow users to review the impact of their changes before they are completed
- Click the Accept button at the top of the page to complete the process

Adjust Inventory - City Hall - City Hall General Items

Reset Values Adjustment

Are you sure you want to SAVE this entry?
• Reset Values for Item File Folders.112233 will be saved.

Accept Cancel

Date: 05/09/2024

Item: File Folders.112233

Quantity: 401.0000

Unit of Measure: EA

Price/Unit: 26.0000

Adjustment Reason: Reset Qty & Price/Unit - Reset Quantity and Price/Ur

Comment:

Save/New Reset Cancel

Please review your changes below:

This is the CURRENT Value of your Inventory Item

Unit of Measure	Quantity On Hand	Price Per Unit	Total Value
EA	432.0000	25.0000	10,800.0000

This will be the NEW Value of your Inventory Item

Unit of Measure	Quantity On Hand	Price Per Unit	Total Value
EA	401.0000	26.0000	10,426.0000

Inventory Adjustments – Reset Values

- The “Reset Values” feature creates an entry which reverses the current item quantity and cost per unit to zero out the item.
- A new adjustment is added to set the new item quantity and price per unit



The screenshot displays a software interface titled "Adjust Inventory - City Hall - City Hall General Items". It features a table with three columns: "Item", "Type", and "Quantity". The table contains two rows of data, both highlighted with a red border. The first row shows "112233 - File Folders" with a "Reset Values" type and a quantity of "-432.0000". The second row shows "112233 - File Folders" with a "Reset Values" type and a quantity of "401.0000". Above the table, there are search filters for "Contains..." and "Equals...".

Item	Type	Quantity
▽ Contains...	▽ Contains...	▽ Equals...
112233 - File Folders	Reset Values	-432.0000
112233 - File Folders	Reset Values	401.0000

Inventory Adjustments – Additional Info Added to Standard Adjustments

- Adding additional validation step to the current Standard Adjustment process

Adjust Inventory - City Hall - City Hall General Items

Item	Type	Quantity
Contains...	Contains...	0

0 matching records

Standard Transfer Reset Values Refresh

Inventory Adjustments – Additional Info Added to Standard Adjustments

- User enters adjustment information
- Click Save/New

Adjust Inventory - City Hall - City Hall General Items

Add Standard Adjustment

Item	Type	Quantity
▽ Contains...	▽ Contains...	▽ 0

Date: 05/09/2024

Item: Copier Paper.445566

Quantity: 14,0000

Unit of Measure: EA

Price/Unit: 14.5000

Adjustment Reason: Adjust Qty - Adjust Quantity

Comment: Increase quantity

Save/New Reset Cancel

Inventory Adjustments – Additional Info Added to Standard Adjustments

- New Review page appears
 - Will Show Current Values at the bottom of page
 - Will include verbiage that the Adjustment will Increase / Decrease the current value (as opposed to replacing it)
 - Includes an Accept Button

Adjust Inventory - City Hall - City Hall General Items

Add Standard Adjustment

Are you sure you want to SAVE this entry?
Adjustment for Item Copier Paper.445566 will be saved.

Accept Cancel

Date: 05/09/2024

Item: Copier Paper.445566

Quantity: 14.0000

Unit of Measure: EA

Price/Unit: 14.5000

Adjustment Reason: Adjust Qty - Adjust Quantity

Comment: Increase quantity

Save/New Reset Cancel

Please review your changes below:
This is the CURRENT Value of your Inventory Item

Unit of Measure	Quantity On Hand	Price Per Unit	Total Value
Contains...	Equals...	Equals...	Equals...
EA	3.0000	14.4999	43.4998

Future Enhancements

Future Enhancements

- 2024 FM Design Challenge Winning Ideas
- 1099 Transmittal file using IRIS
- Customer IDEAS
- AP Automation Invoice Capture functionality
- Additional security features to eSupplier
- Other Roadmap projects

Future Enhancements

- 1099 Transmittal file using IRIS
 - Will need to add the following fields not currently available in 1099 processing
 - Vendor First Name, Last Name, Middle Name, Suffix
 - Vendor Country
 - Plan to support CSV export for Tax Year 2024
 - Support for A2A processing most likely for Tax Year 2025

Q & A

Q & A

Thank you for Attending!





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We use your input to guide content for future sessions and to improve our presentations



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